

**ASEAN University Network  
Southeast Asia Engineering Education Development Network**

**AUN/SEED-Net**

**Implementation Guidelines and  
Application Form  
for  
Doctoral Degree Program in Singapore**

**For the Japanese Fiscal Year 2017**

**AUN/SEED-Net Project**

*As of November 2016*

## 1. Project Background

The concept of the SEED-Net evolved at the ASEAN-Japan Summit Meeting held in December 1997 and the central issue became how to upgrade higher engineering education by way of creating engineering institutions' networks ASEAN-wide. As a result of a series of discussions and preparations between ASEAN Member Countries and Japan, the ASEAN University Network/Southeast Asia Engineering Education Development Network (AUN/SEED-Net) was established in 2001 as a sub-network of ASEAN University Network (AUN).

After two years of preparation, full-scale operation started in March 2003 for five years as the Phase 1 cooperation, which was then followed by another five-year project as the Phase 2 cooperation, supported by Japanese Government through Japan International Cooperation Agency (JICA).

In the last decade, the AUN/SEED-Net has supported young academic staff of Member Institutions to acquire higher degrees (master's degree and/or Ph.D.) by providing them opportunities to study at leading Member Institutions in the region or at supporting universities in Japan. As a result, around 900 academic staff have already obtained opportunities to study for higher degrees, with most of these having returned to teach students at universities in their respective countries. At the same time, the project has strengthened the research capacity of academic staff in ASEAN Member Countries by supporting collaborative research, academic staff exchange, academic conference, "ASEAN Engineering Journal" and so on. As a result, around 700 collaborative research projects have been undertaken, and more than 1,000 academic papers have been published. Over 1,300 in total academic staff have also participated in exchange programs between institutions in the network. Through these activities the AUN/SEED-Net has succeeded in strengthening the engineering faculties of each Member Institution.

Based on these remarkable achievements, the ASEAN Member Countries, Member Institutions, the Government of Japan and JICA have a strong intention to continue the AUN/SEED-Net aiming to bring about larger impacts not only to other universities in the region and Japan, but also to industry and community by making more direct contribution to the socio-economic development in the region and Japan. After continuous discussion, all parties agreed to implement the Phase 3 Project of AUN/SEED-Net with these following objectives:

- (1) Contribution to advancement and globalization of regional industry
- (2) Contribution to solution of regional common issues in Asia
- (3) Establishment of human resource development platform in science and technology in Asia

## 2. Program Concept

AUN/SEED-Net and National University of Singapore (NUS) / Nanyang Technological University (NTU) jointly provides scholarships for highly qualified (**prospective**) **young faculty staff of Member Institutions** to pursue direct doctoral degrees in engineering at NUS and NTU under the following field of Engineering.

**NUS:**

- Bioengineering
- Chemical & Biomolecular Engineering
- Civil & Environmental Engineering
- Electrical & Computer Engineering
- Engineering & Technology Management
- Industrial & Systems Engineering
- Materials Science & Engineering
- Mechanical Engineering

**NTU:**

- Chemical and Biomedical Engineering
- Civil and Environmental Engineering
- Computer Science and Engineering
- Electrical and Electronic Engineering
- Materials Science and Engineering
- Mechanical and Aerospace Engineering

**3. Objectives**

- (1) To increase the number of high quality doctoral degree holders in engineering at Member Institutions to contribute to a sustainable development of ASEAN countries.
- (2) To strengthen human networking among teaching staff of Member Institutions.

**4. Applicant Eligibility**

- Applicants must be either **young teaching staff** or graduates of Member Institutions **who are strongly motivated to become a teaching staff of Member Institutions**.
- Applicants must have at least a bachelor's degree with honours (at least 2<sup>nd</sup> Class Upper) or its equivalent or master's degree, and should be ranked within top 10% of the class for bachelor's degree, in principle, (a certified document of class rank is required), or have a Grade Point Average (GPA) of more than 3.2 in the 4-scale grading system or equal to/more than 4 in the 5-scale grading system.
- Applicants are expected to submit their TOEFL and GRE scores in support of their applications. Admission requirements for NTU are TOEFL 580 (88 in internet-based/230 in computer-based test) and GRE equal to/more than 319 for the verbal & quantitative sections with 3.5 in writing or equivalent. Minimum scores for NUS admission are TOEFL 92 (in internet-based test), or GRE minimum scores of 320 for the verbal & quantitative sections with 3.5 for the analytical section. Applicants without English test score may be requested to take administered test or placement test. Exemption of English test score may be applied to applicants studying in and graduating from English-speaking environment.
- Applicants must be under the age of 35 at the time of application and capable of carrying out independent research.
- The scholarships are for Japanese Fiscal Year (JFY) 2017 that covers August 2017 intake and January 2018 intake. Scholarship **CANNOT** be granted to the applicants who:
  - have already started their study before the announcement of JFY 2017scholarships;
  - have already been awarded and salaried by other scholarships

**5. Target Number of Scholarships**

20 scholarships will be provided for the Japanese Fiscal Year 2017. 10 scholarships will be granted to each Host Institutions (NTU and NUS).

## 6. Scholarship Offer

- tuition fees,
- living expenses,
- health insurance,
- a round-trip air ticket,

in accordance with Host Institution's and AUN/SEED-Net regulations.

## 7. Commencement and Duration of Scholarships

The commencement of admission and scholarships must be within the Japanese Fiscal Year 2017; Successful candidates must start their study within 1<sup>st</sup> April 2017 – 30<sup>th</sup> March 2018. Applicants can apply for either August 2017 intake or January 2018 intake. The duration of the scholarship is four (4) years, starting from the day of arrival at the Host Institution. Students who need more than four years to acquire a degree to complete their study will be expected to self-fund during period of extension.

*Note: AUN/SEED-Net, in consultation with the Host Institution, may suspend or terminate the award of any student who fails to maintain satisfactory progress at the Host Institution.*

## 8. Portrait Rights

AUN/SEED-Net has the right to use photos of successful candidates for AUN/SEED-Net's activities without prior consent.

## 9. Application Procedure

To apply for AUN/SEED-Net Scholarships, applicants must be endorsed by Sending Institutions in their home country. Please note that applications without an endorsement letter will not be accepted.

After being endorsed by Sending Institution(s), applicants are required to submit two types of applications;

### 1. AUN/SEED-Net Application Form (Soft file only)

The applicants must send AUN/SEED-Net's Application Form in Microsoft Excel format and a scanned copy of endorsement letter by Sending Institution to AUN/SEED-Net by E-mail: [phdsin@aun-seed.net](mailto:phdsin@aun-seed.net). The converted file from Microsoft Excel into other document formats is not accepted. For required documents, please refer to the document checklist on the cover page of Application Form of Doctoral Degree Program in Singapore JFY 2017.

### 2. Host Institution's Application Form

NUS/NTU PhD course admission:

**NTU:** the applicants must apply online at NTU's website and specify "AUN/SEED-Net Scholarship" in the application. In the item "Research Scholarship", select "Others" and fill in "AUN/SEED-Net" in the provided box. "Endorsement Letter" should be uploaded with other supporting documents in online application.

**NUS:** the applications must be submitted by **paper-based** or **web-based (online)**. "AUN/SEED-Net Scholarship" should be specified in the application for online application, in the item "Preference - Source of Finance", select "Other Financial Assistance" and fill in "AUN/SEED-Net" in the provided

box. “Endorsement by Sending Institution” needs to be submitted to NUS by Documents Upload in online application or mail.

\*Please note that NUS/NTU will conduct an interview with short-listed candidates.

- (1) NTU/NUS will inform the applicants of their acceptance in PhD course in accordance with their admission procedure. (NTU and NUS will send a list of selected students to AUN/SEED-Net Office twice a year.)
- (2) AUN/SEED-Net contacts all successful candidates to obtain a copy of acceptance letter from NTU/NUS.

**\* Please note that acceptance in PhD course of NTU/NUS does not guarantee the award of AUN/SEED-Net scholarship. Therefore, the applicants need to send designated AUN/SEED-Net application documents.**

**\*\* Endorsement letter by Sending Institution should be issued by Rector or Dean. AUN/SEED-Net does not consider application without the endorsement letter by Sending Institutions.**

The application forms for each institution is available at:

AUN/SEED-Net’s Application Form [http://www.seed-net.org/application\\_form.html](http://www.seed-net.org/application_form.html)

NTU Application Form <http://admissions.ntu.edu.sg/graduate/R-Programs/R-WhenYouApply/Pages/R-HowtoApply.aspx>

NUS Application Form <http://www.gse.nus.edu.sg/applications.html#research>

*Note: The application fee at NTU and NUS is waived for AUN/SEED-Net applicants.*

#### **10. Submission Deadline of the Application Form (Ph.D. Program in Singapore for AUN/SEED-Net Scholarship)**

Both the application for PhD course of NTU/NUS and that of AUN/SEED-Net’s Doctoral Degree Program in Singapore must be made by the submission deadline shown below. Please use a designated application form of AUN/SEED-Net’s Doctoral Degree Singapore Program in Microsoft Excel format to send to AUN/SEED-Net Project (E-mail: [phdsin@aun-seed.net](mailto:phdsin@aun-seed.net)).

| Intake                  | Application Deadline for AUN/SEED-Net Scholarship | Application Deadline at Host Institution |              |
|-------------------------|---|--|--------------|
|                         |   | NTU                                      | NUS          |
| August 2017 (expected)  | 31 January 2017                                   | 1 <sup>st</sup> May 2017                 | 31 Jan 2016  |
| January 2018 (expected) | 31 July 2017                                      | 1st Sept 2017                            | 31 July 2017 |

**NOTE:** The application deadline between AUN/SEED-Net scholarship and Host Institution can

be overlapped. However, Host Institutions will consider the AUN/SEED-Net applications which arrive at Host Institution after deadline as special case.

### **11. Result of Scholarships**

AUN/SEED-Net will notify Sending Institution the screening result of scholarship. The official list of awardee will be announced at <http://www.seed-net.org/>.

#### **Application and inquiry to:**

**JICA Project for AUN/SEED-Net**  
(Doctoral Degree Program in Singapore)  
Faculty of Engineering Building 2, Room 109-110  
Chulalongkorn University  
Bangkok 10330, THAILAND  
Email: [phdsin@aun-seed.net](mailto:phdsin@aun-seed.net)

#### **Instruction and Document Checklist**

\*\*\*The applicants are required to complete all parts (Document Checklist & Section 1 – 12) of the application form in Microsoft Excel Format. Converting the file into any other file format than Microsoft Excel is not accepted. The format can be downloaded from:

[http://www.seed-net.org/application\\_form.html](http://www.seed-net.org/application_form.html)

**Application Form of Doctoral Degree Program in Singapore JFY 2017**

**INSTRUCTION**

Applicants must apply directly to NTU by online and/or to NUS either by online or post.

Please follow the instruction of PhD course application set by the two universities.

NTU: <http://admissions.ntu.edu.sg/graduate/Pages/home.aspx>

NUS: <http://www.nus.edu.sg/admissions/graduate-studies/home>

Please read Implementation Guidelines and Application for Doctoral Degree Singapore

Please send **AUN/SEED-Net's Application Form** in **Microsoft Excel format** and the **support documents included in "Document Checklist" shown below** to AUN/SEED-Net by email ([phdsin@aun-seed.net](mailto:phdsin@aun-seed.net)) with subject line "**Application: PhD Singapore JFY 2017**".

Please **DO NOT** convert the file into any other file type than Microsoft Excel.

**\* Please note that applications without an endorsement letter will not be accepted.**

**Document Checklist**

Please answer Yes/No in the space provided for items submitted.

**Compulsory**

- 1. This application form, completed with photo & signature
- 2. Official Bachelor's and Master's Degree (if applicable) certificate (certified copy)
- 3. Official Bachelor's and Master's (if applicable) transcript with grade points (original or certified copy)
- 4. Certified letter on academic standing of the Bachelor's study which indicated the Class Rank and Cumulative GPA, from the Dean or Registrar Office of your (Form in Attachment 3)
- 5. Letter of Endorsement from the Rector or Dean of Member Institution to which you (with current status or position in case you are a faculty staff.)
- 6. Letter of recommendation from your advisor (Form in Attachment 2)
- 7. Letter of recommendation from the Dean or Head of the Department to which you belong or from which you graduated. (Form in Attachment 2)
- 8. Copy of acceptance letter of PhD course from NTU/NUS

**Additional (Recommended to submit)**

- 9. Certificate for English Proficiency (please select below)  
  
Others (Please specify)
- 10. Thesis Abstract
- 11. Thesis Proposal/Research Study Plan
- 12. Additional Document (please specify):

**Application Form of Doctoral Degree Program in Singapore JFY 2017**

**Instruction:**

1. Application form can be downloaded from <http://www.seed-net.org>
2. Please fill in all information (if applicable) in the space provided.
3. **DO NOT insert rows and/or columns into this file.**
4. **DO NOT convert this file to PDF format or any other formats.**

The AUN/SEED-Net Application Form in Microsoft Excel format with a scanned copy of the Endorsement Letter must be emailed to [phdsin@aun-seed.net](mailto:phdsin@aun-seed.net) with subject line "**Application: PhD Singapore JFY 2017**".

**Section 1: Information about the Applicant**

**Personal Information**

|                            |  |
|----------------------------|--|
| First Name                 |  |
| Last Name                  |  |
| Gender                     |  |
| Nationality                |  |
| Date of Birth (MM/DD/YYYY) |  |
| Age                        |  |
| Marital Status             |  |
| <b>Current Status</b>      |  |
| Present Position           |  |
| University/Organization    |  |
| Department/Division        |  |
| <b>Contact Information</b> |  |
| Mailing Address            |  |
| Email                      |  |
| Mobile                     |  |
| Tel/Fax                    |  |

**Photo**

(Taken within the past 6 months)

Please kindly provide valid contact information. Some Host Institution (HI) may contact the applicant directly for interview, or request additional information for the screening by HI.

**Endorsed by Sending Institution** (\$ \_\_\_\_\_)

To verify your status of endorsement, please submit the Letter of Endorsement.

\* Please note that applications without an endorsement letter will not be accepted.

**Section 2: Academic Qualification**

**Educational Record (Higher Education)**

Please list all degrees received.

| No. | Institution/University | Period            |                 | Degree | Major | Cumulative Grade Point Average (CGPA) (Honors, if any) | Status |
|-----|------------------------|-------------------|-----------------|--------|-------|--|--------|
|     |                        | From (Month/Year) | To (Month/Year) |        |       |  |        |
|     |                        |                   |                 |        |       |  |        |
|     |                        |                   |                 |        |       |  |        |
|     |                        |                   |                 |        |       |  |        |

**Class Rank**

| No. | Institution/University | Degree | department/program | Placed at rank | Total Number (Students) | CGPA | Signed by (Name) |
|-----|------------------------|--------|--------------------|----------------|-------------------------|------|------------------|
|     |                        |        |                    |                |                         |      |                  |
|     |                        |        |                    |                |                         |      |                  |

To verify your Class Rank, please submit Certified letter on academic standing (Attachment 3)

**Thesis Topic**

Please submit Thesis Abstract for the previous degree received (if

**English Qualification** (if any, please submit the certificate)

|                          |  |
|--------------------------|--|
| English Proficiency Test |  |
| Score                    |  |
| Taken Date (MM/DD/YYYY)  |  |

Others (Please specify) \_\_\_\_\_

**Section 3: Employment Record**

**Job Record** (After graduation)

| No. | Organization | Period            |                 | City/Country | Position/Title | Brief Job Description |
|-----|--------------|-------------------|-----------------|--------------|----------------|-----------------------|
|     |              | From (Month/Year) | To (Month/Year) |              |                |                       |
|     |              |                   |                 |              |                |                       |
|     |              |                   |                 |              |                |                       |

**Section 4: Achievements**

**Other Awards** (For an additional page if necessary, must be submitted as a separate file.)



Application Form of Doctoral Degree Program in Singapore JFY 2017

**Section 5: Program Selection**

**PhD Program in Singapore**

| Preference | University | Department/Faculty | Field of Study | Division | Preferred Advisor<br>(if any) | Intake   |      |
|------------|------------|--------------------|----------------|----------|-------------------------------|----------|------|
|            |            |                    |                |          |                               | Semester | Year |
| 1st        |            |                    |                |          |                               |          |      |
| 2nd        |            |                    |                |          |                               |          |      |

**Section 6: Research Proposal**

**Research Title**

(Please submit Thesis Proposal/Research Study Plan in any format)

Research Proposal is one of the most important factors to be considered for AUN/SEED-Net Scholarship.

**Publications** (journal, proceedings, etc).

List recent publications (not older than 2 years) in journals or conference proceedings in which you have published your research work. Required information for publication is 'Name of the authors/co-authors', Title of the paper, Name of the journal or conference, Volume number and year of the publication, and Page Number'. Please also state if the publication is your Master's thesis research. For an additional page if necessary, must be submitted as a separate file.

(Please submit the copy of your publication.)

**Section 7: Statement of Purpose**

For an additional page if necessary, must be submitted as a separate file.

**Section 8: Medical Record**

Before you complete the Medical Record Questionnaire, you are hereby notified that a medical condition resulting from an undisclosed pre-existing condition may not be financially compensated and may result in termination of your scholarship.

**1. Present Medical Status**

(a) Do you currently use any medicine or have regular medical checkup by a physician for your    
 If yes, please attach your doctor's letter (written in English) that describes current status of your illness and agreement to join the program.

(b) Are you pregnant? If yes, please specify months of pregnancy

**2. Past Medical History**

(a) Have you had any significant or serious illness?

(b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

**Section 9: Declaration**

I declare that all information in this application as well as the attached documents are true and correct to the best of my knowledge. I acknowledge that the provision of incorrect information or supporting documents may result in termination of scholarship, and that I will have to be responsible for an expenses incurred from my misinformation.

If awarded the scholarship, I agree:

- (a) to abide by the rules and regulations of the Host Institution, Japanese Supporting University, AUN/SEED-Net Project, and JICA;
- (b) to follow course regulations and instructions and abide by such conditions as may be stipulated by both the host institution, Japanese Supporting University, and AUN/SEED-Net in respect of this course of study;
- (c) to refrain from engaging in political activities, or any form of employment for profit;
- (d) to submit any progress reports or evaluation questionnaire which may be prescribed;
- (e) to return to my home country at the end of my course of study.

I also fully understand that, the scholarship, if awarded, may be subsequently withdrawn for failure of making adequate progress, or for other sufficient cause including health condition as determined by AUN/SEED-Net.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Section 10: Declaration for Graduating student or young graduate only**

I wish to become a teaching staff or researcher at the Member Institution after my PhD Degree research under the AUN/SEED-Net Project.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**List of Contact Persons for  
AUN/SEED-Net Doctoral Degree Program in Singapore FY 2017**

**AUN/SEED-Net**

|  |
|--|
| <p>JICA Project Office for AUN/SEED-Net<br/>Faculty of Engineering<br/>109-110 Building 2<br/>Chulalongkorn University<br/>Bangkok 10330, Thailand</p> <p>Tel: (66-2) 218-6419, Fax: (66-2) 218-6418<br/>Email: <a href="mailto:phdsin@aun-seed.net">phdsin@aun-seed.net</a></p> |
|--|

**Member Institutions (MIs)**

| No. | MI  | As      | Contact Person  | Position   | Email Address/Contact Number   |
|-----|---|---------|---|--|--|
| 1   | <b>Institute of Technology Cambodia (ITC)</b><br>B.P. 86, Blv. Pochentong,<br>Phnom Pehn, Cambodia  | Sending | Dr. HUL Seingheng   | Director of Research   | <a href="mailto:hul@itc.edu.kh">hul@itc.edu.kh</a>   |
| 2   | <b>National University of Laos (NUOL)</b><br>Sokpaluang Campus, P.O. Box 3166<br>Vientiane, Lao PDR | Sending | Prof. Dr. Boualinh Soysouvanh<br>Assoc. Prof. Dr. Khamphoui<br>Southisombath<br><b>cc:</b><br>Dr. Sounthisack Phommachanh<br>Dr. Vimontha Keovongphachanh<br>Dr. Keophousone Phonhalath | Dean, Faculty of Engineering<br>Vice Dean, Faculty of Engineering<br><br>Coordinator<br>Coordinator<br>Coordinator | <a href="mailto:boualins@fe-nuol.edu.la">boualins@fe-nuol.edu.la</a><br><a href="mailto:kphoui@etlao.com">kphoui@etlao.com</a><br><br><a href="mailto:sack_naiy@hotmail.com">sack_naiy@hotmail.com</a><br><a href="mailto:vimontha@fe-nuol.edu.la">vimontha@fe-nuol.edu.la</a><br><a href="mailto:keophousone@yahoo.com">keophousone@yahoo.com</a> |

|   |   |         |   |   |   |
|---|---|---------|---|---|---|
| 3 | <b>University of Yangon (UY)</b><br>11041-Kamaryut Township, Yangon,<br>Myanmar   | Sending | Prof. Dr. Pho Kaung<br><br><b>cc:</b><br><br>Prof. Dr. Aye Aye Thant<br><br>Assoc. Prof. Dr. Soe Soe Than         | Rector<br><br>Professor (Physics), Universities' Research<br>Center<br>Associate Professor, Department of<br>Industrial Chemistry | <a href="mailto:pkaung@gmail.com">pkaung@gmail.com</a><br>uycontact.mm@gmail.com<br>Tel: (95-01) 514908<br>Fax: (95-01) 510721<br>a2thant@gmail.com<br><br>soesoe.than@gmail.com  |
| 4 | <b>Yangon Technological University (YTU)</b><br>Yangon Technological University<br>East Gyogone, Insein Township,<br>P.O. 11011, Myanmar                          | Sending | Prof. Dr. Mi Sandar Mon<br><br><b>cc:</b><br>Mr. Aung Lwin  | Head of Mechanical Engineering<br>Department<br><br>Staff, International Relations Office   | <a href="mailto:msdmon@gmail.com">msdmon@gmail.com</a><br>Tel: (95-9) 5044322<br><br><a href="mailto:iro@ytu.edu.mm">iro@ytu.edu.mm</a> ;<br><a href="mailto:iroytu.mm@gmail.com">iroytu.mm@gmail.com</a><br>Tel: (95-1) 642557<br>Fax: (95-1) 642564 |
| 5 | <b>Mindanao State University - Iligan Institute of Technology (MSU-IIT)</b><br>Bonifacio Dr., Tibanga Andres<br>Bonifacio Ave, Iligan 9200,<br>Philippines        | Sending | Atty. Edgar Alan A. Donasco<br><b>cc:</b><br>Dr. Eliseo P. Villanueva<br><br>(ASEAN Engr.) Eulalio C.<br>Creencia | Dean, College of Engineering<br><br>Graduate Program Coordinator<br><br>Department of Chemical Engineering &<br>Technology        | <a href="mailto:gardonasco@yahoo.com">gardonasco@yahoo.com</a><br><br><a href="mailto:ep_villanueva@yahoo.com">ep_villanueva@yahoo.com</a><br>Tel: (63 63) 223 2351<br><a href="mailto:eul212@yahoo.com">eul212@yahoo.com</a>                         |
| 6 | <b>Burapha University (BUU)</b><br>169 Long-Hard Bangsaen Road,<br>Saensook Municipality, Muang<br>District, Chon Buri Province, 20131<br>Chonburi Thailand 40132 | Sending | Dr. Anat Deepatana  | Dean, Faculty of Engineering  | <a href="mailto:anat@eng.buu.ac.th">anat@eng.buu.ac.th</a><br>Tel: (66-81) 983 6300   |
| 7 | <b>Hanoi University of Science and Technology (HUST)</b><br>1 Dai Co Viet Road, Hai Ba Trung<br>District Hanoi Vietnam  | Sending | Dr. Nguyen Phu Khanh<br><br><b>cc:</b><br>Ms. Doan Thi Thu Trang  | Director, International Cooperation<br>Department<br><br>International Cooperation Department staff                               | <a href="mailto:khanh.nguyenphu@hust.edu.vn">khanh.nguyenphu@hust.edu.vn</a><br>Tel: (84) 43869-3796<br><br><a href="mailto:trang.doanthithu@hust.edu.vn">trang.doanthithu@hust.edu.vn</a>  |

|    |  |                   |   |  |  |
|----|--|-------------------|---|--|--|
| 8  | <b>Ho Chi Minh City University of Technology (HCMUT)</b><br>268 Ly ThuongKiet St., Dist. 10 Ho Chi Minh City Vietnam | Sending           | Ms. Nguyen Thi Pho  | External Relations Officer   | <a href="mailto:ntpho@hcmut.edu.vn">ntpho@hcmut.edu.vn</a><br>Tel: (84) 8 38 652 442<br>Fax: (84) 8 38 653 823   |
| 9  | <b>Institut Teknologi Bandung (ITB)</b><br>Jl. Ganesha 10, Bandung Indonesia 40132                                   | Sending & Hosting | Prof. Dr. Andi Isra Mahyuddin<br>Dr. Ir. Tatacipta Dirgantara<br><b>cc:</b><br>Ms. Laras Martalita  | Faculty of Mechanical and Aerospace Engineering  | <a href="mailto:aim@ms.itb.ac.id">aim@ms.itb.ac.id</a><br><a href="mailto:tdirgantara@ae.itb.ac.id">tdirgantara@ae.itb.ac.id</a><br><a href="mailto:larassmartalita@gmail.com">larassmartalita@gmail.com</a>   |
| 10 | <b>Universitas Gadjah Mada (UGM)</b><br>Faculty of Engineering Yogyakarta Indonesia 55281                            | Sending & Hosting | Coordinator :<br>Dr. Indra Perdana<br>Dr. Lukito Edi Nugroho<br><br>Secretariat :<br>Ms. Aci Prima Sari<br>Ms. Deny Kusumawati                                      | International Cooperation Office, Faculty of Engineering   | <a href="mailto:iperdana@ugm.ac.id">iperdana@ugm.ac.id</a><br><a href="mailto:lukito@ugm.ac.id">lukito@ugm.ac.id</a><br><br><a href="mailto:uphi_ft@yahoo.com">uphi_ft@yahoo.com</a><br><a href="mailto:oia.ft@ugm.ac.id">oia.ft@ugm.ac.id</a>   |
| 11 | <b>Universitas Indonesia (UI)</b><br>Kantor Internasional Pusat Administrasi UI Campus Depok, Depok Indonesia        | Sending           | Dr. Ir. Muhamad Asvial, M.Eng<br><br><b>cc:</b><br>Junaidi, M.A<br><br>Prof. Dr. Ir. Dedi Priadi, DEA<br>Prof. Dr. Ir. Bondan T. Sofyan, M.Si<br>Ms. Yunita Hapsari | Vice Rector for Academic and Student Affairs<br><br>Head of International Office<br><br>Dean, Faculty of Engineering<br>Manager of Education and Research, Faculty of Engineering<br>Secretary to Prof. Dr. Ir. Bondan T. Sofyan | <a href="mailto:asvial@ee.ui.ac.id">asvial@ee.ui.ac.id</a><br>Tel: (62) 21 786 3504-05<br><br><a href="mailto:io-ui@ui.ac.id">io-ui@ui.ac.id</a><br>Tel: (62) 21 7888 0139<br><a href="mailto:dedi@metal.ui.ac.id">dedi@metal.ui.ac.id</a><br><a href="mailto:bondan@eng.ui.ac.id">bondan@eng.ui.ac.id</a><br><a href="mailto:yunitahapsari87@gmail.com">yunitahapsari87@gmail.com</a> |

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|----|---|-------------------|--|---|--|
| 12 | <b>Institut Teknologi Sepuluh Nopember (ITS)</b><br>Rectorat Building, 2nd Floor Kampus ITS Sukolilo Surabaya Indonesia 60111   | Sending & Hosting | Prof. Ketut Buda Artana<br><br><b>cc:</b><br>Prof. Djauhar Manfaat<br><br>Dr. Maria Anityasari<br><br>Ms. Cahyani Satiya Pratiwi   | Vice Rector<br><br>Director of Graduate Program<br><br>Head of International Office<br><br>Support staff<br>International Office                | <a href="mailto:ketutbuda@gmail.com">ketutbuda@gmail.com</a> ;<br><a href="mailto:wr4@its.ac.id">wr4@its.ac.id</a><br>Tel: (62 31) 599 4251-4 ext 1224<br><br><a href="mailto:dir_pps@its.ac.id">dir_pps@its.ac.id</a> ;<br><a href="mailto:info.pascaits@gmail.com">info.pascaits@gmail.com</a><br><br><a href="mailto:int_off@its.ac.id">int_off@its.ac.id</a><br>Tel: (62 31) 5923411<br><br><a href="mailto:cspratiwi@yahoo.com">cspratiwi@yahoo.com</a><br><a href="mailto:int_off@its.ac.id">int_off@its.ac.id</a> ;<br><a href="mailto:intoff.its@gmail.com">intoff.its@gmail.com</a> |
| 13 | <b>Universiti Malaya (UM)</b><br>Faculty of Engineering, Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia Kuala Lumpur Malaysia 50603                            | Sending           | Dr. Farazila Binti Yusof<br>Ms. SALINA MAIDEN  | Department of Mechanical Engineering<br>Dean Office, Faculty of Engineering   | <a href="mailto:farazila@um.edu.my">farazila@um.edu.my</a><br><a href="mailto:salina_m@um.edu.my">salina_m@um.edu.my</a>   |
| 14 | <b>Universiti Sains Malaysia (USM)</b><br>School of Materials & Mineral Resources Engineering, Engineering Campus, Sri Ampangan Nibong Tebal, Pulau Penang Malaysia 14300 | Sending & Hosting | Ms. Eliza Yasmin Dahlan<br><br>Prof. Dr. Zuhailawati Hussain<br><br><b>cc:</b><br>Prof. Dr. Ahmad Fauzi Mohd Noor<br>Prof. Mariatti Jaafar<br>Assoc. Prof. Hasmaliza Mohamad | Assistant Registrar<br><br>Dean, School of Materials & Mineral Resources Engineering<br><br>School of Materials & Mineral Resources Engineering | <a href="mailto:eliza_yasmin@usm.my">eliza_yasmin@usm.my</a><br>Tel: (60-4) 653-2774<br><a href="mailto:zuhaila@usm.my">zuhaila@usm.my</a><br><br><a href="mailto:srafauzi@usm.my">srafauzi@usm.my</a><br><a href="mailto:mariatti@usm.my">mariatti@usm.my</a><br><a href="mailto:hasmaliza@usm.my">hasmaliza@usm.my</a>   |
| 15 | <b>Universiti Teknologi Malaysia (UTM)</b><br>81310 Johor Bahru, Malaysia   | Sending & Hosting | Assoc. Prof. Dr. Nordin Yahaya<br><b>cc:</b><br>Leilawati Binti Mokhtar  | Dean of School of Graduate Studies<br><br>Assistant Registrar   | <a href="mailto:nordiny@utm.my">nordiny@utm.my</a><br><br><a href="mailto:mleilawati@utm.my">mleilawati@utm.my</a> ;<br><a href="mailto:leilawatie@gmail.com">leilawatie@gmail.com</a><br>Tel: (60-7) 553-0453   |

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| 17 | <b>De La Salle University (DLSU)</b><br>Gokongwei College of Engineering<br>2401 Taft Avenue, Malate, Manila,<br>Philippines 1004   | Sending & Hosting | Dr. Jonathan Dungca<br><b>cc:</b><br>Dr. Kathleen Aviso<br>Dr. Nathaniel Dugos<br><br>Dr. Laurence A. GanLim<br>Ms. Gladys Paz Cruz<br>Ms. Amabelle Ayop | Dean, College of Engineering<br><br>Graduate School Coordinator<br>Department of Chemical Engineering<br>Mechanical & Manufacturing Engineering<br><br>Office of Admissions and Scholarships<br>Office of Admissions and Scholarships | <a href="mailto:jonathan.dungca@dlsu.edu.ph">jonathan.dungca@dlsu.edu.ph</a><br><br><a href="mailto:kathleen.aviso@dlsu.edu.ph">kathleen.aviso@dlsu.edu.ph</a><br><a href="mailto:nathaniel.dugos@dlsu.edu.ph">nathaniel.dugos@dlsu.edu.ph</a><br><br><a href="mailto:laurence.ganlim@dlsu.edu.ph">laurence.ganlim@dlsu.edu.ph</a><br><a href="mailto:gladys.cruz@dlsu.edu.ph">gladys.cruz@dlsu.edu.ph</a><br><a href="mailto:amabelle.ayop@dlsu.edu.ph">amabelle.ayop@dlsu.edu.ph</a> |
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| 19 | <b>Chulalongkorn University (CU)</b><br>International School of Engineering (ISE)<br>Building 2, Faculty of Engineering<br>254 Phayathai Road, Pathumwan,<br>Bangkok 10330 Thailand 10330 | Sending & Hosting | Assoc. Prof. Dr. Supot Teachavorasinskun<br><b>cc:</b><br>Ms. Kaewjai Nacaskul<br><br>Ms. Benjaporn Raiseangphor   | Dean, Faculty of Engineering<br><br>Director, International School of Engineering Office<br>Graduate Program Coordinator  | <a href="mailto:supot.t@chula.ac.th">supot.t@chula.ac.th</a><br><br><a href="mailto:kaewjai.n@chula.ac.th">kaewjai.n@chula.ac.th</a><br><a href="mailto:int.grad.ise@gmail.com">int.grad.ise@gmail.com</a>   |

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| 21 | <b>Kasetsart University (KU)</b><br>50 Ngamwongwan Road, Chatuchak Bangkok Thailand 10900  | Sending & Hosting | Associate Prof. Dr. Chart Chiemchaisri<br><b>cc:</b><br><br>Ms. KornkanokWangbenjaporn  | Head of Department of Environmental Engineering<br><br>International Studies Center   | <a href="mailto:fengccc@ku.ac.th">fengccc@ku.ac.th</a><br><br><br><br><a href="mailto:regknw@ku.ac.th">regknw@ku.ac.th</a>   |
| 22 | <b>Thammasat University (TU)</b><br>Sirindhorn International Institute of Technology P.O. Box 22, Thammasat-Rangsit Post Office Pathumthani Thailand 12120 | Sending & Hosting | Assoc. Prof. Dr. Mongkut Piantanakulchai<br>Asst. Prof. Dr. Winyu Rattanapitikorn<br>Ms. Pattanun Manachitruengrueng  | School of Civil Engineering and Technology, Sirindhorn International Institute of Technology  | <a href="mailto:mongkut@siit.tu.ac.th">mongkut@siit.tu.ac.th</a><br><br><a href="mailto:winyu@siit.tu.ac.th">winyu@siit.tu.ac.th</a><br><br><a href="mailto:pattanun.m@siit.tu.ac.th">pattanun.m@siit.tu.ac.th</a>   |

**Certified letter on academic standing**

To Whom It May Concern:

This is to certify that ..... is / was placed at the rank of ..... out of the class of ..... students in the department / program of ....., Faculty of ..... at ..... with the Cumulative GPA of.....

Signature .....

Name in print .....

Position .....

Institution .....

Date .....



**LETTER OF RECOMMENDATION**

This form must be completed, put into a separate envelop, sealed, and signed right on the seal by the referee him/herself, otherwise the recommendation will be invalid.

***This part is to be completed by applicant.***

**Full Name:** \_\_\_\_\_

**Proposed Program of Study**

- 1. Place of Study \_\_\_\_\_  
Program applying \_\_\_\_\_
- 2. Place of Study \_\_\_\_\_  
Program applying \_\_\_\_\_

**TO THE PERSON EVALUATING THE APPLICANT:**

The person whose name appears above is applying for the Graduate Degree Program of the AUN/SEED-Net. AUN/SEED-Net requires your submission of the completed Letter of Recommendation as part of our appraisal of the above-named applicant. We realize that considerable time and effort are needed to respond to this request. Your assistance is therefore greatly appreciated.

***This part is to be completed by the person completing this Letter of Recommendation Form.***

**Full Name:** \_\_\_\_\_

**Position / Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**1. What is your candid opinion of the applicant's potential to complete the program applied for considering his/her:**

- (a) intellectual capacity, promise of productive scholarship, and ability to carry out independent research;
- (b) creativity and originality;
- (c) relative standing among contemporary graduates;
- (d) ability to pursue higher education for which the medium of instruction is English

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**2. Please cite outstanding qualities concerning his/her:**

- (a) personality (maturity and ability to work with others);
- (b) communication skills

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**3. Based on the above, how would you recommend the application for the Graduate Degree Program of the AUN/SEED-Net? (Please mark  $\checkmark$  below where appropriate)**

- Strongly Recommend
- Recommend without reservation
- Recommend with some reservation
- Do not recommend

Additional Comments:

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**Signature**\_\_\_\_\_

**Date**\_\_\_\_\_