



EUROPEAN UNION SUPPORT TO HIGHER EDUCATION IN THE ASEAN REGION

SHARE Project Management Office
ASEAN Secretariat | 70A Jl. Sisingamangaraja | Jakarta 12110 | Indonesia
Phone: +62 (21) 726 2991 | Email: share@daad.de | Web: www.share-asean.eu

CALL FOR PROPOSALS

Peer Multiplier Training – Training of Trainers & Dissemination Projects

June – November 2022

About SHARE

The Support to Higher Education in the ASEAN Region (SHARE) Programme is the European Union's flagship higher education programme with ASEAN. The SHARE Programme has been in operation since 2015 and an agreement for a programme extension until the end of 2022 has been reached between the ASEAN Secretariat and the European Commission. The SHARE Extension will see the programme continue its support of the ASEAN Secretariat and ASEAN stakeholders to enable greater harmonisation and internationalisation of ASEAN higher education. A central aim of the SHARE Programme Extension is to catalyse the transfer of ownership of programme outcomes to ASEAN entities and nominated organisations to be embedded within sustainable ASEAN-led structures and processes.

The SHARE Consortium is comprised of the British Council, the DAAD, ENQA, and Nuffic. There are three main components (so-called Result Areas) during the implementation of SHARE: (1) Policy Dialogue, (2) Qualifications Frameworks (QF) and Quality Assurance (QA), (3) Credit-Transfer and Mobility.

Coordinated by the German Academic Exchange Service (DAAD) and ENQA, Result Area 2 (QF/QA) aims at strengthening and further disseminating the ASEAN Qualifications Reference Framework (AQR) and the ASEAN Quality Assurance Framework (AQAF), including supporting the work of related EQAAs with a focus on higher education. Within the frame of bi-regional dialogue and mutual exchange, the European partners share their experiences and good practices from the European Higher Education Area and build on the work already underway across the ASEAN region, especially on the achievements by the AQR Committee and the ASEAN Quality Assurance Network (AQAN).

The SHARE Peer Multiplier Training and Dissemination Projects

To further disseminate and promote concepts, approaches, and knowledge about higher education management, SHARE is conducting the second round of "Peer Multiplier Training" for Higher Education (HE) stakeholders in the ASEAN region.

The Peer Multiplier Training (PMT) will bring together a group of future regional trainers (SHARE peer multipliers) in order to provide hands-on training activities with a strong practical focus on (online) methods of dissemination. For instance, the training will provide sessions on project management, didactics of online & offline meetings, change management, and other relevant topics pertaining the organisation of dissemination activities. They will thereby become strategically placed trainers with the tools and capacities to ensure the long-term sustainability



Deutscher Akademischer Austauschdienst
German Academic Exchange Service



European Association for
Quality Assurance in Higher Education



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and continuity of the promoted ideas and knowledge, corresponding to the principle of peer-to-peer multiplication.

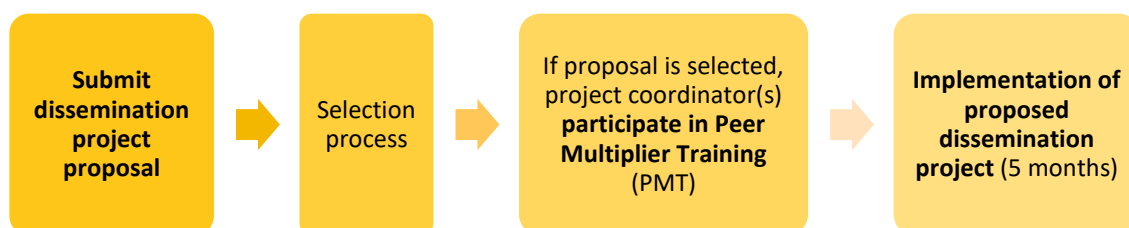
The training will include mixed methods, such as presentations and case studies by regional and international experts, discussions among the participants, group work, and mentoring. The training concept is based on a team-teaching approach. The trainer teams will consist of European and Southeast Asian QA, didactics, and HE experts. In addition, the Peer Multiplier Training course will stipulate the exchange and presentation of personal experiences between the participants from ASEAN. Peer-coaching in small working groups (participants coach participants) and individual feedback provided by the trainers will be important didactical elements of the training.

The training will embrace the following aspects:

- Extend the pool of local/regional trainers in ASEAN (“SHARE Peer Multipliers”)
- Enabling capacity maintenance and dissemination in the long run (peer-to-peer multiplication)
- Promote the development and follow-up of topics such as QF, QA, learning outcomes, internationalisation, project & change management, student and academic staff mobility, degree and credential recognition, etc.
- Support potential dissemination projects at university/institutional and national level.

Participants of the first round of SHARE Peer Multiplier Training, which took place in June 2018 in Jakarta, may also act as resource persons/trainers and share their experience with the new trainees.

Upon completion of the training, SHARE peer multipliers will be entrusted with sharing and disseminating the core values and methodologies of the project amongst the ASEAN peers. For this, **participants of the Peer Multiplier Training are required to submit a proposal for a dissemination project**. The training is open to all higher education managers and administrators working in higher education institutions in ASEAN countries. Participation in the Peer Multiplier Training will be conditional based on approval of their project proposal. The funding for implementation of approved project proposals will be provided by SHARE and is available for applicants based in all ASEAN countries, except Brunei Darussalam & Singapore. More information on eligibility is available in the “Application Process” section of this Call.





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APPLICATION PROCESS

Dissemination Project Proposals

As previously mentioned, a requirement for participation in the Peer Multiplier Training (PMT) is the submission of a proposal for implementation of a dissemination and/or capacity building project related to higher education management. The call for proposals is open to all managers and administrators working in higher education institutions in the ASEAN region and is an opportunity for participants to implement activities that facilitate the transfer and multiplication of skills and knowledge in their local context, while receiving funding and training through the SHARE Programme.

The SHARE Programme is offering grants for selected project proposals to implement their projects. Applicants of selected dissemination project proposals will attend the “Peer Multiplier Training” in mid-2022 to prepare the implementation of their projects.

The dissemination projects, which must be carried out within June – November 2022, aim to support the dissemination and multiplication of the outcomes of SHARE initiatives and training activities across the Southeast Asian region, and to encourage collaboration between Higher Education stakeholders in ASEAN. Successful applicants will receive coaching sessions with experts during the project implementation phase.

Funding

Each selected project will receive funding **up to EUR 8,000** per project. Please be informed that the quota of accepted proposals eligible for funding is limited and will be based on a competitive selection process.

The contribution of funds/co-funding from supporting HEIs is encouraged, but not mandatory.

Eligibility

- Participation in the Peer Multiplier Training and the call for proposals for dissemination projects are intended for management-level staff of higher education institutions in the ASEAN region (e.g. deans, project leaders and/or university managers, administrators, etc.).
- The applicant of the dissemination project shall come from a Higher Education Institution through which the funding can be channelled. Endorsement from university leadership is required. Funding for dissemination project(s) are eligible for applicants based in Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines, Thailand, and Vietnam.¹

¹ Due to EU funding regulations, Brunei Darussalam and Singapore are not eligible to receive funding from the SHARE Programme. However, participants from Brunei Darussalam and Singapore interested in joining the Peer Multiplier Training are welcome to apply. Kindly refer to the “**Application to the PMT without funding for dissemination project / from ASEAN countries ineligible for funding**” section (p. 5) below.





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- A maximum of 2 (two) dissemination projects per institution can be considered for funding.
 - Group applications or joint projects, e.g. *collaborations between two (or more) different institutions/stakeholders*, are welcome. The proposal needs to indicate up to 2 (two) project coordinators who will take part in the PMT. The project coordinators can be either from internal organisation or partner institution(s), if any. (Kindly note that *only project coordinators* will participate in the PMT.)
 - The project coordinator will be responsible for organising all the project activities, managing the budget, keeping financial record, and reporting on outcomes and sustainability.
 - In the case of joint projects with more than one project coordinator from different institutions, please specify which institution takes overall responsibility for the implementation.
 - Each proposal for dissemination project funding from SHARE must provide a detailed budget plan indicating possible expenses throughout the implementation phase (i.e. broken down in different budget categories, e.g. staff cost/honoraria, equipment, travel cost, etc.).
 - Individual applicants can be considered on a case-by-case basis, but they need their university leaderships' explicit support.
- The dissemination projects need to be carried out within 5 months at institutional, national, regional, or multi-country level, driven by one or several participants with vast experience in HEI, especially in the areas outlined below:
 - ❖ Qualifications Frameworks
 - ❖ Quality Assurance
 - ❖ Higher Education Management
 - ❖ Learning outcomes / Outcome-Based Education (OBE)
 - ❖ Internationalisation
 - ❖ Student and academic staff mobility
 - ❖ Degree/course/credential recognition
 - Possible activities (feasible within 5 months) include, but are not limited to:
 - ❖ Private or public event(s) e.g., workshop, seminar, etc.;
 - ❖ Project implementation at an institution e.g., capacity building, consultation project(s) or other initiatives;
 - ❖ Regional cooperation project;
 - ❖ Others.



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**** Application to the PMT without funding for dissemination projects
 and / or from ASEAN countries ineligible for funding ****

Applicants interested in participating in the online Peer Multiplier Training who are ineligible for funding and/or do not require funding from SHARE are welcome to apply for the Peer Multiplier Training. However, a project outline (for future implementation) and signature from university leadership are still required as part of the application. Please fill in the Application Form and indicate that you are applying without funding. For further details, please refer to the “How to apply” section below.

Provisional Timeline

Date/Month	Activity
2 nd March 2022	Call for Proposals published and disseminated
3 rd April 2022	Deadline to submit proposals for dissemination projects
Mid-April 2022	Selection of proposals
Week of 2 nd May 2022	Announcement of selection results
Week of 20 th / 27 th June 2022	Peer Multiplier Training
June – 15 November 2022	Implementation of dissemination projects** Coaching sessions with experts during project implementation
15 November 2022	Deadline to submit implementation report and financial supporting documentation

** The intended dissemination project may begin before or after the start of the Peer Multiplier Training, based on the discretion of the applicant.





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HOW TO APPLY

Applications for Peer Multiplier Training AND funding for dissemination projects

To apply for participation in the Peer Multiplier Training as well as funding for your dissemination project, please send us the following documents:

- a. Completed Application Form (Annex 1);
- b. Detailed Project Proposal;
- c. Project Activity Timeline;
- d. Budget Plan (Annex 2);
- e. Curriculum Vitae of the project coordinator(s);
- f. Letter of support (with signature and stamp from university leadership) from the applicant institution(s) (Annex 3).

via e-mail to share@daad.de with subject: **[Name of Applicant] _SHARE PMT & Dissemination Projects - with Funding by 3 April 2022.**

Applications for Peer Multiplier Training ONLY (without funding for dissemination projects)

To apply for participation in the Peer Multiplier Training without funding for your dissemination project, please submit the following documents:

- a. Completed Application Form (Annex 1)
- b. Outline of Project Proposal
- c. Project Activity Timeline
- d. Curriculum Vitae of the project coordinator(s)
- e. Letter of support (with signature and stamp from university leadership) from the applicant institution(s) (Annex 3)

via e-mail to share@daad.de with subject: **[Name of Applicant] _SHARE PMT & Dissemination Projects – PMT Only by 3 April 2022.**

Please check and submit all the required documents. Applications with missing documents will not be considered.

All incoming complete applications will undergo a selection process and the results of the selection will be available by May 2022. Successful applicants will receive further information from the SHARE Programme.





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LIST OF ANNEXES

- ANNEX 1 – Application Form**
- ANNEX 2 – Budget Plan (template)**
- ANNEX 3 – Letter of Support (template)**

Please download these annexes in the SHARE website, or contact us at share@daad.de.

