

Credit Exchange System Manual

ACU Credit Exchange Central Management System

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1. Managing Permission Groups

A. Move to Manage Permissions and check the list screen.
 Click Register to open the permission group registration screen.

■ Permission

Total No. of posts: 7

No.	Permission	System	Comment	No. of member	Date
7	OperatorsAuthorization	Operation	HaHaMy Operation	0	09.26.2012
6	Test Permission	Operation	Test Permission Info	3	09.25.2012
5	Operators	Operation	Operators Description.	100	08.16.2012
4	Professor	Tutor	Professor Description.	158	08.16.2012
3	Assistence	Tutor	Assistence Description.	105	08.16.2012
2	Content Provider	Operation	Content Provider Description.	6	08.16.2012
1	Upche Operators	Operation	Upche Operators Description.	5	08.16.2012

Register

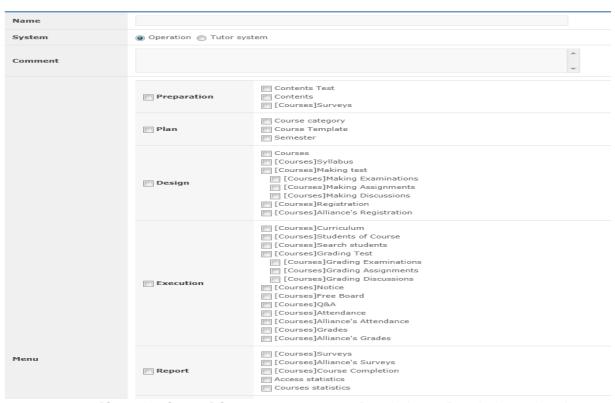
[Screen 1] [Operation System] System management > Permission list screen

B. Enter permission group information.

Enter permission group information, and select a system to create.

Select menus for the permission group.

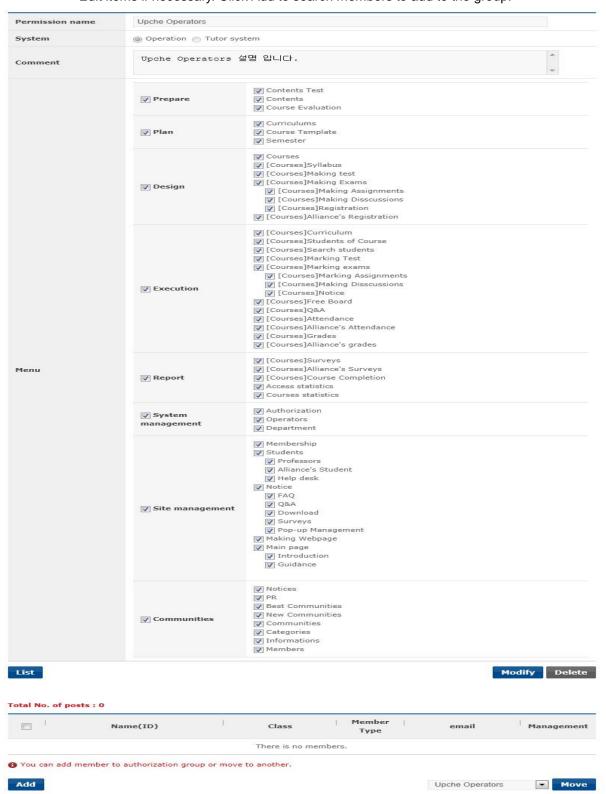
The permission group can only use menus that are selected in this screen. Click Register to save the information.



[Screen 2] [Operation System] System management > Permissions > Permission registration screen

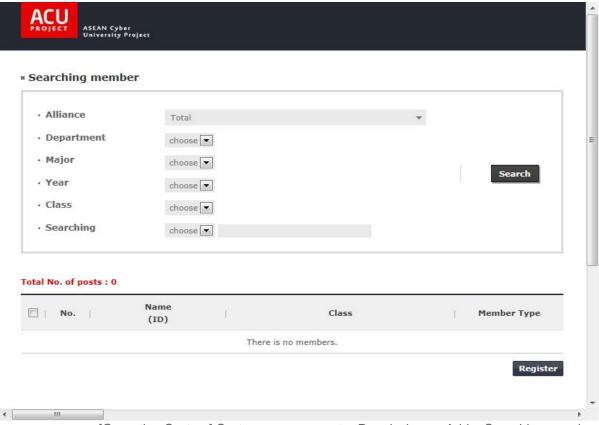
C. Review the saved information.

Edit items if necessary. Click Add to search members to add to the group.



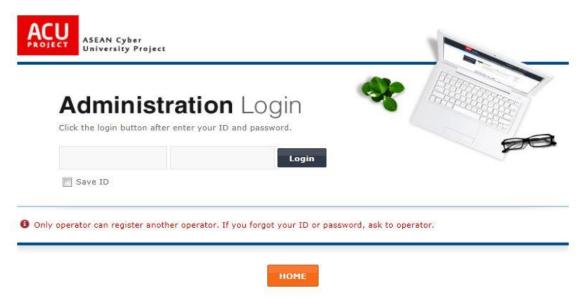
[Screen 3] [Operation System] System management > Permissions > Details screen

Only members without permission are searched.
 (Note: Each member can have only 1 type of permission at a time.)
 Select a member and click Register.



[Screen 4] [Operation System] System management > Permissions > Add > Searching member pop-up screen

E. Log out, and log in with the Operator ID that has been assigned to the new permission group.

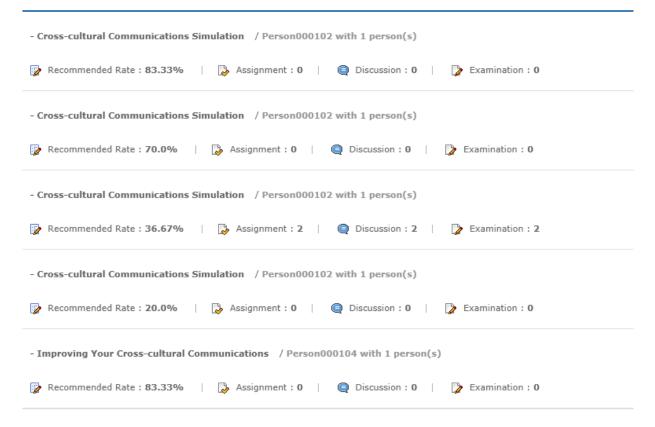


[Screen 5] [Operation System] Home menu > Operator Login screen

F. Check if the displayed menus are the correct ones assigned to the operator's permission group.

The permission setup is completed.

Registration



■ Q&A

 Q&A
 Course Q&A

 Title / Date
 Answer
 Answerer

 file test Person0000001 [09.10.2012]
 N

 Re : file test Person0000001 [09.19.2012]
 N

[Screen 6] [Operation System] Home menu > Index screen

G. Log in with a professor ID in the new permission group.

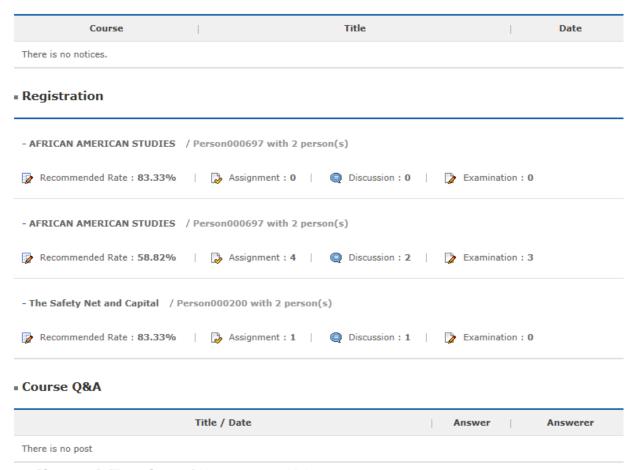


[Screen 7] [Tutor System] Home menu > Login screen

H. Check if the displayed menus are the correct ones assigned to the professor's permission group.

The permission setup is completed.

Course Announcements



[Screen 8] [Tutor System] Home menu > Main page screen

2. Registering Operators

A. Click Register below the Operators list.

Operators

 Alliance 	Total	•	
· Searching	Total ▼		Search

Total No. of posts: 116

No.	Name (ID)	Alliance	email (Contact)	Permission
116	JongHyeon RYU (ryucease1004)	Hanoi University of Science and Technology	ryucease@daulsoft.com (111111)	Upche Operators
115	upche (upche)	leeinje	lee1126@daulsoft.com (1)	Upche Operators
114	2 (2)	Hanoi University of Science and Technology	2@2 (2)	Test Permission
113	1 (1)	leeinje	1@1 (1)	Test Permission
112	tjddlek (tjddlek)	ACU	123123@123123 (123123)	Operators
111	ttttttt (ttttttt)	Hanoi University of Science and Technology	123123@123123 (123123)	Operators
110	so_ (so_)	Hanoi University of Science and Technology	sohyouni@daulsoft.com (111)	Operators
109	ммммммммм (ммммммммм)	Hanoi University of Science and Technology	123123@123123 (123123)	Operators
108	12313123 (234242344)	ACU	123123@123123 (111111)	Professor
107	12313123 (234242344)	ACU	123123@123123 (111111)	Test Permission

1 2 3 4 5 6 7 8 9 10 [1/12] | | |

Register

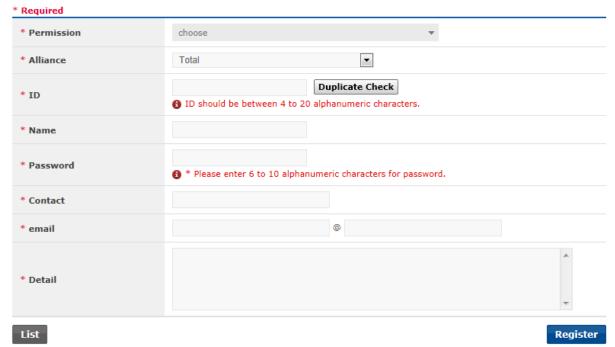
[Screen 1] [Operation System] Operators menu > Operator list screen

B. Enter operator information.

If the operator does not belong to an organization, skip selection of an Alliance field. Select a Permission group. If no permission group has been entered, skip selection of a permission group.

Click Register to save the information.

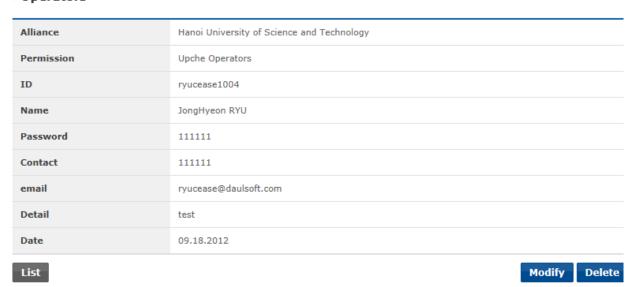
Operators



[Screen 2] [Operation System] Operators menu > Operator registration screen

C. Check the saved information. Click Modify if editing is required.

Operators



[Screen 3] [Operation System] Operators menu > Operator details screen

D. Edit existing information, and click Register to save the new entries.

Operators

* Required		
* Permission	Upche Operators ▼	
* Alliance	Hanoi University of Science and Technology ▼	
* ID	ryucease1004	
* Name	JongHyeon RYU	
* Password	* Please enter 6 to 10 alphanumeric characters for password.	
* Contact	111111	
* email	ryucease @ daulsoft.com	
* Detail	test	•
List		Modify

[Screen 4] [Operation System] Operators menu > Operator information modification screen

E. Check if the added operator appears in the list.

Operators



Total No. of posts: 116

No.	Name (ID)	Alliance	email (Contact)	Permission
116	JongHyeon RYU (ryucease1004)	Hanoi University of Science and Technology	ryucease@daulsoft.com (111111)	Upche Operators
115	upche (upche)	leeinje	lee1126@daulsoft.com (1)	Upche Operators
114	2 (2)	Hanoi University of Science and Technology	2@2 (2)	Test Permission
113	1 (1)	leeinje	1@1 (1)	Test Permission
112	tjddlek (tjddlek)	ACU	123123@123123 (123123)	Operators
111	ttttttt (ttttttt)	Hanoi University of Science and Technology	123123@123123 (123123)	Operators
110	so_ (so_)	Hanoi University of Science and Technology	sohyouni@daulsoft.com (111)	Operators
109	ммммммммм (ммммммммм)	Hanoi University of Science and Technology	123123@123123 (123123)	Operators
108	12313123 (234242344)	ACU	123123@123123 (111111)	Professor
107	12313123 (234242344)	ACU	123123@123123 (111111)	Test Permission

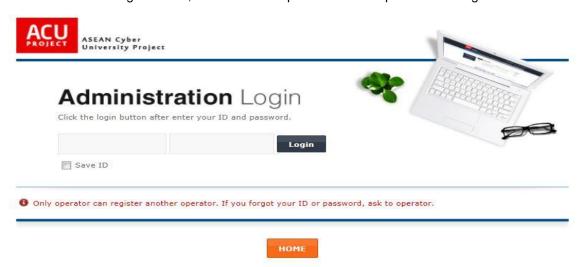
1 2 3 4 5 6 7 8 9 10 [1/12]

Register

[Screen 5] [Operation System] Operators menu > Operator list screen

F. Log out from the Operator System.

At the Login screen, enter the new operator's ID and password to log in.



[Screen 6] [Operation System] Home menu > Operator Login screen

G. Check if you can log in with the ID.
If the ID is assigned to a permission group, the corresponding menus appear. Otherwise, they will not.

MORE + Notice **Course Announcements** Title Date 11.20.2012 Site Notice Sample 10.25.2012 test2 10.25.2012 10.25.2012 test Quantitative Methods for Economics 09.07.2012 Registration - Cross-cultural Communications Simulation / Person000102 with 1 person(s) 📝 Recommended Rate : 83.33% | 👺 Assignment : 0 | 🥥 Discussion : 0 | 🥻 Examination : 0 - Cross-cultural Communications Simulation / Person000102 with 1 person(s) 😰 Recommended Rate : 70.0% | 🕃 Assignment : 0 | 🥥 Discussion : 0 | 🝞 Examination : 0 - Cross-cultural Communications Simulation / Person000102 with 1 person(s) 🔯 Recommended Rate: 36.67% | 👺 Assignment: 2 | 📵 Discussion: 2 | 🔯 Examination: 2 - Cross-cultural Communications Simulation / Person000102 with 1 person(s) 😰 Recommended Rate : 20.0% | 👺 Assignment : 0 | 🥥 Discussion : 0 | 🝞 Examination : 0 - Improving Your Cross-cultural Communications / Person000104 with 1 person(s) 😰 Recommended Rate : 83.33% | 👺 Assignment : 0 | 📵 Discussion : 0 | 🍞 Examination : 0 Q&A MORE + Course Q&A Title / Date Answer Ν Person000001 [09.10.2012] Re: file test Ν

[Screen 7] [Operation System] Home menu > Index screen

Person000001 [09.19.2012]

H. Go to the homepage.Log in with the new operator information.



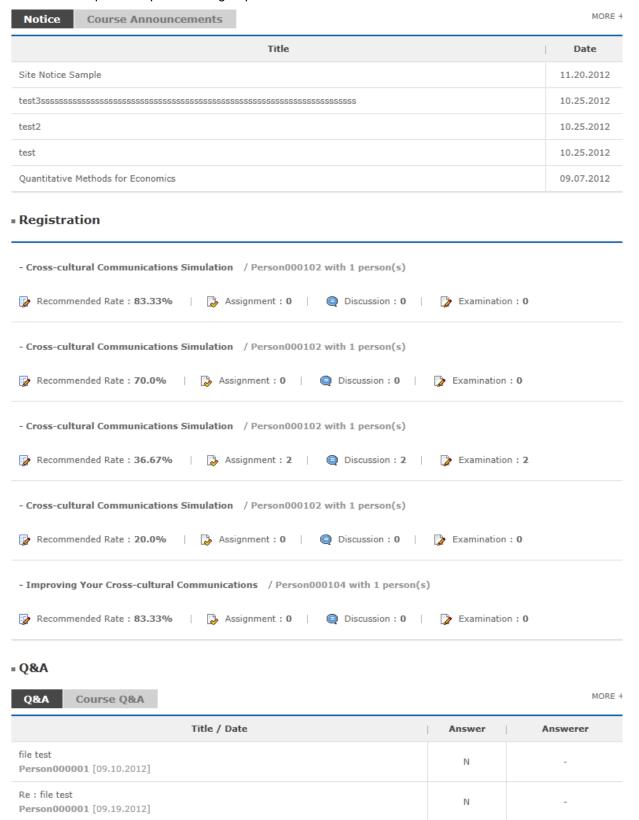
[Screen 8] [Homepage] Home menu > Main page > Login screen - before logging in

I. When logged in with an operator ID, an additional button appears on the upper side of the screen to let you access the Operator System.



[Screen 9] [Homepage] Home menu > Main page > Logged in > Operator screen

J. Click the button. The Operator screen appears, listing the menus that are assigned to the operator's permission group.



[Screen 10] [Operation System] Home menu > Index screen

3. Registering Professors

A. Click Register below the Professors list.

Professors



Total No. of posts: 25 No. Class Management Permission - Language - English Person000125 Professor 💌 25 - Fresh man Management (000125) Modify Language English Person000124 Fresh man Management Professor -(000124)Modify - Language - English Person000123 - Fresh man - Class 1 23 Management Professor -(000123) Modify - Language Person000122 - Fresh man - Class 1 Professor -22 Management (000122) Modify Language English Fresh man Person000121 Professor -21 Management (000121)Class 1 Modify - Language - English Person000120 - Fresh man - Class 1 Management Professor -(000120) Modify - Language English Person000119 - Fresh man - Class 1 Professor 💌 19 Management (000119) Modify - Language - English - Fresh man Person000118 Professor 💌 18 Management (000118)Modify Language - English - Fresh man Person000117 Professor 💌 17 Management (000117)Class 1 Modify - Language English Person000116 - Fresh man - Class 1 16 Management Professor 💌 (000116) Modify

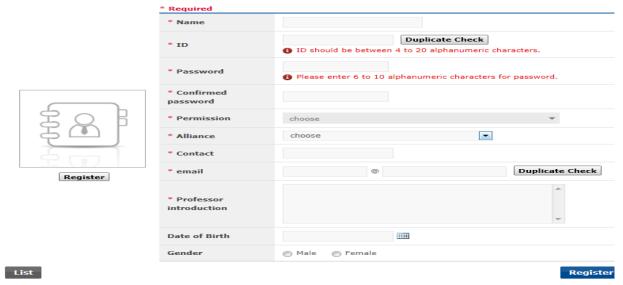
[Screen 1] [Operation System] Professors menu > Professor list screen

4 4 1 2 3 [1/3] + ++

Register Excel Batch Registration

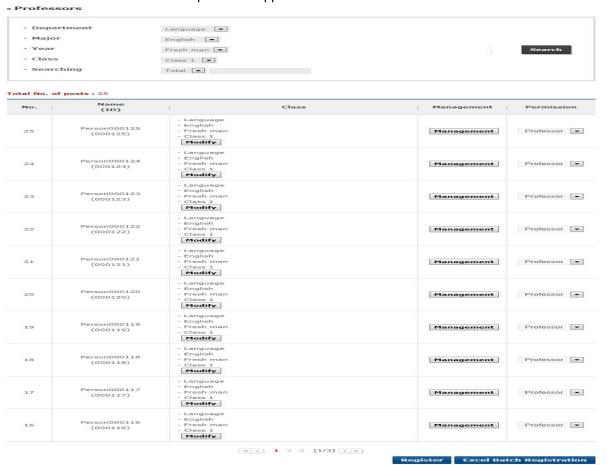
B. Enter professor information, and add permission. Click Register to save the information.

■ Professors



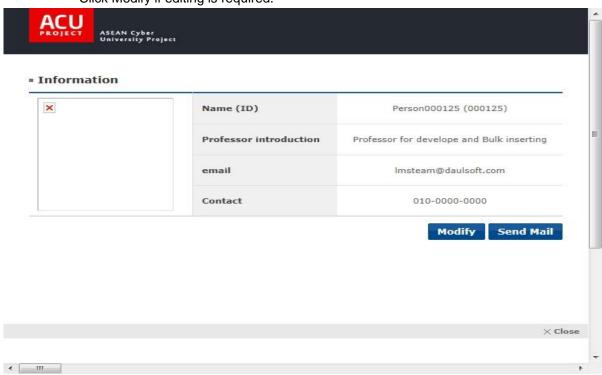
[Screen 2] [Operation System] Professors menu > Professor registration screen

C. Check if the added professor appears in the list.



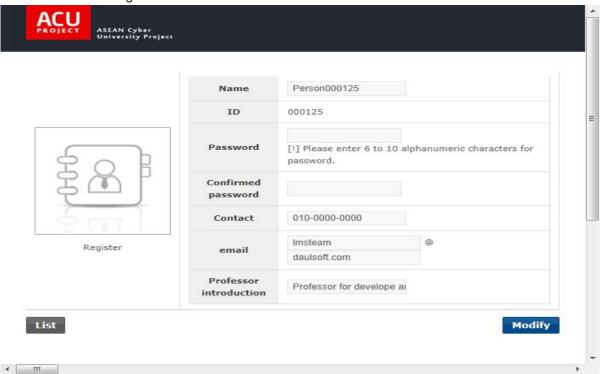
[Screen 3] [Operation System] Professors menu > Professor list screen

D. Check the professor information. Click Modify if editing is required.



[Screen 4] [Operation System] Professors menu > Details pop-up screen

E. Edit existing information.Click Register to save the new entries.



[Screen 5] [Operation System] Professors menu > Professor modification pop-up screen

F. Click a professor's name to view his or her information and class history.

- Professors

Department	Language 💌	
Major	English 💌	
Year	Fresh man 💌	Search
Class	Class 1 ▼	
Searching	Total 💌	

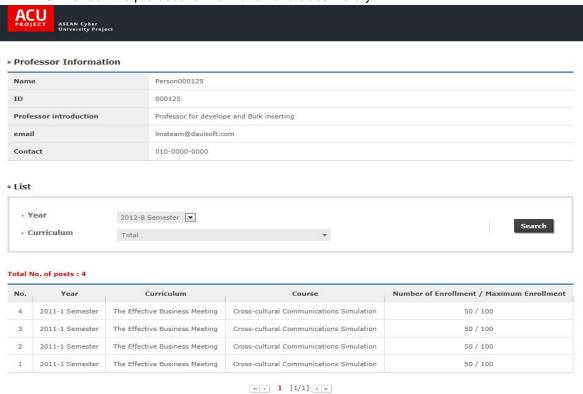
Total No. of posts: 25

No.	Name	Class	Management	Permission
	(ID)	-		
25	Person000125 (000125)	- Language - English - Fresh man - Class 1 Modify	Management	Professor
24	Person000124 (000124)	- Language - English - Fresh man - Class 1 Modify	Management	Professor •
23	Person000123 (000123)	- Language - English - Fresh man - Class 1	Management	Professor -
22	Person000122 (000122)	- Language - English - Fresh man - Class 1 Modify	Management	Professor -
21	Person000121 (000121)	- Language - English - Fresh man - Class 1 Modify	Management	Professor
20	Person000120 (000120)	- Language - English - Fresh man - Class 1 Modify	Management	Professor
19	Person000119 (000119)	- Language - English - Fresh man - Class 1 Modify	Management	Professor •
18	Person000118 (000118)	- Language - English - Fresh man - Class 1 Modify	Management	Professor
17	Person000117 (000117)	- Language - English - Fresh man - Class 1 Modify	Management	Professor
16	Person000116 (000116)	- Language - English - Fresh man - Class 1	Management	Professor

Register Excel Batch Registration

[Screen 6] [Operation System] Professors menu > Professor list screen

G. Check the professor's information and class history.



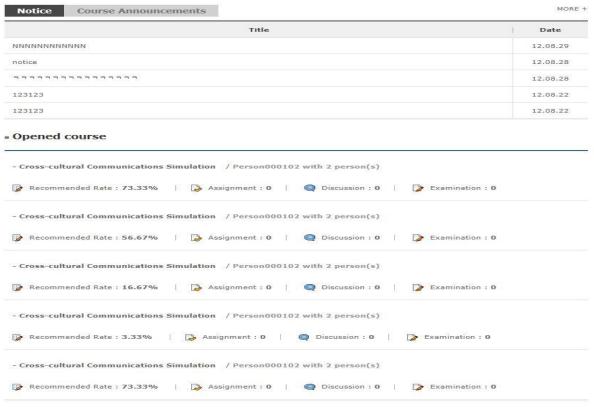
[Screen 7] [Operation System] Professors menu > Professor information and class history pop-up screen

H. Access the Tutor System.Log in to the system using the new professor information.



[Screen 8] [Tutor System] Home menu > Login screen

 At the main screen, check if the displayed menus are the correct ones assigned to the professor's permission group.



[Screen 9] [Tutor System] Home menu > Main page screen

J. Go to the homepage.Log in using the new professor information.



⊕ HOME

[Screen 10] [Homepage] Home menu > Main page > Login screen - before logging in

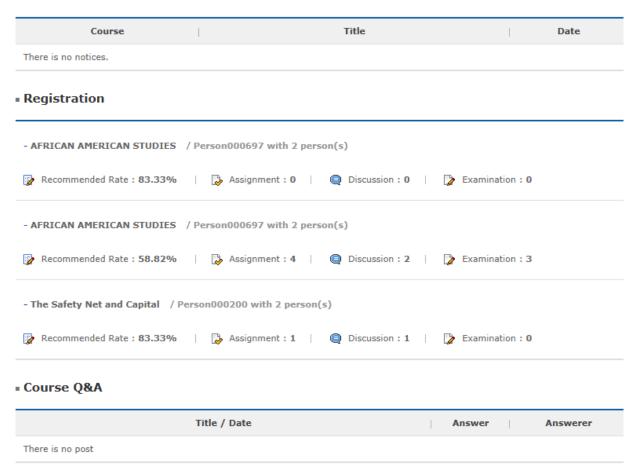
K. When logged in with a professor ID, an additional button appears on the upper side of the screen to let you access the Tutor System.Click the button to move to the Tutor System.



[Screen 11] [Homepage] Home menu > Main page > Logged in > Professor screen

L. You are automatically brought to the Tutor System's main screen.

Course Announcements



[Screen 12] [Tutor System] Home menu > Main page screen

M. Log out, and then change to the Operator mode.Move to the Course Template menu. Click Register.

■ Course Template

· Course category	Total		*	Search
· Searching	Total	•		

Total No. of posts: 25

Course category	Course template	Professor	Course	Date
This subject offers	1111111111	sung8888	1	10.11.2012
The Effective Business Meeting	en la que se integren las nuevas	sung8888	1	09.03.2012
The Effective Business Meeting	imprescindible habilidad manual	Person000698	1	09.03.2012
Getting the Results You Want: Negotiating to Win	the case of lost firms with negative cash flows	Person000697	2	09.02.2012
Sampled-data control of high	Costly dividend signaling	Person000698	2	09.02.2012
Biology research	Interactive Aerospace Engineering and Design	Person000200 with 1 person(s)	3	09.02.2012
African American Studies	AFRICAN AMERICAN STUDIES	Person000697 with 1 person(s)	6	08.31.2012
This subject offers	Course template name	Person000698 with 2 person(s)	4	08.31.2012
Examine the two goals	The Safety Net and Capital	Person000200 with 1 person(s)	4	08.31.2012
Modern and Contemporary Literature	Introduction to computer forensics and investigations	Person000195 with 2 person(s)	2	08.31.2012

4 4 1 2 3 [1/3] • •

Register

[Screen 13] [Operation System] Course Template menu > Course list screen

N. In the course registration screen, click Add in the Professor Information section to load the list of registered professors.

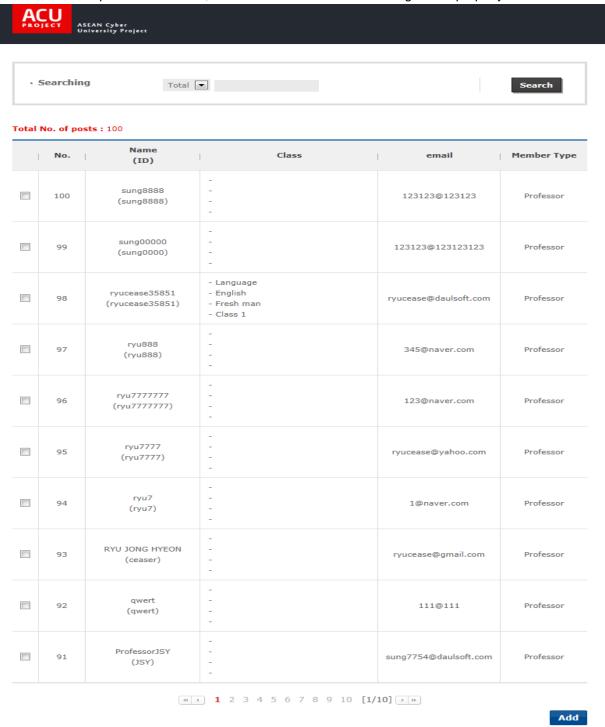
■ Course Template

Course template Information Course category choose Course template name Maximum Enrollment Progress Management Grade Viewing Public Private Credits The goal of course template 0 / Byte The introduction of course template 0 / Byte Reference 0 / Byte TextBook 0 / Byte Conditions 0 / Byte Connect Survey 3 Survey is not required. Audit Contents Connect **Credit Information Credit Name** beginning Management Α+ 50 100 F 49 Professor Information Name Department Contact email Management There is no professor **Assistant Information** Add Department Contact Name Major email There is no assistants **Evaluation Item** Rate(%) Conditions

[Screen 14] [Operation System] Course Template menu > Course management registration screen

O. Search for the professor that you have just registered.

If the professor is found, then the information has been registered properly.



[Screen 15] [Operation System] Course Template menu > Add Professors pop-up screen

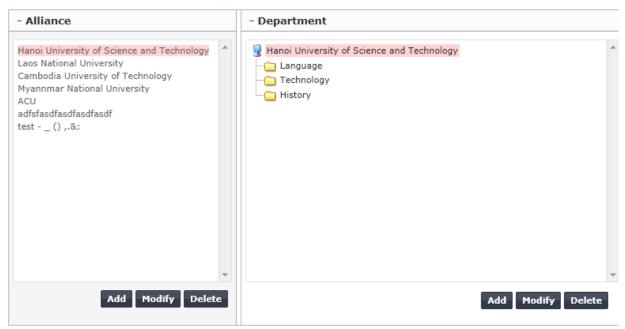
× Close

4. Managing Organizations

A. Move to the Department screen.Click Add on the Alliance pane to open the organization registration screen.

Department

[Hanoi University of Science and Technology]



[Screen 1] [Operation System] Department menu > Organization list screen

B. Enter organization information, and click Register.
 If the organization is a CP, check on the CP box. If it requires membership, check on SIGN UP; selecting N/A prevents the organization from accepting members.



Department



Register

[Screen 2] [Operation System] Department menu > Alliance > (University) Registration pop-up screen

C. If editing is required, click Modify to edit information. Click Register to save the new entries.



Department

Alliance	Hanoi University of Science and Technology
CP	
Sign up	SIGN UP N/A(SIGN UP)
Alliance type	Auto-authorization
URL	http://122.99.200.131/NEOLMS/jsp/api/api_lms_vi_c
Target URL	http://202.191.57.15:8090/CLMV/jsp/api/api_lms_cer

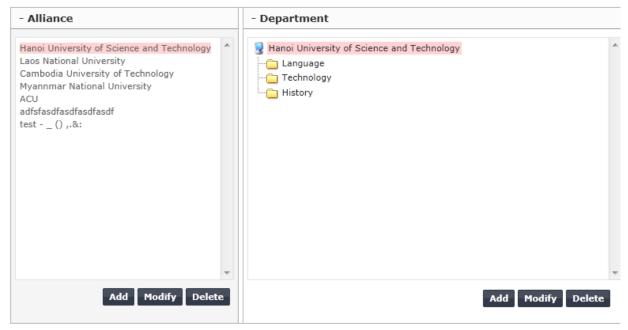
[Screen 3] [Operation System] Department menu > Alliance > (University) Modify pop-up screen

Modify

D. Check if the added organization appears in the list.Click Add on the right-side Department/Position pane.

Department

[Hanoi University of Science and Technology]



[Screen 4] [Operation System] Department menu > Organization list screen

E. Enter department information for the new organization. Click Register to save the information.



Department

Class		
	Re	gister

[Screen 5] [Operation System] Department menu > Department > (Department/Year) Registration pop-up screen

If editing is required, click Modify to edit information. Click Register to save the new entries.



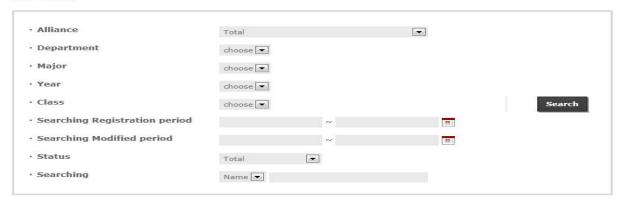
Department

Class	Korean	
	Res	nister

[Screen 6] [Operation System] Department menu > Department > (Department/Year) Modify popup screen

F. To check the registered organization's information, move to the Students list screen. Click Modify to open the organization modification screen.

- Students



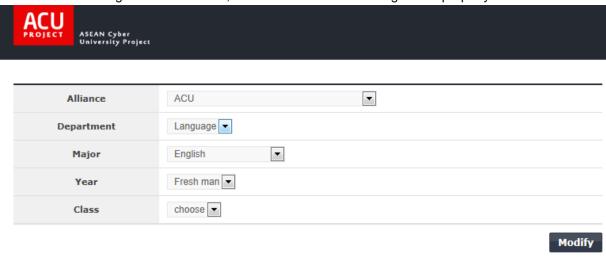
No.	Name (ID)	Class	email	Authorization	Confirmation
100219	ryucease22 (ryucease22) Date : Last modified date :	- ACU - - - - - - - Modify	test@gmail.com	Confirmed	Approval Rejection Management
100213	RYU JONG HYEON (ceaser) Date : Last modified date :	- Hanoi University of Science and Technology Modify	ryucease@gmail.com	Confirmed	Confirmed Management
100212	NAME1 (test7019) Date : Last modified date :	- Hanoi University of Science and Technology -	TEST1234@daulsoft.com	Confirmed	Confirmed Management
100211	aaaa (111111) Date : Last modified date :	- Hanoi University of Science and Technology Modify	111@111	Confirmed	Confirmed Management
100210	birth_test (birth_test) Date : Last modified date :	- Hanoi University of Science and Technology Modify	111@111	Confirmed	Confirmed Management

[Screen 7] [Operation System] Site management > Students menu > Student list screen

Register Excel Batch Registration

G. Search for the registered organization.

If the organization is found, its information has been registered properly.

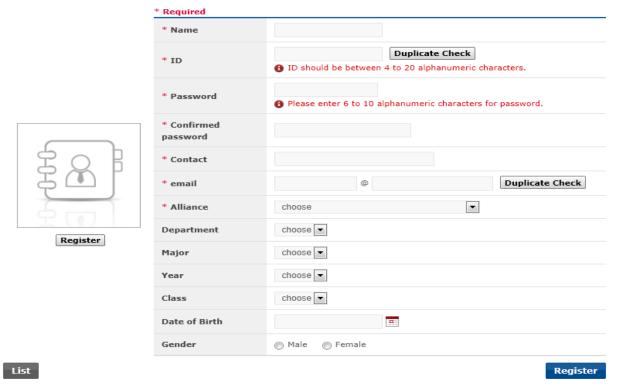


[Screen 8] [Operation System] Students menu > Member organization modification screen

5. Registering Students

A. Enter student information, and click Register to save the information.

Students



[Screen 2] [Operation System]] Site management > Students menu > Student registration screen

B. Check if the added student appears in the list.

Students · Alliance Hanoi University of Science and Technology · Department Language 💌 · Major English 💌 · Year Fresh man · Class Class 1 · Searching Registration period · Searching Modified period ~-· Status Total · Searching Name 💌

No.	Name (ID)	Class	email	Authorization	Confirmation
144	ryucease35851 (ryucease35851) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	ryucease@daulsoft.com	Confirmed	Confirmed Management
143	Person000124 (000124) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	lmsteam@daulsoft.com	Confirmed	Confirmed Management
139	so (so) Date : Last modified date :	University of Science and Technology - Language - English - Fresh man - Class 1 Modify	so@so	Confirmed	1-
138	성이다 (seven83) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	123123@123123	Confirmed	
137	12312323 (312312321331) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	123123@123123	Confirmed	-
136	stu013 (stu013) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	1@hanmail.net	Confirmed	Confirmed Management
135	김지훈_최종 (stu007) Date : Last modified date :	- Hanoi University of Science and Technology - Language - English - Fresh man - Class 1 Modify	1@hanmail.net	Confirmed	

[Screen 3] [Operation System]] Site management > Students menu > Student list screen

Register Excel Batch Registration

C. Log in with the student's ID and password.



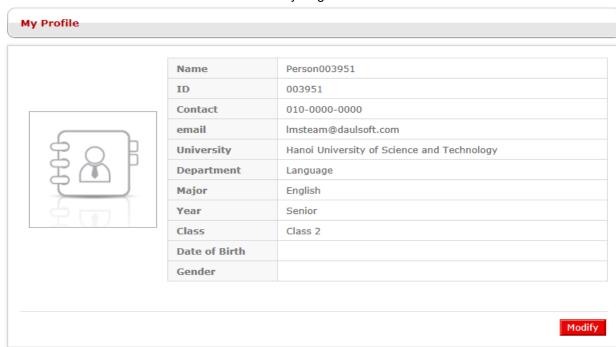
[Screen 4] [Homepage] Home menu > Main page > Login screen - before logging in

D. Move to My Page to check the student information.



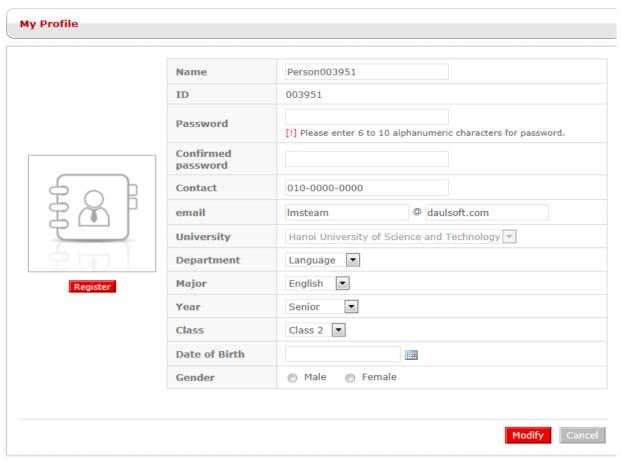
[Screen 5] [Homepage] Home menu > Main page > Logged in

E. Check if the information listed on My Page matches the entered information.



[Screen 6] [Homepage] My Page menu > My Profile screen

F. If editing is required, click Modify to edit information. Click Register to save the new entries.



[Screen 7] [Homepage] My Page > My Profile > Information modification screen

G. Check the updated information.



My Profile

Name	Person003951
ID	003951
Contact	010-0000-0000
email	Imsteam@daulsoft.com
Department	Language
Major	English
Year	Senior
Class	Class 2

Modify

[Screen 8] [Homepage] My Page menu > My Profile screen

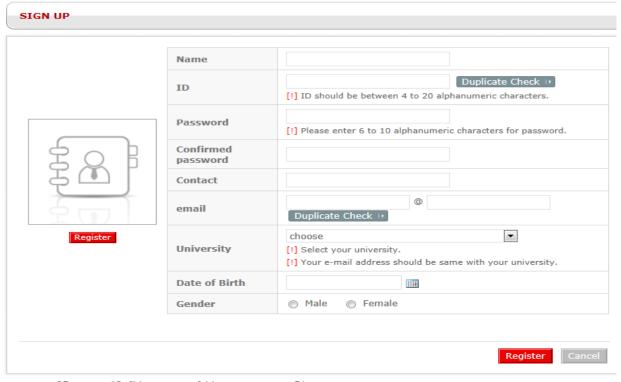
6. Registration

A. Click the Sign Up button.



[Screen 1] [Homepage] Home menu > Main page > Login screen - before logging in

B. Enter your information on the Signup screen. CLMV affiliated Students of CLMV affiliated universities with interworking systems must enter the same ID and e-mail address that they use for their university websites in order to be approved automatically.



[Screen 2] [Homepage] Home menu > Signup screen

C. Click Register on the picture pane to add your picture.
Or you can use an avatar provided by the system instead.











Member1

Member2

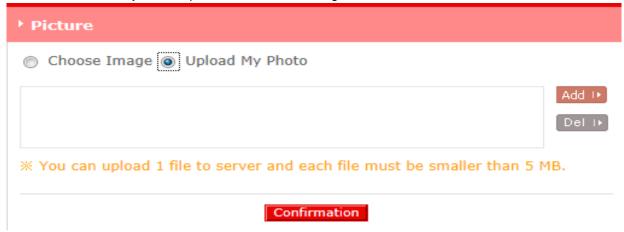
Member3

Member4

Confirmation

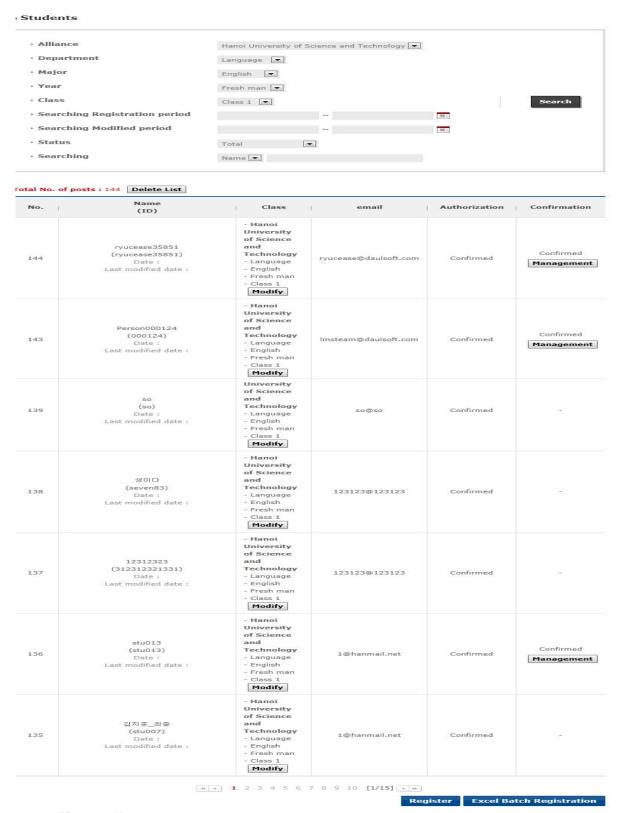
[Screen 3] [Homepage] Home menu > Member image registration pop-up screen

D. To add your own picture, select Direct Registration.



[Screen 4] [Homepage] Home menu > Member direct image registration pop-up screen

E. Students from non-affiliated universities have to be approved manually. To approve a new student, select the student and click Confirm.



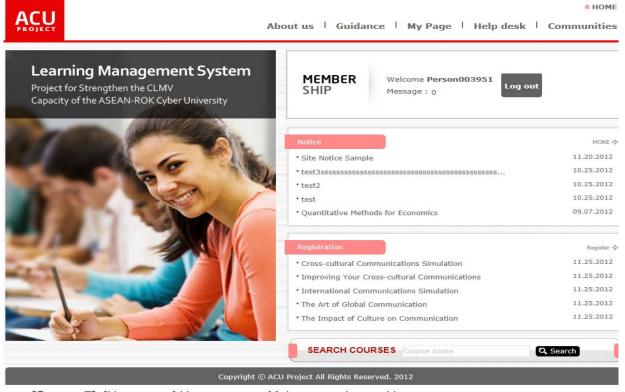
[Screen 5] [Operation System] Students menu > Student list screen

F. Once registered and approved, new members can log in to the website at the homepage.



[Screen 6] [Homepage] Home menu > Main page > Login screen - before logging in

G. Move to My Page and check your information.



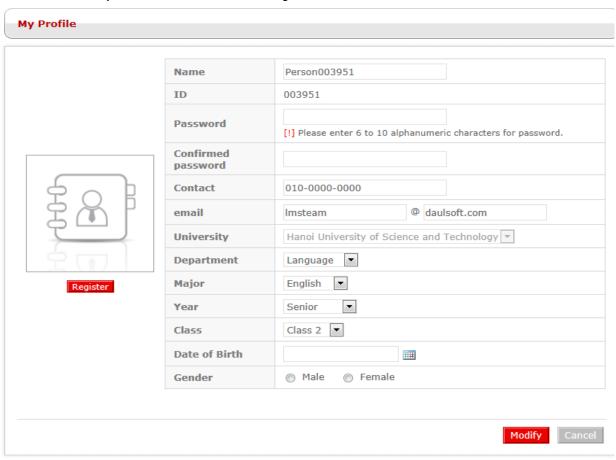
[Screen 7] [Homepage] Home menu > Main page > Logged in

H. Check if the information on the page matches your entries. If not, click Modify to edit the information.



[Screen 8] [Homepage] My Page menu > My Profile screen

I. Edit your information, and click Register to save the new entries.



[Screen 9] [Homepage] My Page > My Profile > Information modification screen

J. Check if your information has been updated properly.

My Profile



Name	Person003951
ID	003951
Contact	010-0000-0000
email	Imsteam@daulsoft.com
Department	Language
Major	English
Year	Senior
Class	Class 2

Modify

[Screen 10] [Homepage] My Page menu > My Profile screen

7. [Preparation/Courses] Registering Courses Manually

A. On the Contents page, click Register on the bottom right side to move to the content registration screen.

Contents

Сору



1	No.	Content name	Assignment	Discussion	Examination
0	1013	test2 Writer: Person000018 Date: 2012.11.26 Last modified date: 2012.11.26	1	1	6
•	1012	test Writer: Person000001 Date: 2012.09.21 Last modified date: 2012.10.29	0	0	18
0	1011	Course Highlights Manual Writer: Person000001 Date: 2012.09.25 Last modified date: 2012.09.25	3	3	5
0	1010	Course Description audit contents Writer: Person000001 Date: 2012.09.25 Last modified date: 2012.09.25	0	0	38
0	1009	MIT Course Number Writer: Person000001 Date: 2012.09.11 Last modified date: 2012.09.25	0	0	0
0	1008	We are currently conducting a survey Writer: Person000001 Date: 2012.09.02 Last modified date: 2012.09.25	0	0	0
0	1007	Finite Element Analysis of Solids and Fluids I Writer: Person000001 Date: 2012.09.24 Last modified date: 2012.09.24	11	7	26
0	1006	ICS Contents TEST Writer: Person000001 Date: 2012.09.06 Last modified date: 2012.09.06	o	o	0
0	1005	Occupational Health and Vulnerable Worker Populations Writer: Person000001 Date: 2012.09.02 Last modified date: 2012.09.02	2	0	0
0	1004	Finite Element Analysis of Solids and Fluids I Writer: Person00001 Date: 2012.09.02 Last modified date: 2012.09.02	11	7	26

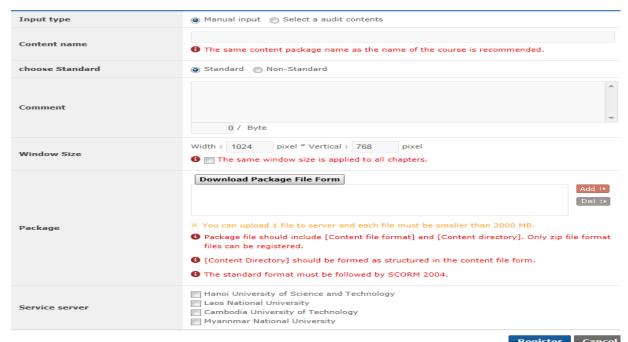
[Screen 1] [Operation System] Contents menu > Content list screen

Register Delete

B. In the content registration screen, select Manual or Audit contents.

In case of registering manually, enter content information and click Register.

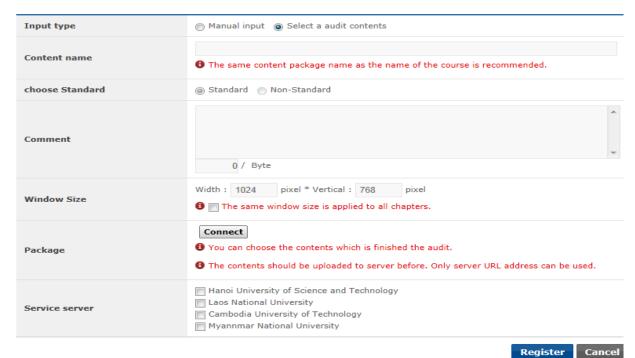
Contents



[Screen 2] [Operation System] Contents menu > (Manual) Content registration screen

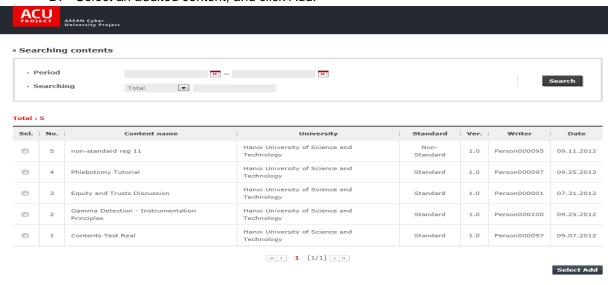
C. In case of registering audited contents, enter content information and click Select to open the audited content search screen.

■ Contents



[Screen 3] [Operation System] Contents menu > (Audited) Content registration screen

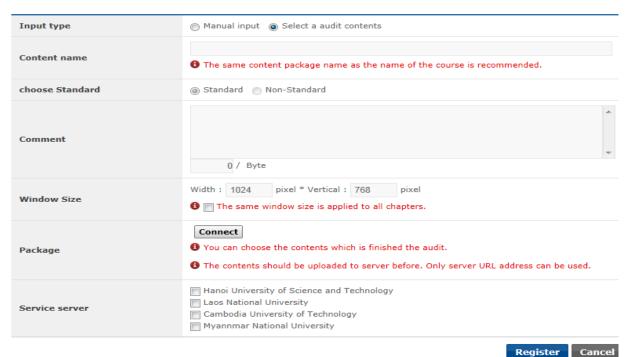
D. Select an audited content, and click Add.



[Screen 4] [Operation System] Contents menu > Content package search pop-up screen

E. Fill out the remaining information fields. Click Register to save the entries.

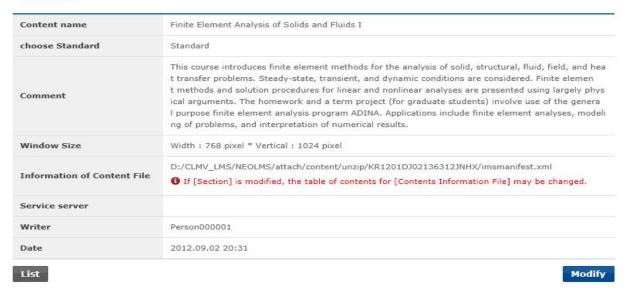
■ Contents

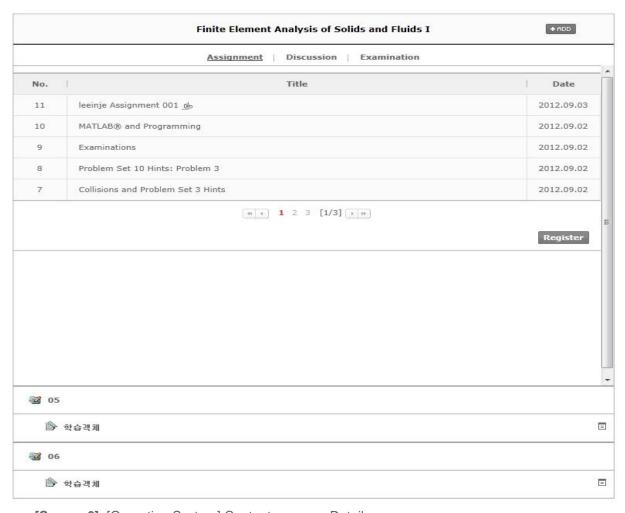


[Screen 5] [Operation System] Contents menu > (Audited) Content registration screen

F. Search for the added content to confirm its registration.

Contents





[Screen 6] [Operation System] Contents menu > Details screen

G. Check if the added content appears in the list.

Contents

· Searching Registration period		~	—	
· Searching Modified period		~		Search
Searching	Total	.		

Total : 1013

1	No.	Content name	Assignment	Discussion	Examination
		test2			
	1013	Writer: Person000018			6
0	1013	Date: 2012.11.26	1	1	ь
		Last modified date : 2012.11.26			
		test			
0	1012	Writer: Person000001	0	0	18
	1012	Date: 2012.09.21			10
		Last modified date: 2012,10.29			
		Course Highlights Manual			
	1011	Writer: Person000001		3	5
0	1011	Date: 2012.09.25	3	3	5
		Last modified date: 2012.09.25			
		Course Description audit contents			
0	1010	Writer: Person000001	0	0	38
	1010	Date: 2012.09.25			36
		Last modified date : 2012.09.25			
		MIT Course Number			
	1009	Writer: Person000001	0	0	
0	1009	Date: 2012.09.11	U	U	0
		Last modified date: 2012.09.25			
		We are currently conducting a survey			
0	1008	Writer: Person000001	0	0	0
	1000	Date: 2012.09.02		.0	U
		Last modified date: 2012.09.25			
		Finite Element Analysis of Solids and Fluids I			
0	1007	Writer: Person000001	11	7	26
	1007	Date: 2012.09.24	11	*	20
		Last modified date : 2012.09.24			
		ICS Contents TEST			
0	1006	Writer: Person000001	0	0	0
	1000	Date: 2012.09.06			
		Last modified date : 2012.09.06			
		Occupational Health and Vulnerable Worker Populations			
0	1005	Writer: Person000001	2	0	0
	1003	Date: 2012.09.02	_	, and	
		Last modified date : 2012.09.02			
		Finite Element Analysis of Solids and Fluids I			
0	1004	Writer: Person000001	11	7	26
	1004	Date: 2012.09.02	11	3	20
		Last modified date: 2012.09.02			

1 2 3 4 5 6 7 8 9 10 [1/102] • •

Сору

Register Delete

[Screen 7] [Operation System] Contents menu > Content list screen

8. [Preparation/Courses] Managing Examination Questions

A. In the Contents list, select a content to manage an examination question, and move to the search screen.

Contents

Сору



Total : 1013 Discussion Content name Assignment Examination test2 Writer: Person000018 1013 0 1 1 6 Date: 2012.11.26 Last modified date: 2012.11.26 Writer: Person000001 0 1012 0 0 18 Date: 2012.09.21 Last modified date: 2012.10.29 Course Highlights Manual Writer : Person000001 1011 3 5 3 0 Date: 2012.09.25 Last modified date: 2012.09.25 Course Description audit contents Writer: Person000001 1010 0 0 38 0 Date: 2012.09.25 Last modified date: 2012.09.25 MIT Course Number Writer: Person000001 1009 0 0 Date: 2012.09.11 Last modified date: 2012.09.25 We are currently conducting a survey Writer: Person000001 0 Date: 2012.09.02 Last modified date: 2012.09.25 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1007 11 Date: 2012.09.24 Last modified date: 2012.09.24 ICS Contents TEST Writer: Person000001 1006 0 0 0 Date: 2012.09.06 Occupational Health and Vulnerable Worker Populations Writer: Person000001 1005 0 Date: 2012.09.02 Last modified date : 2012.09.02 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1004 11 26 Date: 2012.09.02 Last modified date: 2012.09.02

[Screen 1] [Operation System] Contents menu > Content list screen

(4 4 1 2 3 4 5 6 7 8 9 10 [1/102] + ++

Register Delete

B. Select Exam to view the question list.

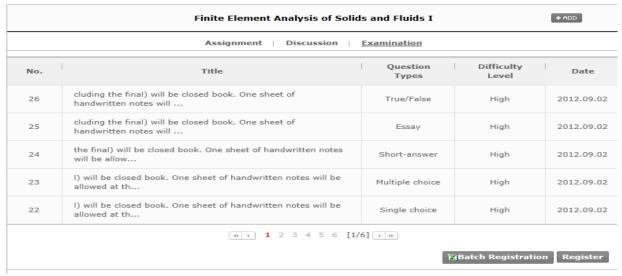
■ Contents

Content name	Finite Element Analysis of Solids and Fluids I
choose Standard	Standard
Comment	This course introduces finite element methods for the analysis of solid, structural, fluid, field, and her t transfer problems. Steady-state, transient, and dynamic conditions are considered. Finite elemen t methods and solution procedures for linear and nonlinear analyses are presented using largely physical arguments. The homework and a term project (for graduate students) involve use of the general purpose finite element analysis program ADINA. Applications include finite element analyses, modeling of problems, and interpretation of numerical results.
Window Size	Width: 768 pixel * Vertical: 1024 pixel
Information of Content File	D:/CLMV_LMS/NEOLMS/attach/content/unzip/KR1201DJ02136312JNHX/imsmanifest.xml 1 If [Section] is modified, the table of contents for [Contents Information File] may be changed.
Service server	
Writer	Person000001
Date	2012.09.02 20:31

Assignment Discussion Examination						
No.	Title	Question Types	Difficulty Level	Date		
26	cluding the final) will be closed book. One sheet of handwritten notes will	True/False	High	2012.09.0		
25	cluding the final) will be closed book. One sheet of handwritten notes will	Essay	High	2012.09.0		
24	the final) will be closed book. One sheet of handwritten notes will be allow	Short-answer	High	2012.09.0		
23	I) will be closed book. One sheet of handwritten notes will be allowed at th	Multiple choice	High	2012.09.0		
22	I) will be closed book. One sheet of handwritten notes will be allowed at th	Single choice	High	2012,09.0		
	((1 2 3 4 5 6 [1/6] • •				
	44 1 2 3 4 5 6 [1		Batch Registrati	on Registe		
			Batch Registrati	on Registe		
			Batch Registrati	on Registe		
	D5 한 학습객체		Batch Registrati	on Register		

[Screen 2] [Operation System] Contents menu > Details screen

C. On the question list page, select Register to move to the question registration screen.



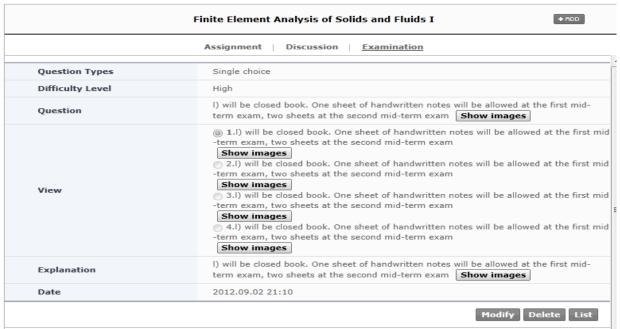
[Screen 3] [Operation System] Contents menu > Detailed question list screen

D. Enter question information, and add image files to the View/Correct Answer field. When you are done, click Register to save the question.



[Screen 4] [Operation System] Contents menu > Question registration screen

E. Search for and confirm the registered question.



[Screen 5] [Operation System] Contents menu > Question details screen

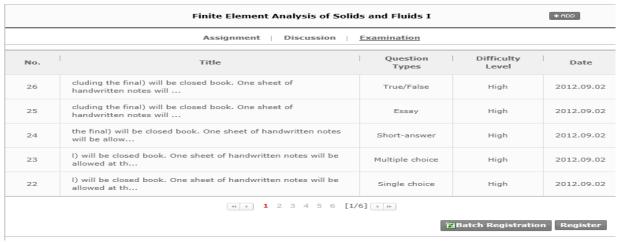
F. If editing is required, click Modify to move to the editing screen. Edit existing information, and click Register to save the new entries.



[Screen 6] [Operation System] Contents menu > Question modification screen

G. Check if the question is registered properly.

Unnecessary questions can be deleted in the details screen.



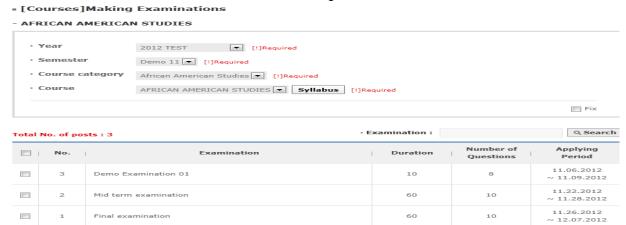
[Screen 7] [Operation System] Contents menu > Detailed question list screen

H. Delete an unnecessary question.



[Screen 8] [Operation System] Contents menu > Question details screen

I. Move to the Examination list and click Register.



[Screen 9] [Operation System] Design > [Courses] Making Exams menu > Examination list screen

Register

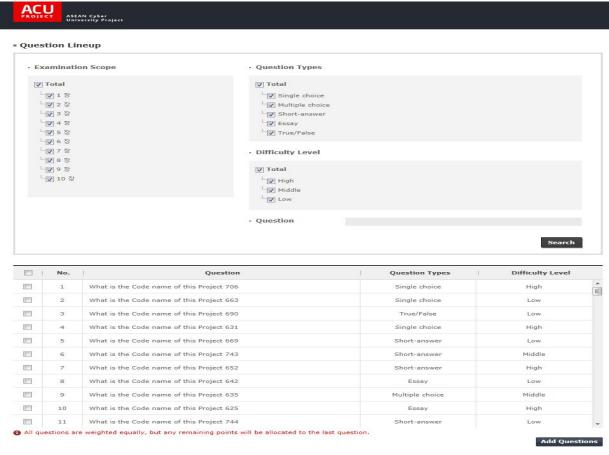
44 1 [1/1] > >>

- J. Click Add to open the question search screen.
- [Courses] Making Examinations
- AFRICAN AMERICAN STUDIES

Examination name		
		A PDD - DEL
Question Lineup		
Sort		
Duration	○ Unknown	
Applying Period	~	
Extension Period	~	
Grade Viewing	Private Public	
Preview the paper	Preview Delete	Making Cancel

[Screen 10] [Operation System] Design > [Courses] Making Exams menu > Manual question search and registration screen

K. Select the Contents list and check if you can search for the registered question.



[Screen 11] [Operation System] Design > [Courses] Making Exams menu > Question search screen

9. [Preparation/Courses] Managing Assignments

A. In the Contents list, select a content to manage an assignment, and move to the search screen.

Contents

Сору



Total : 1013 Discussion Content name Assignment Examination test2 Writer: Person000018 1013 0 1 1 6 Date: 2012.11.26 Last modified date: 2012.11.26 Writer: Person000001 0 1012 0 0 18 Date: 2012.09.21 Last modified date: 2012.10.29 Course Highlights Manual Writer : Person000001 1011 3 5 3 0 Date: 2012.09.25 Last modified date: 2012.09.25 Course Description audit contents Writer: Person000001 1010 0 0 38 0 Date: 2012.09.25 Last modified date: 2012.09.25 MIT Course Number Writer: Person000001 1009 0 0 Date: 2012.09.11 Last modified date: 2012.09.25 We are currently conducting a survey Writer: Person000001 0 Date: 2012.09.02 Last modified date: 2012.09.25 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1007 11 Date: 2012.09.24 Last modified date: 2012.09.24 ICS Contents TEST Writer: Person000001 1006 0 0 0 Date: 2012.09.06 Occupational Health and Vulnerable Worker Populations Writer: Person000001 1005 0 Date: 2012.09.02 Last modified date : 2012.09.02 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1004 11 26 Date: 2012.09.02 Last modified date: 2012.09.02

[Screen 1] [Operation System] Contents menu > Content list screen

(4 4 1 2 3 4 5 6 7 8 9 10 [1/102] + ++

Register Delete

B. Select Assignment to check the assignment.

■ Contents

Content name	Finite Element Analysis of Solids and Fluids I
choose Standard	Standard
Comment	This course introduces finite element methods for the analysis of solid, structural, fluid, field, and her t transfer problems. Steady-state, transient, and dynamic conditions are considered. Finite elemen t methods and solution procedures for linear and nonlinear analyses are presented using largely physical arguments. The homework and a term project (for graduate students) involve use of the general purpose finite element analysis program ADINA. Applications include finite element analyses, modeling of problems, and interpretation of numerical results.
Window Size	Width: 768 pixel * Vertical: 1024 pixel
Information of Content File	D:/CLMV_LMS/NEOLMS/attach/content/unzip/KR1201DJ02136312JNHX/imsmanifest.xml If [Section] is modified, the table of contents for [Contents Information File] may be changed.
Service server	
Writer	Person000001
Date	2012.09.02 20:31

cluding the final) will be closed book. One sheet of handwritten notes will cluding the final) will be closed book. One sheet of handwritten notes will the final) will be closed book. One sheet of handwritten notes will be allow l) will be closed book. One sheet of handwritten notes will be allowed at th l) will be closed book. One sheet of handwritten notes will be allowed at th l) will be closed book. One sheet of handwritten notes will be allowed at th Register Registration Register	Assignment Discussion Examination					
handwritten notes will 25 cluding the final) will be closed book. One sheet of handwritten notes will 26 the final) will be closed book. One sheet of handwritten notes will be allow 27 Will be closed book. One sheet of handwritten notes will be allowed at th 28 1) will be closed book. One sheet of handwritten notes will be allowed at th 29 1) will be closed book. One sheet of handwritten notes will be allowed at th 20 1) will be closed book. One sheet of handwritten notes will be allowed at th 20 1) will be closed book. One sheet of handwritten notes will be allowed at th 20 1) Will be closed book. One sheet of handwritten notes will be allowed at th 21 1) Will be closed book. One sheet of handwritten notes will be allowed at th 22 1) Will be closed book. One sheet of handwritten notes will be allowed at th 23 1) Will be closed book. One sheet of handwritten notes will be allowed at th 24 1 2 3 4 5 6 1/6 1/6 1/6 1/6 1/6	No.	Title			Date	
handwritten notes will the final) will be closed book. One sheet of handwritten notes will be allow l) will be closed book. One sheet of handwritten notes will be allowed at th l) will be closed book. One sheet of handwritten notes will be allowed at th l) will be closed book. One sheet of handwritten notes will be allowed at th l) will be closed book. One sheet of handwritten notes will be allowed at th Register Batch Registration Register 05	26		True/False	High	2012.09.0	
will be allow 1) will be closed book. One sheet of handwritten notes will be allowed at th Null be closed book. One sheet of handwritten notes will be allowed at th Null be closed book. One sheet of handwritten notes will be allowed at th Null be closed book. One sheet of handwritten notes will be allowed at th Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0 Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0 Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0 Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0 Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0 Null be closed book. One sheet of handwritten notes will be single choice High 2012.09.0	25		Essay	High	2012.09.0	
allowed at th 1) will be closed book. One sheet of handwritten notes will be allowed at th 1 2 3 4 5 6 [1/6]	24		Short-answer	High	2012.09.0	
allowed at th 1 2 3 4 5 6 [1/6] Register 3 05	23		Multiple choice	High	2012.09.0	
☐Batch Registration Register 2 05	22		Single choice	High	2012.09.0	
	22	97.03.55.75.55.55		riigii	Lorens	
· 학습객체		97.03.55.75.55.55	/6] • »			
	☑ 05	# 1 2 3 4 5 6 [1 ₄	/6] • »			

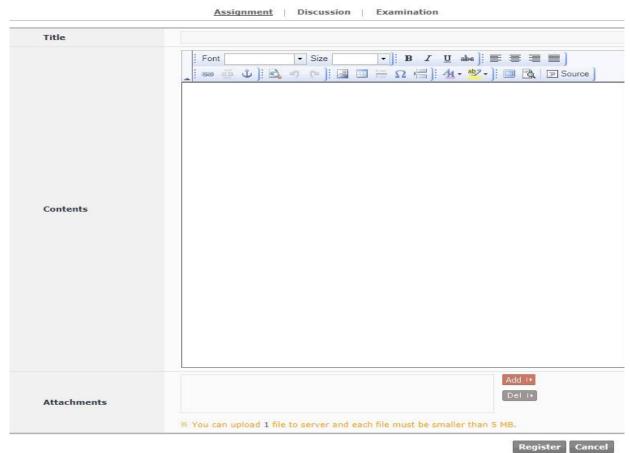
[Screen 2] [Operation System] Contents menu > Details screen

C. On the assignment list page, click Register to move to the assignment registration screen.



[Screen 3] [Operation System] Contents menu > Detailed assignment list screen

D. Enter assignment information, and attach files if necessary. When you are done, click Register to save the assignment.



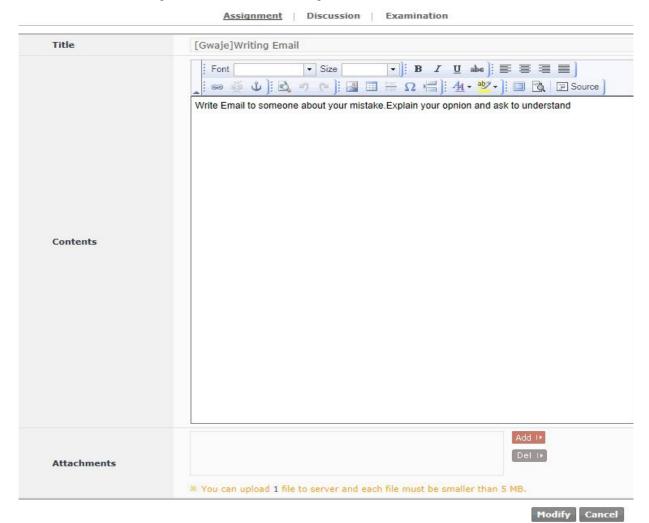
[Screen 4] [Operation System] Contents menu > Assignment registration screen

E. Search for and confirm the registered assignment.



[Screen 5] [Operation System] Contents menu > Assignment details screen

F. If editing is required, click Modify to move to the editing screen. Edit existing information, and click Register to save the new entries.



[Screen 6] [Operation System] Contents menu > Assignment modification screen

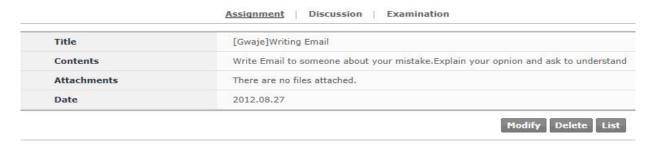
G. Check if the assignment is registered properly.

Unnecessary assignments can be deleted in the details screen.



[Screen 7] [Operation System] Contents menu > Detailed assignment list screen

H. Delete an unnecessary assignment.



[Screen 8] [Operation System] Contents menu > Assignment details screen

I. Move to the Assignments list and click Register.



Total No. of posts: 2 Submission Extension Assignment **Grade Viewing** No. Period 12.08.26 12.08.28 12.08.29 1 [Gwaje]Introducing yourself ~ 12.08.27 ~ 12.08.28 ~ 12.08.29 12.08.26 12.08.28 12.08.29 [Gwaje]Writing Email ~ 12.08.27 ~ 12.08.28 ~ 12.08.29 Register

[Screen 9] [Operation System] Design > [Courses] Making Assignments menu > Assignments list screen

J. Click Search Assignment to open the question search screen.



[Screen 10] [Operation System] Design > [Courses] Making Assignments menu > Assignment registration screen

K. Check on a desired question, and click Add Questions to add the question to the test paper.



Total No. of posts: 18

1	No.	Chapter	Assignment	Date
0	1	2 장	[Gwaje]Introducing yourself	12.07.12
0	2	2 장	[Gwaje]Writing Email	12.07.12
0	3	3 장	[Gwaje]Introducing yourself	12.07.12
0	4	3 장	[Gwaje]Writing Email	12.07.12
0	5	4 장	[Gwaje]Introducing yourself	12.07.12
0	6	4 장	[Gwaje]Writing Email	12.07.12
0	7	5 장	[Gwaje]Introducing yourself	12.07.12
0	8	5 장	[Gwaje]Writing Email	12.07.12
0	9	6 장	[Gwaje]Introducing yourself	12.07.12
0	10	6 장	[Gwaje]Writing Email	12.07.12
0	11	7 장	[Gwaje]Introducing yourself	12.07.12
0	12	7 장	[Gwaje]Writing Email	12.07.12
0	13	8 장	[Gwaje]Introducing yourself	12.07.12
0	14	8 장	[Gwaje]Writing Email	12.07.12
0	15	9 장	[Gwaje]Introducing yourself	12.07.12
0	16	9 장	[Gwaje]Writing Email	12.07.12
0	17	10 장	[Gwaje]Introducing yourself	12.07.12
0	18	10 장	[Gwaje]Writing Email	12.07.12

Add Questions

× Close

[Screen 11] [Operation System] Design > [Courses] Making Assignments > Search question popup screen

10. [Preparation/Courses] Managing Discussions

A. In the Contents list, select a content to manage a discussion topic, and move to the search screen.

Contents

Сору



Total : 1013 Discussion Content name Assignment Examination test2 Writer: Person000018 1013 0 1 1 6 Date: 2012.11.26 Last modified date: 2012.11.26 Writer: Person000001 0 1012 0 0 18 Date: 2012.09.21 Last modified date: 2012.10.29 Course Highlights Manual Writer : Person000001 1011 3 5 3 0 Date: 2012.09.25 Last modified date: 2012.09.25 Course Description audit contents Writer: Person000001 1010 0 0 38 0 Date: 2012.09.25 Last modified date: 2012.09.25 MIT Course Number Writer: Person000001 1009 0 0 Date: 2012.09.11 Last modified date: 2012.09.25 We are currently conducting a survey Writer: Person000001 0 Date: 2012.09.02 Last modified date: 2012.09.25 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1007 11 Date: 2012.09.24 Last modified date: 2012.09.24 ICS Contents TEST Writer: Person000001 1006 0 0 0 Date: 2012.09.06 Occupational Health and Vulnerable Worker Populations Writer: Person000001 1005 0 Date: 2012.09.02 Last modified date : 2012.09.02 Finite Element Analysis of Solids and Fluids I Writer: Person000001 0 1004 11 26 Date: 2012.09.02 Last modified date: 2012.09.02

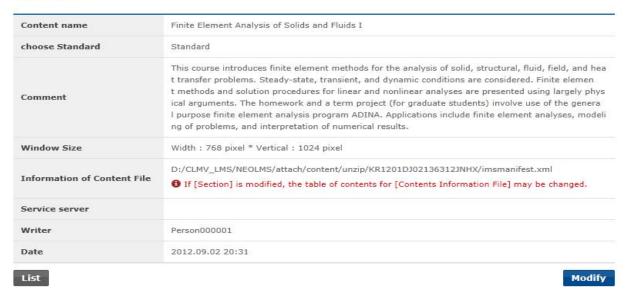
[Screen 1] [Operation System] Contents menu > Content list screen

(4 4 1 2 3 4 5 6 7 8 9 10 [1/102] + ++

Register Delete

B. Select Assessment to check the discussion topic list.

Contents





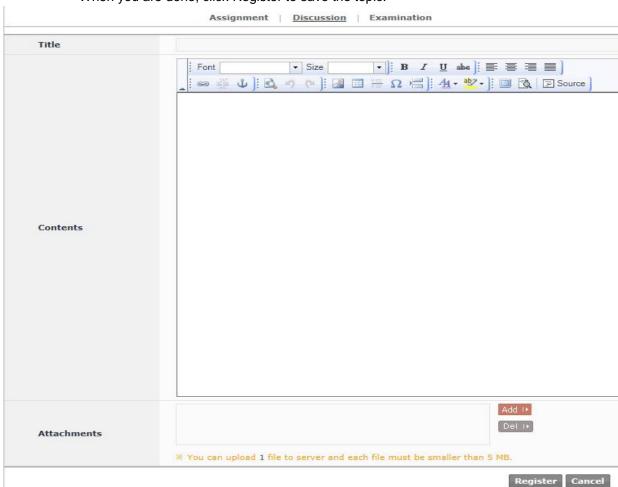
[Screen 2] [Operation System] Contents menu > Details screen

C. On the topic list page, click Register to move to the topic registration screen.



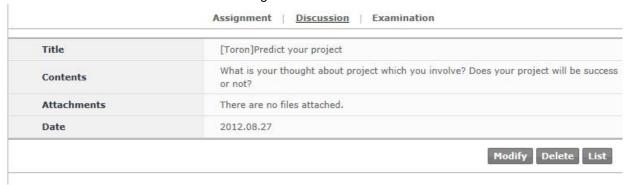
[Screen 3] [Operation System] Contents menu > Detailed discussion list screen

D. Enter topic information, and attach files if necessary. When you are done, click Register to save the topic.



[Screen 4] [Operation System] Contents menu > Discussion registration screen

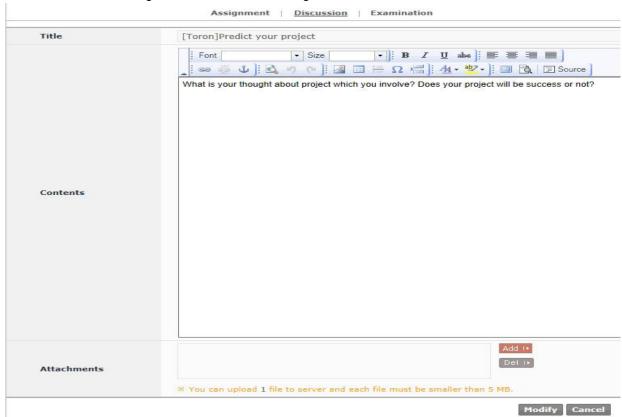
E. Search for and confirm the registered information.



[Screen 5] [Operation System] Contents menu > Discussion details screen

F. If editing is required, click Modify to move to the editing screen.

Edit existing information, and click Register to save the new entries.



[Screen 6] [Operation System] Contents menu > Discussion modification screen

G. Check if the discussion topic is registered properly. Unnecessary discussion topics can be deleted in the details screen.

No.	Title	Date
7	leeinje Discussion 001 🚖	2012.09.03
6	Course Description	2012.09.02
5	2D Motion of Rigid Bodies	2012.09.02
4	Motion of a Single Particle	2012.09.0
3	Topics	2012.09.02

[Screen 7] [Operation System] Contents menu > Detailed discussion list screen

H. Search for and confirm the registered information.

Title	2D Motion of Rigid Bodies
Contents	Kinematics: Angular Velocity, Instantaneous Center of Rotation Linear Momentum Principle Angular Momentum Principle Work-Energy Principle Parallel Axis Theorem
Attachments	There are no files attached.
Date	2012.09.02

[Screen 8] [Operation System] Contents menu > Discussion details screen

I. Move to the Discussion list and click Register.



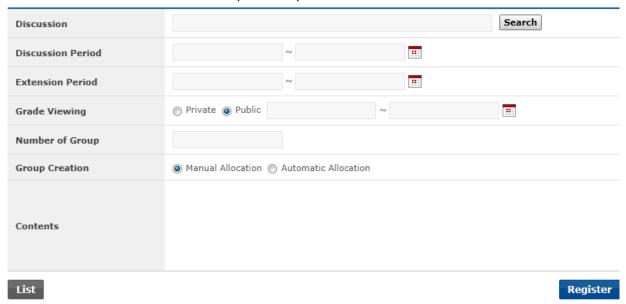
No.	Discussion	Submission Period	Extension Period	Management
1	[Toron]Cheering my team on World cup	12.08.26 ~ 12.08.27	12.08.28 ~ 12.08.28	Group Management
2	[Toron]Predict your project	12.08.26 ~ 12.08.27	12.08.28 ~ 12.08.28	Group Management

Register

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[Screen 9] [Operation System] Design > [Courses] Making Discussions menu > Discussion list screen

J. Click Find Discussion to open the topic search screen.



[Screen 10] [Operation System] Design > [Courses] Making Discussions menu > Discussion registration screen

K. Check on a desired topic, and click Add Questions to add the topic to the test paper.



Find Discussion

	Registration period Discussion	~		Search
--	------------------------------------	---	--	--------

Total No. of posts: 18

	No.	Chapter	Discussion	Date
0	1	2 장	[Toron]Cheering my team on World cup	12.07.12
0	2	2 장	[Toron]Predict your project	12.07.12
0	3	3 장	[Toron]Cheering my team on World cup	12.07.12
0	4	3 장	[Toron]Predict your project	12.07.12
0	5	4 장	[Toron]Cheering my team on World cup	12.07.12
0	6	4 장	[Toron]Predict your project	12.07.12
0	7	5 장	[Toron]Cheering my team on World cup	12.07.12
0	8	5 장	[Toron]Predict your project	12.07.12
0	9	6 장	[Toron]Cheering my team on World cup	12.07.12
0	10	6 장	[Toron]Predict your project	12.07.12
0	11	7 장	[Toron]Cheering my team on World cup	12.07.12
0	12	7 장	[Toron]Predict your project	12.07.12
0	13	8 장	[Toron]Cheering my team on World cup	12.07.12
0	14	8 장	[Toron]Predict your project	12.07.12
0	15	9 장	[Toron]Cheering my team on World cup	12.07.12
0	16	9 장	[Toron]Predict your project	12.07.12
0	17	10 장	[Toron]Cheering my team on World cup	12.07.12
0	18	10 장	[Toron]Predict your project	12.07.12

Add Questions

× Close

[Screen 11] [Operation System] Design > [Courses] Making Discussions menu > Topic search pop-up screen

L. If editing is required, click Modify to move to the editing screen.

Discussion	[Toron]Cheering my team on World cup
Discussion Period	2012-08-26 ~ 2012-08-27
Extension Period	2012-08-28 ~ 2012-08-28
Grade Viewing	2012-08-29 ~ 2012-08-29
No. of discussion	3
Contents	If today is in World cup season, you should choose one team and cheer your team. You should explain why your team will be the winner. One team is Russia, the other theam is USA

[Screen 12] [Operation System] [Courses] Making Discussions menu > Discussion details screen

M. Click Find Discussion to edit the discussion topic. Click Register to save the new entries.



[Screen 13] [Operation System] [Courses] Making Discussions menu > Discussion modification screen

11. [Preparation/Course Survey] Managing Course Survey Papers

A. Search the Course Surveys list.To add a new evaluation paper, click Register.

[Courses]Surveys

Survey Question	pool				
Searching period Searching	Total	•	~	III	Search

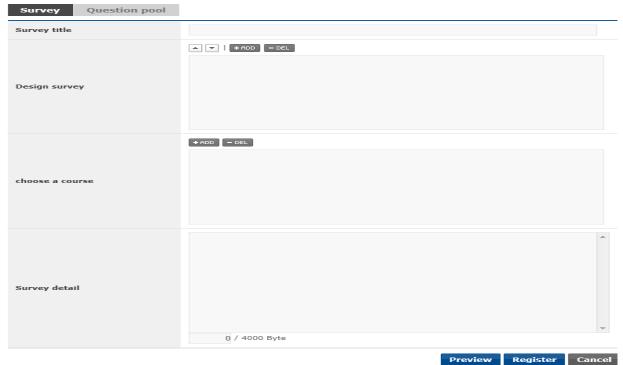
Total : 210

ı	No.	Survey title	Course	Preview
0	210	test	1	Preview
0	209	ACU test course evaluation registered	5	Preview
0	208	Registration test course evaluation 9	1	Preview
0	207	Seolmunzi 3	1	Preview
0	206	Seolmunzi 14	1	Preview
0	205	Registration test course evaluation 2	18	Preview
0	204	Seolmunzi 2	3	Preview
0	203	Registration test course evaluation 12	9	Preview
0	202	Registration test course evaluation 7	2	Preview
0	201	Registration test course evaluation 14	0	Preview



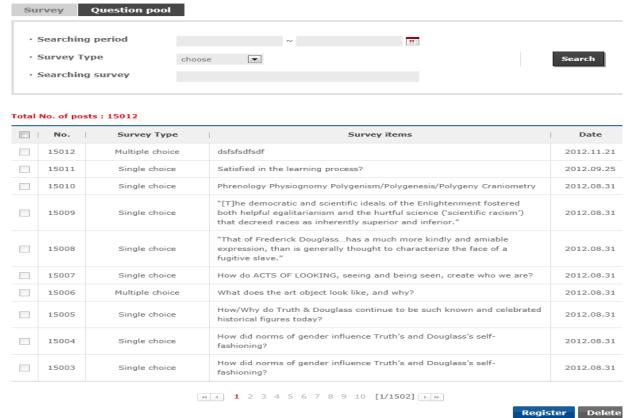
[Screen 1] [Operation System] Preparation > Course Survey menu

B. Click the Question pool tab to move to the survey question list.



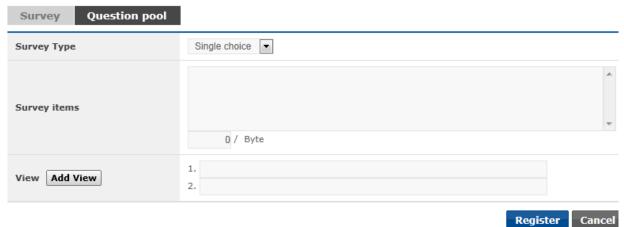
[Screen 2] [Operation System] Preparation > Course Survey menu > Survey paper registration screen

C. Search registered questions. To add a new question, click Register.



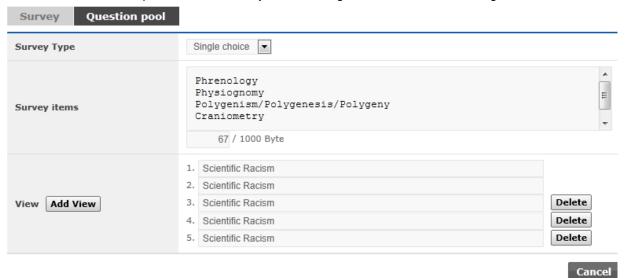
[Screen 3] [Operation System] Preparation > Course Survey menu > Survey question list screen

D. Fill out the information to add a question.



[Screen 4] [Operation System] Preparation > Course Survey menu > Survey question registration screen

E. To edit a question, click Modify. Edit existing information and click Register.



[Screen 5] [Operation System] Preparation > Course Survey menu > Survey question modification screen

F. Check if the question is registered properly.

To create a survey paper, select the Survey tab on the upper side.



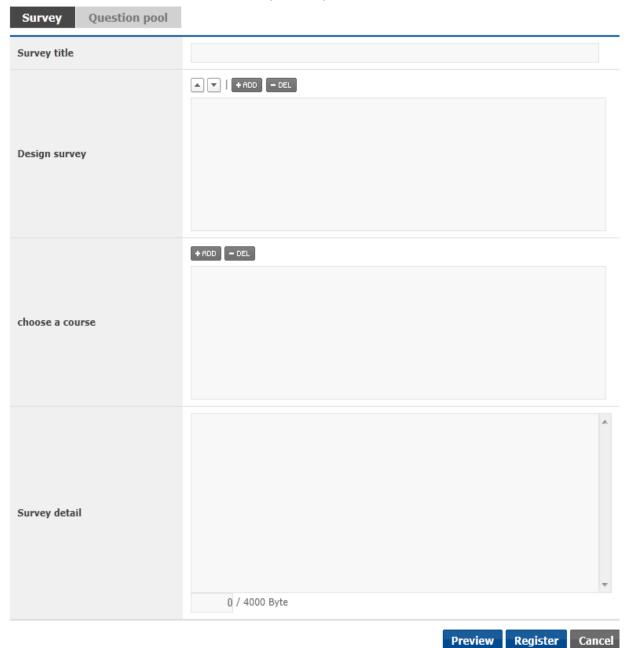
Total No. of posts: 15012

No.	Survey Type	Survey items	Date
15012	Multiple choice	dsfsfsdfsdf	2012.11.21
15011	Single choice	Satisfied in the learning process?	2012.09.25
15010	Single choice	Phrenology Physiognomy Polygenism/Polygenesis/Polygeny Craniometry	2012.08.31
15009	Single choice	"[T]he democratic and scientific ideals of the Enlightenment fostered both helpful egalitarianism and the hurtful science ('scientific racism') that decreed races as inherently superior and inferior."	2012.08.31
15008	Single choice	"That of Frederick Douglasshas a much more kindly and amiable expression, than is generally thought to characterize the face of a fugitive slave."	2012.08.31
15007	Single choice	How do ACTS OF LOOKING, seeing and being seen, create who we are?	2012.08.31
15006	Multiple choice	What does the art object look like, and why?	2012.08.31
15005	Single choice	How/Why do Truth & Douglass continue to be such known and celebrated historical figures today?	2012.08.31
15004	Single choice	How did norms of gender influence Truth's and Douglass's self-fashioning?	2012.08.31
15003	Single choice	How did norms of gender influence Truth's and Douglass's self-fashioning?	2012.08.31



[Screen 6] [Operation System] Preparation > Course Survey menu > Survey question list screen

G. Click Register to move to the survey paper creation screen. Fill out each field. Click Add to open the question search screen.



[Screen 7] [Operation System] Preparation > Course Survey menu > Survey paper registration screen

H. Search for survey questions, and add them to the survey paper.



Add questions

• Survey Type choose • Searching survey • Searching survey	· Searching period		~	<u></u>	
· Searching survey	· Survey Type	choose	•		Search
	· Searching survey				

Total No. of posts: 15012

Select Add

No.	Survey Type	Survey items	Date
15012	Multiple choice	dsfsfsdfsdf	2012.11.21
15011	Single choice	Satisfied in the learning process?	2012.09.25
15010	Single choice	Phrenology Physiognomy Polygenism/Polygenesis/Polygeny Craniometry	2012.08.31
15009	Single choice	"[T]he democratic and scientific ideals of the Enlightenment fostered both helpful egalitarianism and the hurtful science ('scientific racism') that decreed races as inherently superior and inferior."	2012.08.31
15008	Single choice	"That of Frederick Douglasshas a much more kindly and amiable expression, than is generally thought to characterize the face of a fugitive slave."	2012.08.31
15007	Single choice	How do ACTS OF LOOKING, seeing and being seen, create who we are?	2012.08.31
15006	Multiple choice	What does the art object look like, and why?	2012.08.31
15005	Single choice	How/Why do Truth & Douglass continue to be such known and celebrated historical figures today?	2012.08.31
15004	Single choice	How did norms of gender influence Truth's and Douglass's self-fashioning?	2012.08.31
15003	Single choice	How did norms of gender influence Truth's and Douglass's self-fashioning?	2012.08.31

1 2 3 4 5 6 7 8 9 10 [1/1502] **>>>**

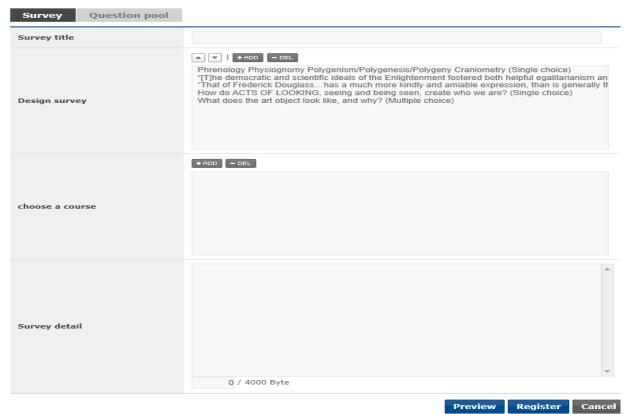
Select Add

× Close

[Screen 8] [Operation System] Preparation > Course Survey menu > Survey question registration pop-up screen

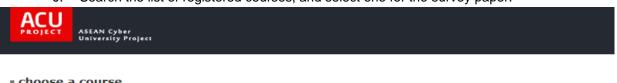
To select a course for the survey paper, click the Choose a course button to open the course search screen.

[Courses]Surveys



[Screen 9] [Operation System] Course Survey menu > Survey paper modification screen

Search the list of registered courses, and select one for the survey paper. J.



choose a course



Connect

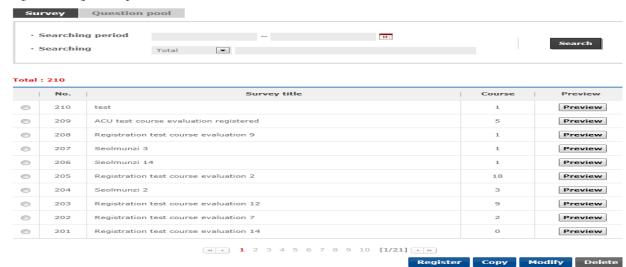
Total No. of posts: 10



[Operation System] Preparation > Course Survey menu > Course selection pop-up [Screen 10] screen

K. Check if the survey paper is registered properly.

[Courses]Surveys

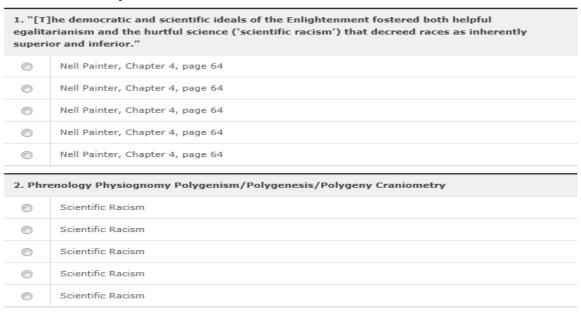


[Screen 11] [Operation System] Preparation > Course Survey menu > Course Surveys list screen

L. Select the registered survey paper and click Preview.



Previwe Survey

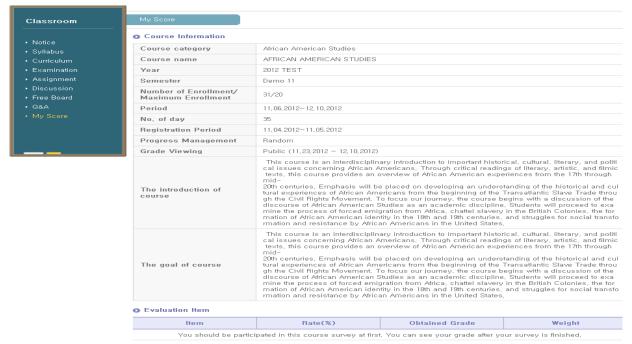


× Close

[Screen 12] [Operation System] Preparation > Course Survey menu > Detailed survey paper preview pop-up screen

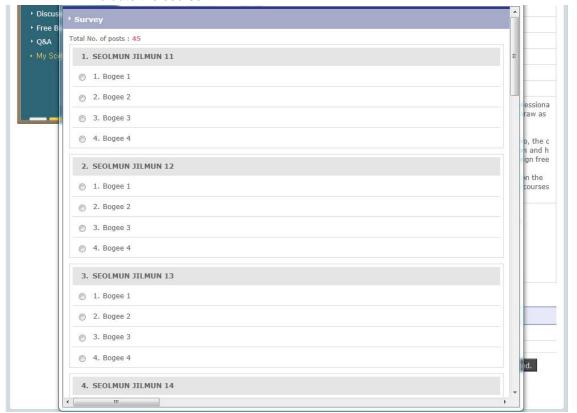
M. If a finished course is selected, a dialog box informing you that you must agree to the Course Survey appears.

Click the box and evaluate the course.



[Screen 13] [Study Room] My Score menu > Screen for encouraging evaluators' participation

N. Evaluate the course.



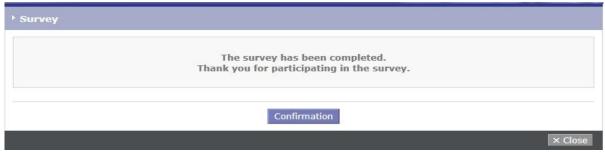
[Screen 14] [Study Room] My Score menu > Survey pop-up screen

O. When the survey is completed, the following dialog box appears.



[Screen 15] [Study Room] My Score menu > Survey completed screen

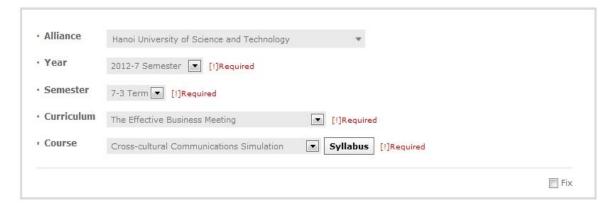
P. After evaluating a course, the students can check their performance records.



[Screen 16] [Study Room] My Score menu > Details screen

Q. Search the new survey results in the Operator Organization menu.

[Courses]Surveys



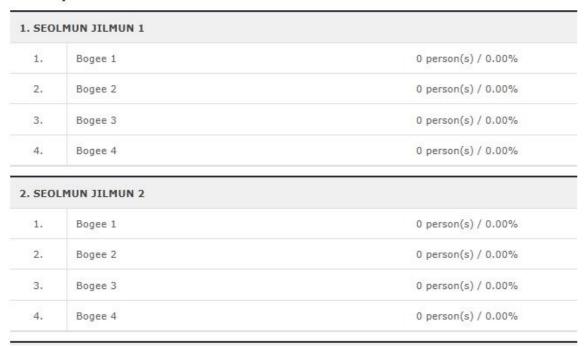
Title	Participation/Students	Status	
Course Evaluation TEST	0 / 50	Survey Results	

[Screen 17] [Operation System] [Courses] Surveys menu > Course Survey list

R. The survey results are searched.

The survey management is completed.

Survey Results



[Screen 18] [Operation System] [Courses] Surveys menu > Survey results list pop-up screen

12. [Plan/Courses] Managing Course category

A. In the Course category list, click Register to move to the course category registration screen.

Course category



Total No. of posts: 21

Course category code	Course category	Date
CODE-ACU-0007	ACULMS (Programa)	09.25.2012
CODE-ACU-0001	Annual report for the projects	09.03.2012
CODE-ACU-0002	Sampled-data control of high	09.03.2012
CODE-ACU-0003	Diffusion models for computer	09.03.2012
CODE-ACU-0004	Thompson, Peter M.; Stein	09.03.2012
CODE-ACU-0005	Motion estimation for frame	09.03.2012
CODE-ACU-0006	Design and synthesis	09.03.2012
CODE-ACU-0021	Biology research	09.02.2012
CODE-ACU-0018	Modern and Contemporary Literature	08.31.2012
CODE-ACU-0019	Examine the two goals	08.31.2012

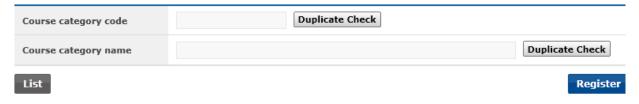
44 **1** 2 3 [1/3] >>>

Register

[Screen 1] [Operation System] Course category menu > Course category list screen

B. In the course category registration screen, enter a course category code and press
Duplicate Check to check the code's availability.
 Once the code is confirmed as being available, enter the course category name and click
Register.

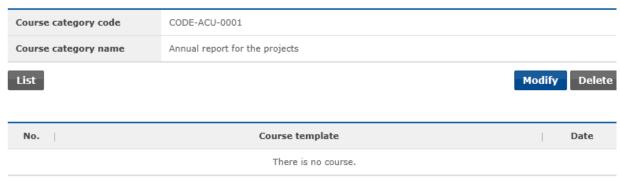
Course category



[Screen 2] [Operation System] Course category menu > Course category registration screen

C. Search for the added course category to confirm its registration.

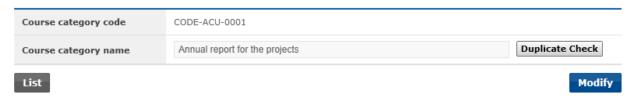
Course category



[Screen 3] [Operation System] Course category menu > Course category details screen

D. To change the course category name, click Modify to move to the editing screen. Change the name and click Modify.

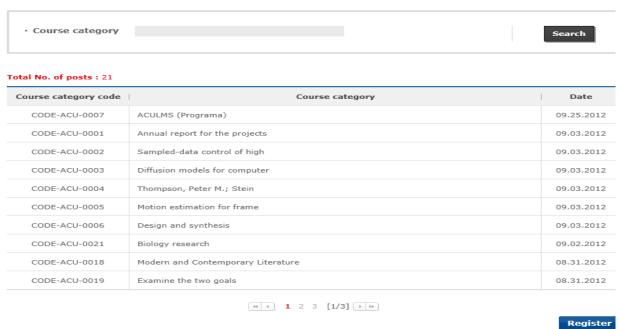
Course category



[Screen 4] [Operation System] Course category menu > Course category modification screen

E. To delete a course category, move to the course category's details screen and click Delete

Course category



[Screen 5] [Operation System] Course category menu > Course category list screen

F. On the Course Template page, click Register to move to the course registration screen.

- Course Template

• Course category Total • Search Total

Total No. of posts: 26

Course category	Course template	Professor	Course	Date
Writing BUSN Case	test	sung8888 with 1 person(s)	1	11.26.2012
This subject offers	1111111111	sung8888	2	10.11.2012
The Effective Business Meeting	en la que se integren las nuevas	sung8888	1	09.03.2012
The Effective Business Meeting	imprescindible habilidad manual	Person000698	1	09.03.2012
Getting the Results You Want: Negotiating to Win	the case of lost firms with negative cash flows	Person000697	2	09.02.2012
Sampled-data control of high	Costly dividend signaling	Person000698	2	09.02.2012
Biology research Interactive Aerospace Engineering and Design		Person000200 with 1 person(s)	3	09.02.2012
African American Studies AFRICAN AMERICAN STUDIES		Person000697 with 1 person(s)	6	08.31.2012
This subject offers	Course template name	Person000698 with 2 person(s)	4	08.31.2012
Examine the two goals	The Safety Net and Capital	Person000200 with 1 person(s)	4	08.31.2012

1 2 3 [1/3] > >>

[Screen 6] [Operation System] Course Template menu > Course list screen

G. Fill out the course form and connect an survey paper and contents.
For the Credit Information, additional data can be entered via the Add button on the upper right side///.

In the Professor and Assistant Information sections, up to N professors/assistants can be added.

Lastly, enter starting and ending credit scores in Scoring Type. Make sure that the total of each score pair is 100, and then click Register to save the information.

Course Template

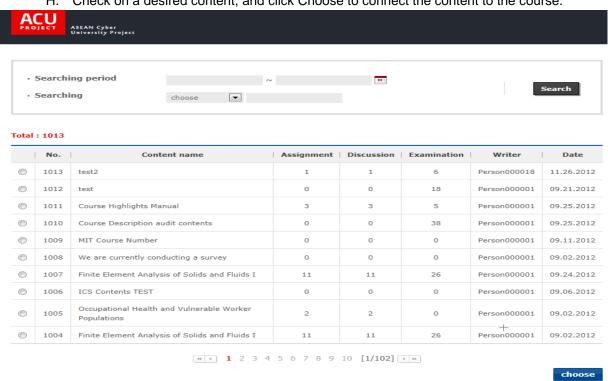
Cancel

Course template name Maximum Enrollment **Progress Management** Credits The goal of course template The introduction of course 0 / Byte TextBook 0 / Byte Conditions 0 / Byte Connect Survey 3 Survey is not required. Audit Contents Credit Information Credit Name beginning Ending Management 50 100 Professor Information Add Name Department Major Contact email Management There is no professor Assistant Information Add Name Department Major Contact email Management Evaluation Item Item Rate(%) Conditions 0 0 Total Sum of Rate cannot be over 100. Conditions indicates minimum score to pass.

[Screen 7] [Operation System] Course Template menu > Course management registration screen

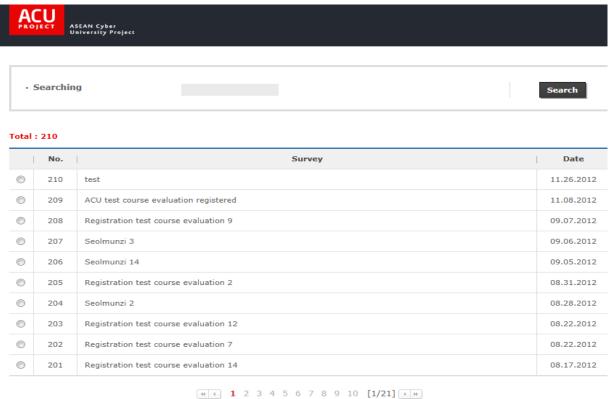
Register

Check on a desired content, and click Choose to connect the content to the course.



[Screen 8] [Operation System] Course Template menu > Content connection pop-up screen

Check on a desired survey paper, and click Connect at the bottom to connect the paper to the course.



[Screen 9] [Operation System] Course Template menu > Survey connection pop-up screen

Connect

J. Check if all the displayed information matches your entries.

■ Course Template

Course template Information

Course category	The Effective Business Meeting
Course template name	en la que se integren las nuevas
Maximum Enrollment	50
Progress Management	Sequence
Grade Viewing	Public
Credits	2
The goal of course template	The goal of course
The introduction of course t emplate	introduction of course template
Reference	7777777
TextBook	333
Conditions	onditions
Survey	
Audit Contents	Finite Element Analysis of Solids and Fluids I

Professor Information

Name	Department	Major	Contact	email
sung8888			123123	123123@123123

Assistant Information

		****	C-4-4	
Name	Department	Major	Contact	email

Credit Information

Credit Name	beginning	Ending	
A+	50	100	
F	0	49	

Evaluation Item

Item	Rate(%)	Conditions	Detail	
Attendance	20%	5	Attendance	
Examination	10%	5	Exam	
Assignment	30%	5	Assignment	
Disscussion	40%	5	Disscussion	
Total	100%	20		

List



[Screen 10] [Operation System] Course Template menu > Course management details screen

K. If editing is required, click Modify to move to the editing screen. Edit existing information, and click Modify at the bottom to save the new entries. - Course Template Course template Information Course category The Effective Business Meeting Course template name en la que se integren las nuevas 50 Maximum Enrollment Progress Management Grade Viewing Public Private Credits The goal of course The goal of course template 18 / 4000 Byte introduction of course template The introduction of course 31 / 4000 Byte Reference 7 / 4000 Byte TextBook 3 / 4000 Byte onditions Conditions 9 / 1000 Byte Connect 3 Survey is not required. Contents Finite Element Analysis of Solids and Fluids I Professor Information Add Name Department Major Contact email Management Delete sung8888 undefined undefined 123123 123123@123123 Add Name Department Major Contact email | Management There is no assistants Credit Information F 0 49 **Evaluation Item**

Item Rate(%) Conditions Attendance 20 % 5 Attendance 10 % 30 % 5 Assignment Assignment 5 40 % Disscussion Disscussion Total 100% Sum of Rate cannot be over 100. Conditions indicates minimum score to pass.

[Screen 11] [Operation System] Course Template menu > Course management modification screen

Delete Modify

L. To delete a course, move to the course's details page and click Delete.

■ Course Template

 Course category 	Total		₩	
· Searching	Total	•		Search

Total No. of posts: 26

Course category	Course template	Professor	Course	Date
Writing BUSN Case	test	sung8888 with 1 person(s)	1	11.26.2012
This subject offers	1111111111	sung8888	2	10.11.2012
The Effective Business Meeting	en la que se integren las nuevas	sung8888	1	09.03.2012
The Effective Business Meeting	imprescindible habilidad manual	Person000698	1	09.03.2012
Getting the Results You Want: Negotiating to Win	the case of lost firms with negative cash flows	Person000697	2	09.02.2012
Sampled-data control of high	Costly dividend signaling	Person000698	2	09.02.2012
Biology research	Interactive Aerospace Engineering and Design	Person000200 with 1 person(s)	3	09.02.2012
African American Studies	n American Studies AFRICAN AMERICAN STUDIES		6	08.31.2012
This subject offers	Course template name	Person000698 with 2 person(s)	4	08.31.2012
Examine the two goals	The Safety Net and Capital	Person000200 with 1 person(s)	4	08.31.2012

44 **1** 2 3 [1/3] | b | b

Register

[Screen 12] [Operation System] Course Template menu > Course list screen

13. [Plan/Courses] Managing Courses

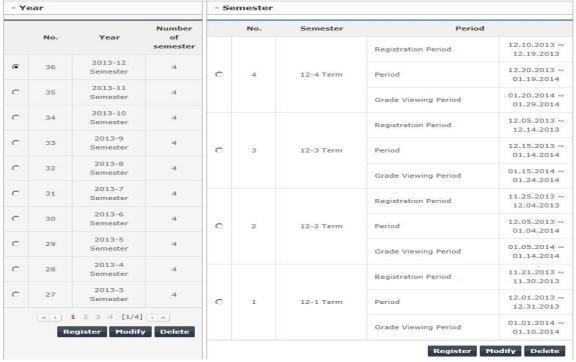
A. Click Register at the bottom of the Year pane to open the year information input window.

To edit a year, check on the year and click Modify.

To delete a year, check on the year and click Delete.

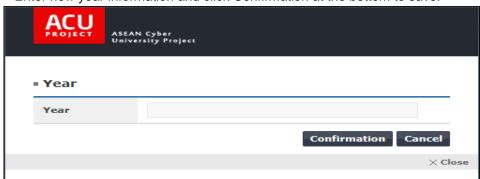
To enter/edit/delete a semester, use the menu buttons at the bottom of the Semester pane.

Semester



[Screen 1] [Operation System] Semester menu > Manage bachelor's degree syllabus > Scholastic years/semesters management screen

B. Enter new year information and click Confirmation at the bottom to save.



[Screen 2] [Operation System] Semester menu > Manage bachelor's degree syllabus > Scholastic year modification pop-up screen

C. Enter a semester name and the periods, and click Confirmation to save.

= Semester

Semester	Semester Register				
Registration Period	2012-08-01	~	2012-08-04		
Period	2012-08-05	~	2012-08-11	-	
Grade Viewing Period	2012-08-12	~	2012-08-18		

[Screen 3] [Operation System] Semester menu > Manage bachelor's degree syllabus > Semester modification screen

D. Check if the new semester is saved properly.

Semester

	No.	Year	Number		No.	Semester	Period		
		rear	semester				Registration Period	12.10.2013 ^ 12.19.2013	
(36	2013-12 Semester	4	c	4	12-4 Term	Period	12.20.2013 ^ 01.19.2014	
С	35	2013-11 Semester	4				Grade Viewing Period	01.20.2014 ~ 01.29.2014	
С	34	2013-10 Semester	4	С			Registration Period	12.05.2013 ^ 12.14.2013	
С	33	2013-9 Semester	4		С	3	12-3 Term	Period	12.15.2013 ^ 01.14.2014
С	32	2013-8 Semester	4				Grade Viewing Period	01.15.2014 ~ 01.24.2014	
С	31	2013-7 Semester	4	С				Registration Period	11.25.2013 ^ 12.04.2013
С	30	2013-6 Semester	4		C 2	12-2 Term	Period	12.05.2013 ^ 01.04.2014	
C.	29	2013-5 Semester	4				Grade Viewing Period	01.05.2014 ^ 01.14.2014	
С	28	2013-4 Semester	4				Registration Period	11.21.2013 ~ 11.30.2013	
С	27	2013-3 Semester	4	c	C 1	C 1	12-1 Term	Period	12.01.2013 ·
		Register Modify					Grade Viewing Period	01.01.2014 ~	

[Screen 4] [Operation System] Semester menu > Manage bachelor's degree syllabus > Scholastic years/semesters management screen

E. Search for the created semester information. Click Register at the bottom of the Course Template page to move to the course registration screen.

Courses

Delete



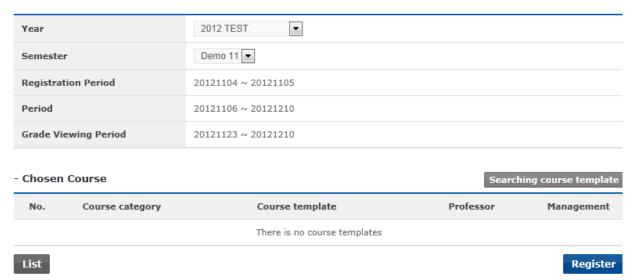
No.	Course	Period
10	Cross-cultural Communications Simulation	11.01.2012 ~ 12.01.20
9	Improving Your Cross-cultural Communications	11.01.2012 ~ 12.01.20
8	International Communications Simulation	11.01.2012 ~ 12.01.20
7	The Art of Global Communication	11.01.2012 ~ 12.01.20
6	The Impact of Culture on Communication	11.01.2012 ~ 12.01.20
5	E-mail and Organizational Communication	11.01.2012 ~ 12.01.20
4	E-mail as a Marketing Tool	11.01.2012 ~ 12.01.20
3	Essentials of Electronic Communication	11.01.2012 ~ 12.01.20
2	Optimizing Email at Work	11.01.2012 ~ 12.01.20
1	Preparing a Business Case	11.01.2012 ~ 12.01.20

Register

[Screen 5] [Operation System] Courses menu > Course list screen

F. Search for the created semester information. Select a year and a semester, and then use the Search button to find a course to run in the selected period.

■ Courses



[Screen 6] [Operation System] Courses menu > Course registration screen

G. Select a course to open. Click Add to select the course.



 Course category 	Total		*	Search
 Searching 	Total	■		Scaren

Total No. of posts: 25

Course category	Course template	Professor	Date
Writing BUSN Case	test	sung8888 with 1 person(s)	11.26.2012
This subject offers	11111111111	sung8888	10.11.2012
The Effective Business Meeting	en la que se integren las nuevas	sung8888	09.03.2012
The Effective Business Meeting	imprescindible habilidad manual	Person000698	09.03.2012
Sampled-data control of high	Costly dividend signaling	Person000698	09.02.2012
Biology research	Interactive Aerospace Engineering and Design	Person000200 with 1 person(s)	09.02.2012
Getting the Results You Want: Negotiating to Win	the case of lost firms with negative cash flows	Person000697	09.02.2012
This subject offers	Course template name	Person000698 with 2 person(s)	08.31.2012
Examine the two goals	The Safety Net and Capital	Person000200 with 1 person(s)	08.31.2012
Modern and Contemporary Literature	Introduction to computer forensics and investigations	Person000195 with 2 person(s)	08.31.2012

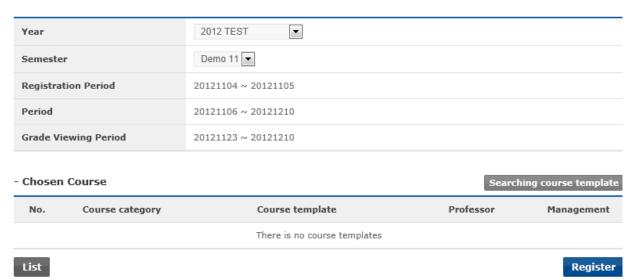
4 1 2 3 [1/3] • •

Add

[Screen 7] [Operation System] Courses menu > Course registration > Find course pop-up screen

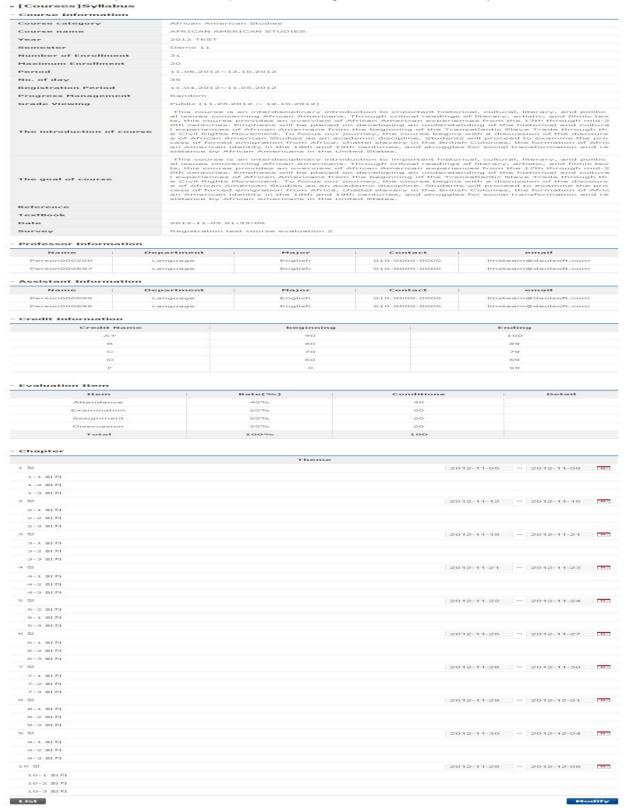
H. Check if the selected course appears in the list. Click Register to open the course.

■ Courses



[Screen 8] [Operation System] Courses menu > Course registration screen

Check the created course.
 Set a period for each chapter, and click Register to save the course syllabus.



[Screen 9] [Operation System] Courses menu > Course syllabus details screen

J. Check the created course in the list.

Courses

Delete



Total No. of posts : 10			Search Q Search		
	No.	Course	Period		
	10	Cross-cultural Communications Simulation	11.01.2012 ~ 12.01.2012		
	9	Improving Your Cross-cultural Communications	11.01.2012 ~ 12.01.2012		
	8	International Communications Simulation	11.01.2012 ~ 12.01.2012		
	7	The Art of Global Communication	11.01.2012 ~ 12.01.2012		
	6	The Impact of Culture on Communication	11.01.2012 ~ 12.01.2012		
	5	E-mail and Organizational Communication	11.01.2012 ~ 12.01.2012		
	4	E-mail as a Marketing Tool	11.01.2012 ~ 12.01.2012		
	3	Essentials of Electronic Communication	11.01.2012 ~ 12.01.2012		
	2	Optimizing Email at Work	11.01.2012 ~ 12.01.2012		
	1	Preparing a Business Case	11.01.2012 ~ 12.01.2012		

Register

[Screen 10] [Operation System] Courses menu > Course list screen

- K. Check if the created course appears in the list.
- [Courses]Syllabus
- Cross-cultural Communications Simulation



Total No. of posts: 1

No.	Course		Professor	Period
1	Cross-cultural Communications Simulation		Person000102 with 1 person(s)	11.01.2012 ~ 12.01.2012

1 [1/1] → →

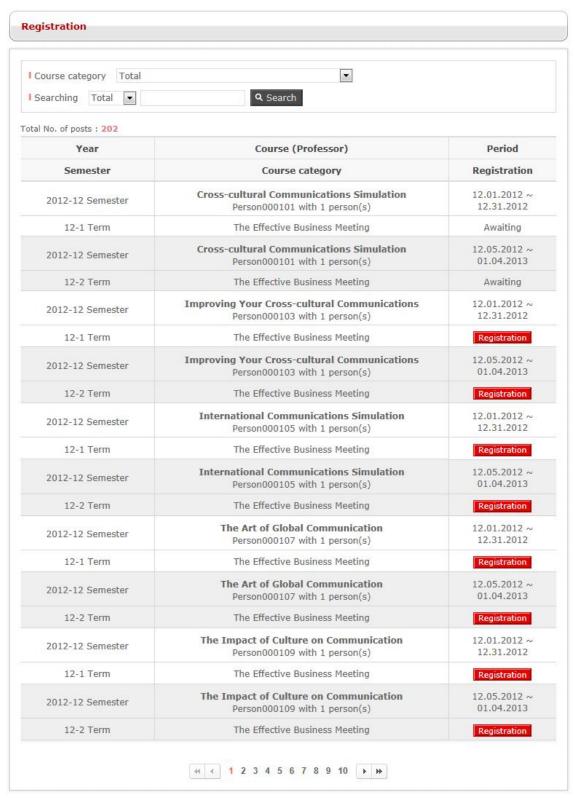
[Screen 11] [Operation System] [Courses] Syllabus menu > Course syllabus details screen

L. The course appears in the list of the currently open courses.



[Screen 12] [Homepage] Home menu > Main Page > Logged in

M. Check if the new course appears in the course list.

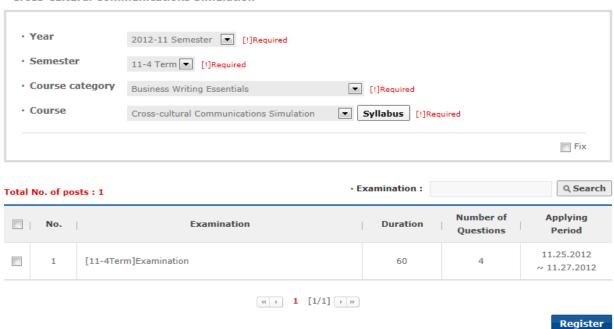


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[Screen 13] [Homepage] Courses menu > Available course list screen

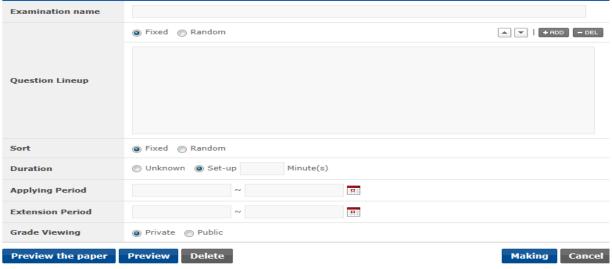
14. [Design/Courses] Creating and Managing Examinations

- A. Select a course and review the list of previous examinations. To set a new examination, click Register.
- [Courses] Making Examinations
- Cross-cultural Communications Simulation



[Screen 1] [Operation System] [Courses] Making Exams menu > Examination list screen

- B. Enter the basic information of an examination, and select the order of questions on the Question Lineup pane: Fixed or Random.
 - Click Add to open the question search screen.
- [Courses] Making Examinations
- Cross-cultural Communications Simulation

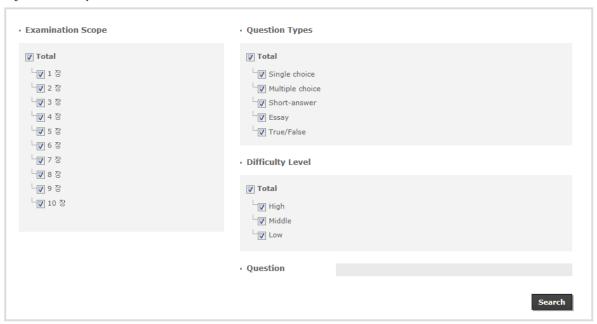


[Screen 2] [Operation System] [Courses] Making Exams menu > Manual question search and registration screen

C. Select Question Lineup. Select Question Types and Difficulty Level to search questions. Select searched questions to include in the new examination.



• Question Lineup



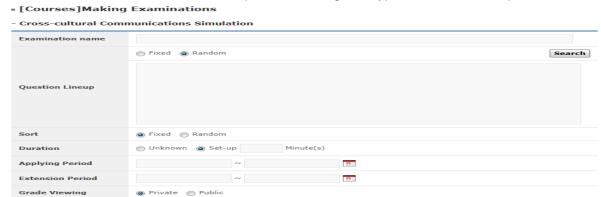
No.	Question	Question Types	Difficulty Level
1	What is the Code name of this Project 46634	True/False	Middle
2	What is the Code name of this Project 46525	Essay	High
3	What is the Code name of this Project 46553	Short-answer	Middle
4	What is the Code name of this Project 46618	True/False	High
5	What is the Code name of this Project 46561	Single choice	High
6	What is the Code name of this Project 46539	Short-answer	Low
7	What is the Code name of this Project 46607	Single choice	Middle
8	What is the Code name of this Project 46589	True/False	Middle
9	What is the Code name of this Project 46527	Essay	Low
10	What is the Code name of this Project 46548	Single choice	Low
11	What is the Code name of this Project 46594	Multiple choice	High

3 All questions are weighted equally, but any remaining points will be allocated to the last question.

Add Questions

[Screen 3] [Operation System] [Courses] Making Exams menu > Manual question search pop-up screen

D. Check if the selected question appears in the question list.To randomize the order of questions, change the type of Question Lineup to Random.



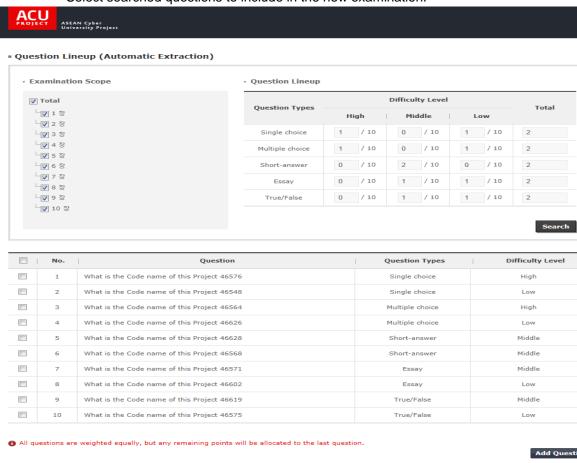
[Screen 4] [Operation System] [Courses] Making Exams menu > Random question search and registration screen

Making Cancel

E. Select a Scope, and enter a number of questions in each row in the Question LineupDifficulty Level chart.

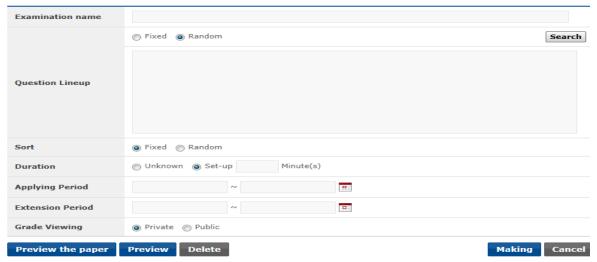
Click Search to search questions that meet the search conditions. Select searched questions to include in the new examination.

Preview the paper Preview Delete



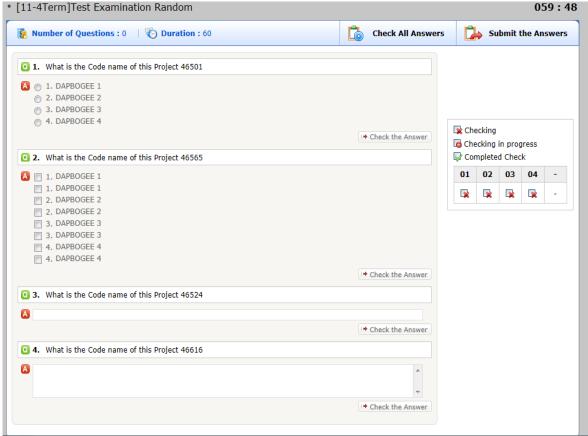
[Screen 5] [Operation System] [Courses] Making Exams menu > Random question search pop-up screen

- F. Click Preview the paper to preview an examination paper containing the selected questions and information.
- [Courses] Making Examinations
- Cross-cultural Communications Simulation



[Screen 6] [Operation System] [Courses] Making Exams menu > Random question search and registration screen

G. Preview the examination paper.Check if all the displayed questions match your selections.

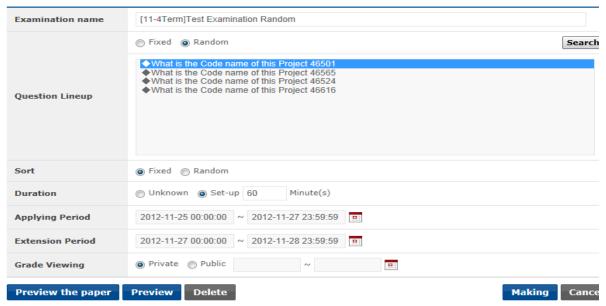


[Screen 7] [Operation System] [Courses] Making Exams menu > Examination answer preview pop-up screen

H. To set grade points to the questions, click Marking.

[Courses]Making Examinations

- Cross-cultural Communications Simulation



[Screen 8] [Operation System] [Courses] Making Exams menu > Manual question search and registration screen

I. Set grade points to the selected questions, and click Register.

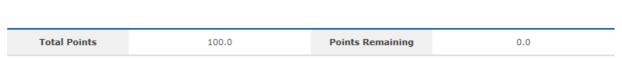
[Courses]Making Examinations

- Cross-cultural Communications Simulation

No.	Question	Question Types	Difficulty Level	Score
1	What is the Code name of this Project 46501	Single choice	High	25
2	What is the Code name of this Project 46565	Multiple choice	Middle	25
3	What is the Code name of this Project 46524	Short-answer	Low	25
4	What is the Code name of this Project 46616	Essay	Middle	25

^{*} The score can be saved once it reaches 100 point total.

^{*} Score per question can be set to the second decimal place.

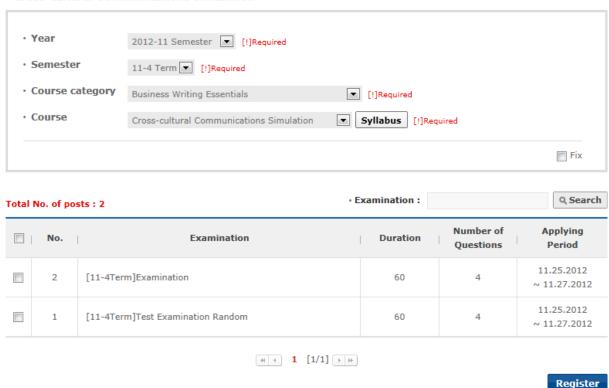


Register

Cancel

[Screen 9] [Operation System] [Courses] Making Exams menu > Grade points allocation screen

- J. Check if the new examination is set properly.
- [Courses] Making Examinations
- Cross-cultural Communications Simulation



[Screen 10] [Operation System] [Courses] Making Exams menu > Examination list screen

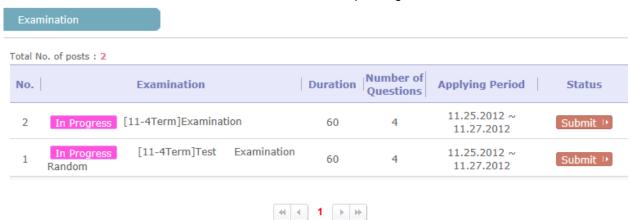
K. At the Classroom main screen, check the number of available examinations.

Move to the Take Examination screen to confirm the registration of the new examination.



[Screen 11] [Study Room] Main menu > Classroom main page screen

L. Check if the examination is listed in the corresponding classroom.



[Screen 12] [Study Room] Assessment menu > Examination list screen

15. [Design/Courses] Creating and Managing Assignments

- A. Select a course and click Register.
- [Courses] Making Assignments
- Cross-cultural Communications Simulation



Total No. of posts: 0

No.	Assignment		ubmission Period	Extension Period	Grade Viewing
	There are no	registered assign	nments.		
					Pogistor

[Screen 1] [Operation System][Courses] Making Assignments menu > Assignment list screen

- B. Click Search Assignment to open the assignment question search screen.
- [Courses] Making Assignments
- Cross-cultural Communications Simulation
- Period : 2012-11-20 ~ 2012-12-20



[Screen 2] [Operation System] [Courses] Making Assignments menu > Assignment registration screen

C. View searched questions, and select one. Add it to the assignment.



Search

|--|

Total No. of posts: 20

I	No.	Chapter	Assignment	Date
	1	1 장	[Gwaje]Introducing yourself	07.12.2012
0	2	1 장	[Gwaje]Writing Email	07.12.2012
	3	2 장	[Gwaje]Introducing yourself	07.12.2012
	4	2 장	[Gwaje]Writing Email	07.12.2012
0	5	3 장	[Gwaje]Introducing yourself	07.12.2012
0	6	3 장	[Gwaje]Writing Email	07.12.2012
0	7	4 장	[Gwaje]Introducing yourself	07.12.2012
0	8	4 장	[Gwaje]Writing Email	07.12.2012
0	9	5 장	[Gwaje]Introducing yourself	07.12.2012
0	10	5 장	[Gwaje]Writing Email	07.12.2012
0	11	6 장	[Gwaje]Introducing yourself	07.12.2012
0	12	6 장	[Gwaje]Writing Email	07.12.2012
0	13	7 장	[Gwaje]Introducing yourself	07.12.2012
0	14	7 장	[Gwaje]Writing Email	07.12.2012
0	15	8 장	[Gwaje]Introducing yourself	07.12.2012
0	16	8 장	[Gwaje]Writing Email	07.12.2012
0	17	9 장	[Gwaje]Introducing yourself	07.12.2012
0	18	9 장	[Gwaje]Writing Email	07.12.2012
0	19	10 장	[Gwaje]Introducing yourself	07.12.2012
0	20	10 장	[Gwaje]Writing Email	07.12.2012

Select Add

× Close

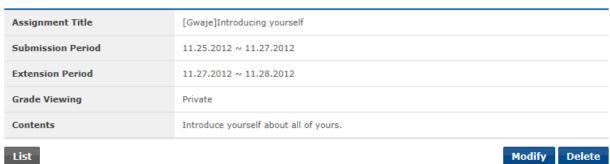
[Screen 3] [Operation System] [Courses] Making Assignments menu > Search question pop-up screen

- D. After selecting a question, enter the assignment periods and content. Click Register to save.
- [Courses] Making Assignments
- Cross-cultural Communications Simulation
- Period : 2012-11-20 ~ 2012-12-20



[Screen 4] [Operation System] [Courses] Making Assignments menu > Assignment registration screen

- E. Check the details of the new assignment. To edit, click Modify. To delete, click Delete.
- Cross-cultural Communications Simulation



[Screen 5] [Operation System] [Courses] Making Assignments menu > Assignment details screen

- F. Edit existing information, and click Register to save the new entries.
- Cross-cultural Communications Simulation
- Period: 2012-11-20 ~ 2012-12-20

Assignment	[Gwaje]Introducing yourself			
Submission Period	2012-11-25 ~ 2012-11-27			
Extension Period	2012-11-27 ~ 2012-11-28			
Grade Viewing	Private Public			
Contents	Introduce yourself about all of yours.			
List	Modify Delete			

[Screen 6] [Operation System] [Courses] Making Assignments menu > Assignment modification screen

- G. Check if the new assignment appears in the list.
- [Courses] Making Assignments
- Cross-cultural Communications Simulation

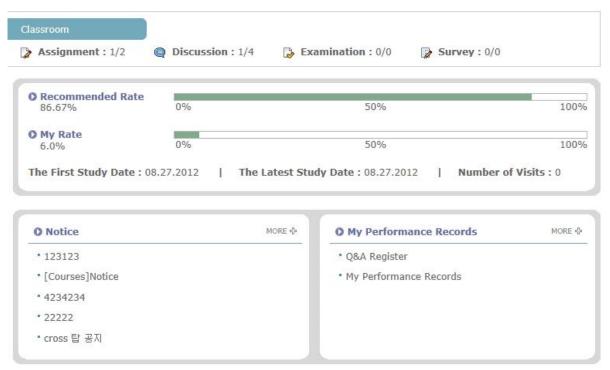


Total No. of posts: 1



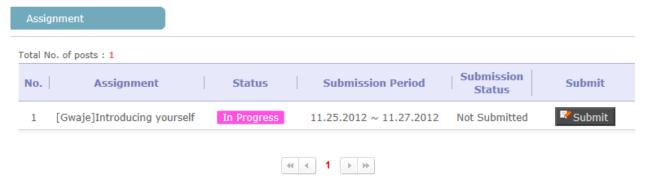
[Screen 7] [Operation System] [Courses] Making Assignments menu > Assignment list screen

H. Move to the Study Room.
 Check the number of assignments displayed at the main screen, and then at the Assignment list.



[Screen 8] [Study Room] Main menu > Classroom main page screen

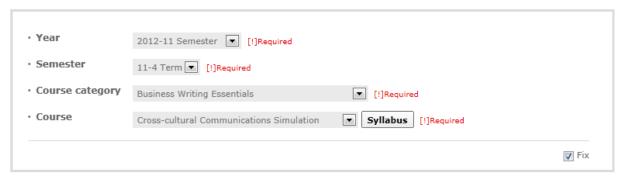
I. Check if the new assignment appears properly in the Classroom section.



[Screen 9] [Study Room] Assignment menu > Assignment list screen

16. [Design/Courses] Creating and Managing Discussions

- A. Select a course to view the history of discussions. To add a new discussion, click Register.
- [Courses] Making Discussions
- Cross-cultural Communications Simulation

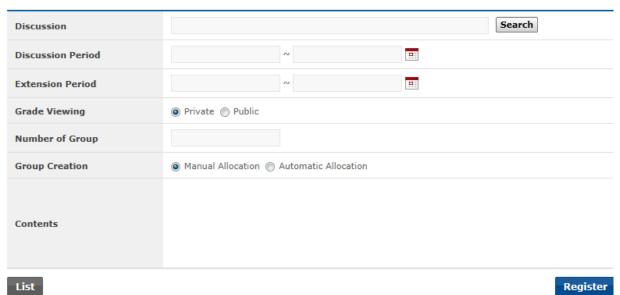


Total No. of posts: 1

No.	Discussion	Submission Period	Extension Period	Management
1	[Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	Group Management
	44 4	1 [1/1]		Register

[Screen 1] [Operation System] [Courses] Making Discussions menu > Discussion list screen

- B. Click Find Discussion to open the discussion search screen.
- [Courses]Making Discussions
- Cross-cultural Communications Simulation
- Period: 2012-11-20 ~ 2012-12-20



[Screen 2] [Operation System] [Courses] Making Discussions menu > Discussion registration

C. Search registered topics.Select a searched topic and click Add to use it for a new discussion.



Search

• Registration period ~	Search
-------------------------	--------

Total No. of posts: 19

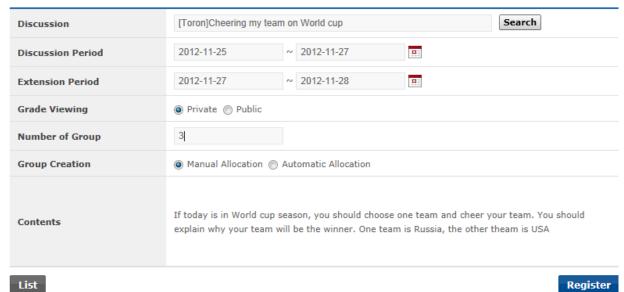
	No.	Chapter	Discussion	Date
0	1	1 장	[Toron]Predict your project	07.12.2012
0	2	2 장	[Toron]Cheering my team on World cup	07.12.2012
0	3	2 장	[Toron]Predict your project	07.12.2012
0	4	3 장	[Toron]Cheering my team on World cup	07.12.2012
0	5	3 장	[Toron]Predict your project	07.12.2012
0	6	4 장	[Toron]Cheering my team on World cup	07.12.2012
0	7	4 장	[Toron]Predict your project	07.12.2012
0	8	5 장	[Toron]Cheering my team on World cup	07.12.2012
0	9	5 장	[Toron]Predict your project	07.12.2012
0	10	6 장	[Toron]Cheering my team on World cup	07.12.2012
0	11	6 장	[Toron]Predict your project	07.12.2012
0	12	7 장	[Toron]Cheering my team on World cup	07.12.2012
0	13	7 장	[Toron]Predict your project	07.12.2012
0	14	8 장	[Toron]Cheering my team on World cup	07.12.2012
0	15	8 장	[Toron]Predict your project	07.12.2012
0	16	9 장	[Toron]Cheering my team on World cup	07.12.2012
0	17	9 장	[Toron]Predict your project	07.12.2012
0	18	10 장	[Toron]Cheering my team on World cup	07.12.2012
0	19	10 장	[Toron]Predict your project	07.12.2012

Select Add

× Close

[Screen 3] [Operation System] [Courses] Making Discussions menu > Topic search pop-up screen

- D. Enter the remaining information about the discussion, and click Register.
- Cross-cultural Communications Simulation
- Period: 2012-11-20 ~ 2012-12-20



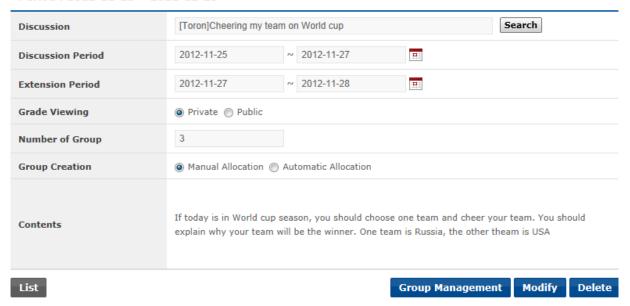
[Screen 4] [Operation System] [Courses] Making Discussions menu > Discussion registration screen

- E. Check the details of the new discussion.Click Modify/Delete to edit/delete the discussion.To edit, click Modify.
- [Courses] Making Discussions
- Cross-cultural Communications Simulation

Discussion	[Toron]Cheering my team on World cup		
Discussion Period	2012-11-25 ~ 2012-11-27		
Extension Period	2012-11-27 ~ 2012-11-28		
Grade Viewing	Private		
Number of Group	3		
Group Creation Manual Allocation [[noMsg]]			
Contents	If today is in World cup season, you should choose one team and cheer your team. You should explain why your team will be the winner. One team is Russia, the other theam is USA		
List	Modify Delete		

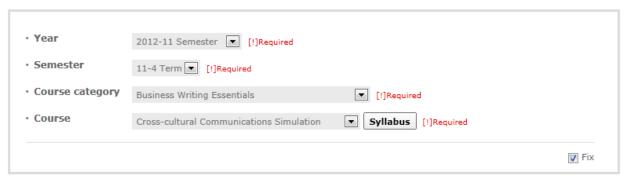
[Screen 5] [Operation System] [Courses] Making Discussions menu > Discussion details screen

- F. Edit the discussion information.Click Register to save the new entries.
- Cross-cultural Communications Simulation
- Period: 2012-11-20 ~ 2012-12-20



[Screen 6] [Operation System] [Courses] Making Discussions menu > Discussion modification screen

- G. Check if the discussion has been created properly. Click Group Management to open the Group screen.
- [Courses] Making Discussions
- Cross-cultural Communications Simulation

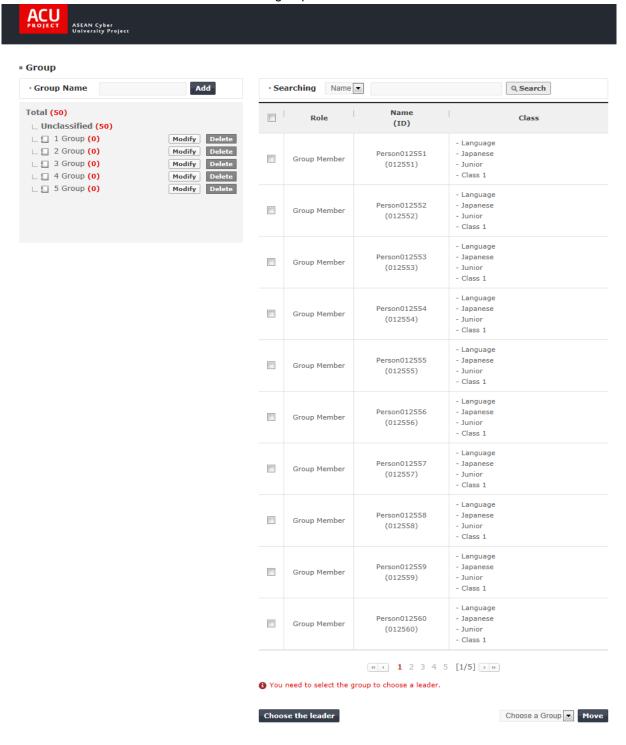


Total No. of posts : 2

No.	Discussion	Submission Period	Extension Period	Management
2	[Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	Group Management
1	[Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	Group Management
	# 4	1 [1/1]		Register

[Screen 7] [Operation System] [Courses] Making Discussions menu > Discussion list screen

H. Start grouping students that have enrolled in the course.
 Click Add to create a group, and assign students to the group.
 Select one of the students as the group leader.



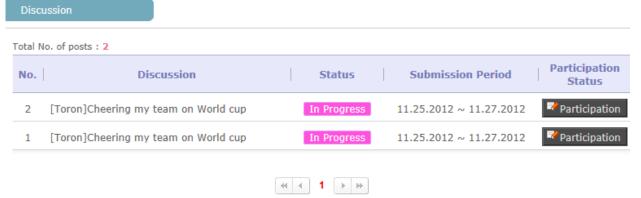
[Screen 8] [Operation System] [Courses] Making Discussions menu > Discussion group management pop-up screen

I. At the Study Room main screen, check the number of available discussions. Move to the Discussion screen to check the availability of the new discussion.



[Screen 9] [Study Room] Main menu > Classroom main page screen

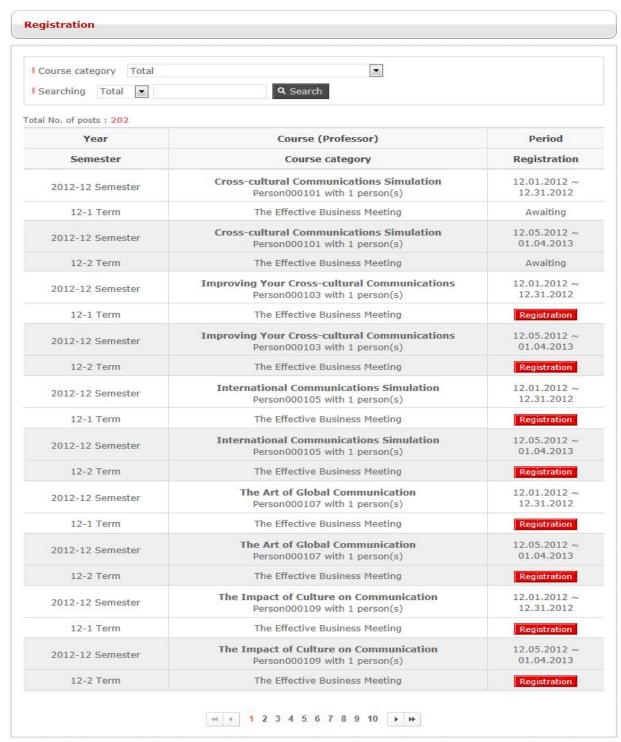
J. Check if the new discussion appears in the Classroom section.



[Screen 10] [Study Room] Discussion menu > Discussion list screen

17. [Design/Course Registration] Course Registration and Management

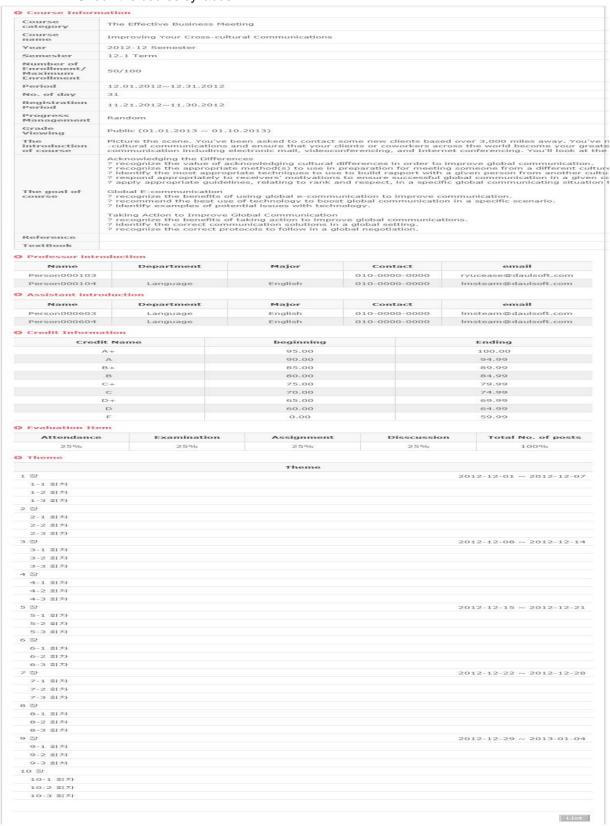
A. Select a course, and click Registration to register for the course.



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[Screen 1] [Homepage] Courses menu > Available course list screen

B. Check the course syllabus.



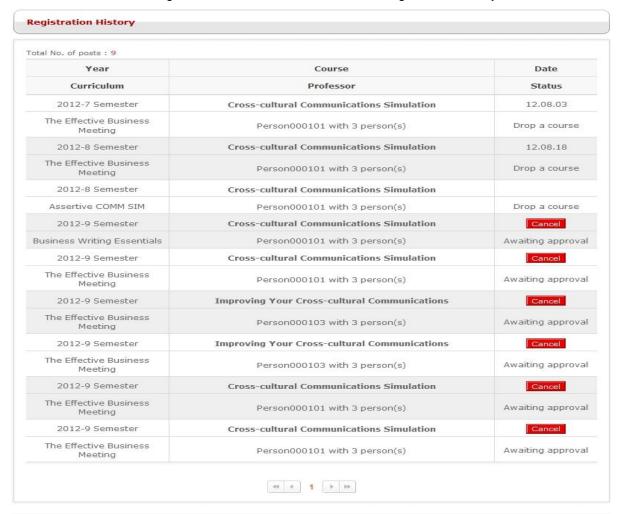
[Screen 2] [Homepage] Course Registration History menu > Course syllabus details screen

C. Check the professor information of the course.

Total No. of posts: 2 Professor Contact email Department Person000101 010-0000-0000 Imsteam@daulsoft.com Hanoi University of Science and Technology/Language/English/Fresh man/Class 1 Person000102 010-0000-0000 Imsteam@daulsoft.com Hanoi University of Science and Technology/Language/English/Fresh man/Class 1

[Screen 3] [Homepage] Course Registration History menu > Professor details pop-up screen

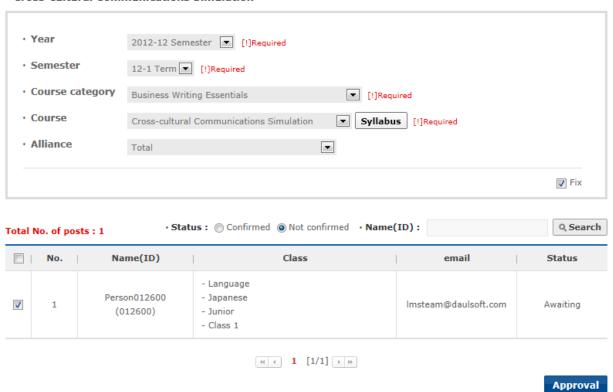
D. Check the registration status of the course at the Registration History menu.



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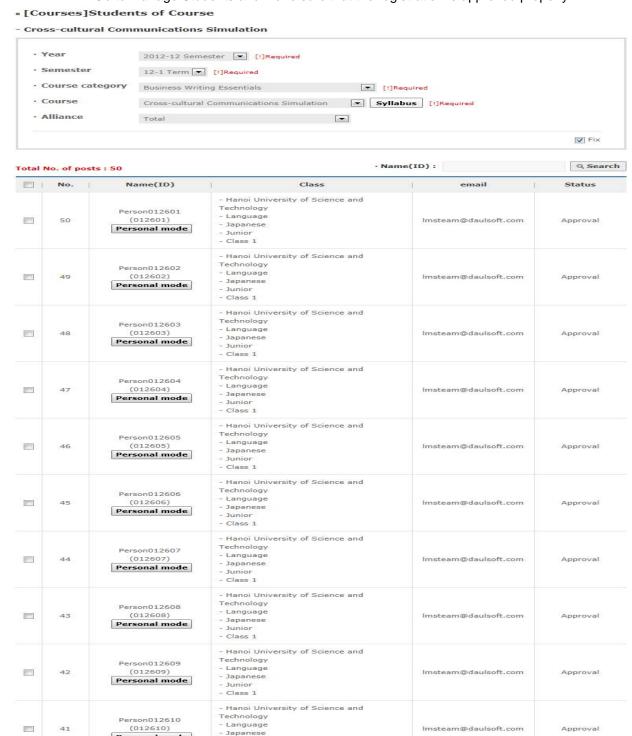
[Screen 4] [Homepage] Course Registration History menu > Registration History screen

- E. Go to the Operator mode > Manage Course Registration to check and approve the new registration.
- [Courses]Registration
- Cross-cultural Communications Simulation



[Screen 5] [Operation System] [Courses] Registration menu > Course registration list screen

F. Go to Manage Students and make sure that the registration is approved properly.



« 4 **1** 2 3 4 5 **[1/5]** » » Excel Batch Registration Manual Individual Registration Drop

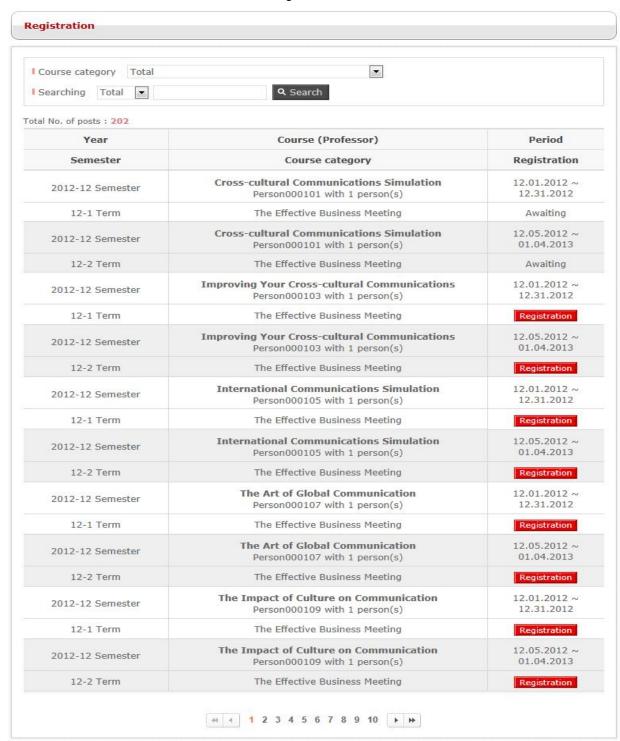
[Operation System] [Courses] Students of Course menu > Student management list [Screen 6] screen

Personal mode

Junior - Class 1

18. [Execution/Course Registration] Managing Course Registrations

A. In the Student mode, select and register for a course.



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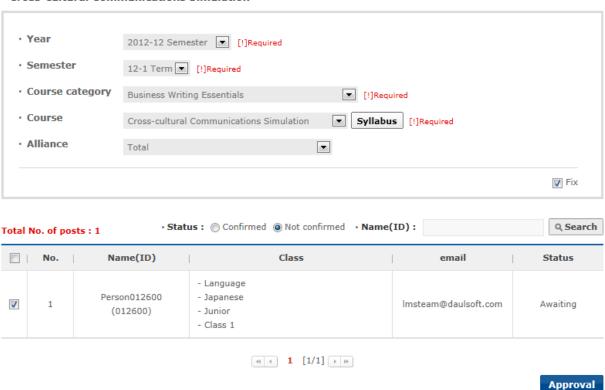
[Screen 1] [Homepage] Courses menu > Available course list screen

B. Check the registration at the Manage Course Registration menu. You can approve or deny the registration.

When denied, the registration appears as canceled on the Registration History page for the applicant's information.

[Courses]Registration

- Cross-cultural Communications Simulation



[Screen 2] [Operation System] [Courses] Registration menu > Course registration list screen

C. Check the information of the canceled course registration. The applicant can reapply for the course at the Courses list page if the application period has not ended.

Registration History Total No. of posts : 9 Year Course Date Status Curriculum Professor 2012-7 Semester Cross-cultural Communications Simulation 12.08.03 The Effective Business Person000101 with 3 person(s) Drop a course Meeting 2012-8 Semester **Cross-cultural Communications Simulation** 12.08.18 The Effective Business Person000101 with 3 person(s) Drop a course Meeting 2012-8 Semester Cross-cultural Communications Simulation Assertive COMM SIM Drop a course Person000101 with 3 person(s) Cross-cultural Communications Simulation 2012-9 Semester Cancel **Business Writing Essentials** Person000101 with 3 person(s) Awaiting approval 2012-9 Semester **Cross-cultural Communications Simulation** Cancel The Effective Business Person000101 with 3 person(s) Awaiting approval Meeting 2012-9 Semester **Improving Your Cross-cultural Communications** Cancel The Effective Business Person000103 with 3 person(s) Awaiting approval Meeting Cancel 2012-9 Semester **Improving Your Cross-cultural Communications** The Effective Business Awaiting approval Person000103 with 3 person(s) Meeting Cancel 2012-9 Semester **Cross-cultural Communications Simulation** The Effective Business Person000101 with 3 person(s) Awaiting approval Meeting 2012-9 Semester **Cross-cultural Communications Simulation** Cancel The Effective Business Awaiting approval Person000101 with 3 person(s) Meeting

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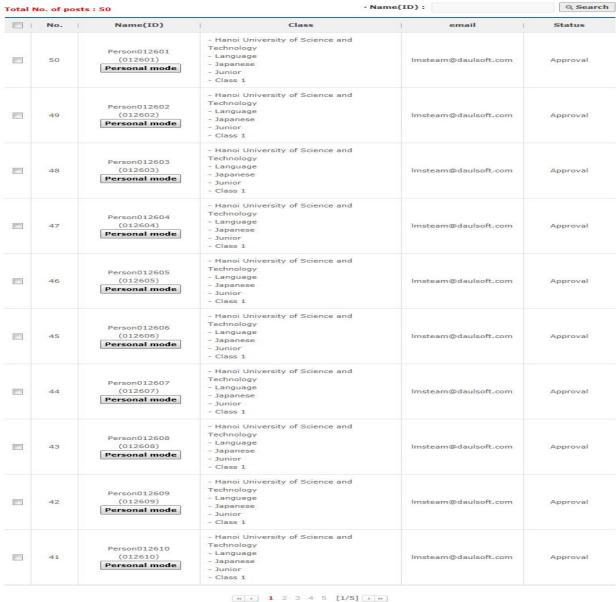
[Screen 3] [Homepage] Course Registration History menu > Registration History screen

D. Select a course to check the list of students enrolled in the course.

If students are unable to register for courses themselves, operators can do it for them. To register students, check on all or individual students.

■ [Courses]Students of Course





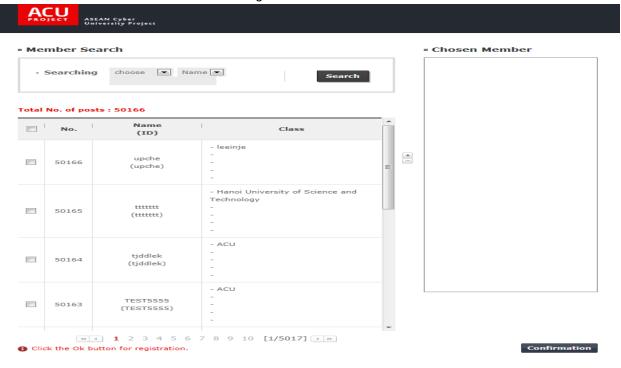
Excel Batch Registration Manual Individual Registration Drop

Send Message Send Mail

[Screen 4] [Operation System] [Courses] Students of Course menu > Student management list screen

E. At the individual registration screen, search for and select students by clicking the + button.

Click Add to add them to a designated course.



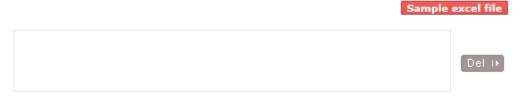
[Screen 5] [Operation System] [Courses] Students of Course menu > Member search pop-up screen

F. To register a large number of students at the same time, download the excel file template, fill it out, and upload it to the database.

Click Confirmation to register all the students.



Excel Batch Registration



* You can upload 1 file to server and each file must be smaller than 5 MB.

Confirmation

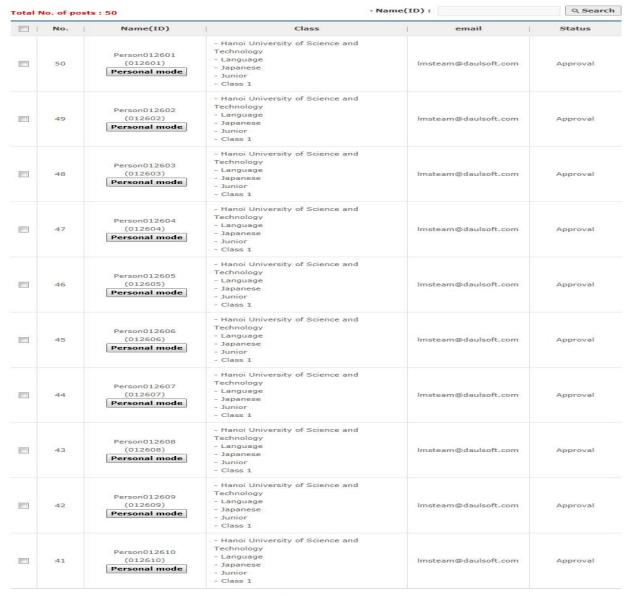
[Screen 6] [Operation System] [Courses] Students of Course menu > Student management batch registration pop-up screen

G. Check the registered students.

■ [Courses]Students of Course

- Cross-cultural Communications Simulation



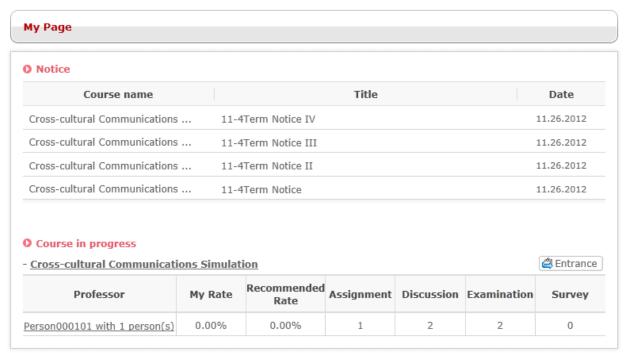




[Screen 7] [Operation System] [Courses] Students of Course menu > Student management list screen

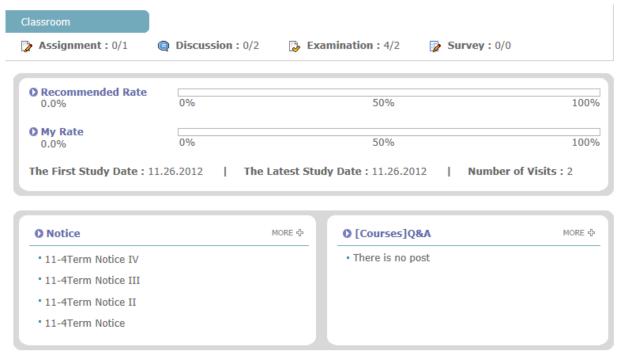
19. [Study Room] Content Study

A. Check the list of your current courses. Click Entrance to enter a classroom.



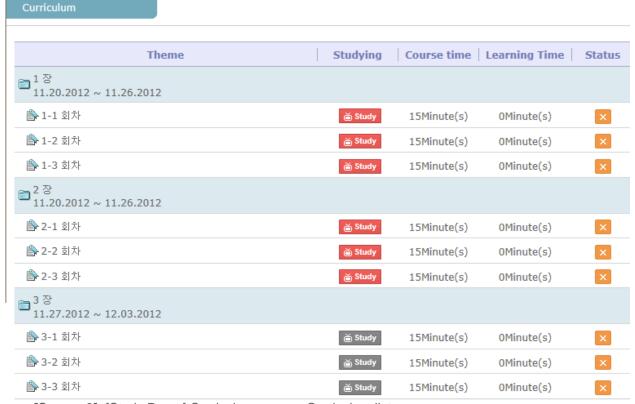
[Screen 1] [Homepage] My Page menu > Index screen

 B. Move to the selected classroom.
 Check the status of the course. Click Curriculum to move to the menu screen.



[Screen 2] [Study Room] Main menu > Classroom main page screen

C. Select Curriculum to check the course timetable. Select an available period, and click Study to load the contents.



[Screen 3] [Study Room] Curriculum menu > Curriculum list screen

D. Check the contents and begin study.When you have finished studying, close the course window.



[Screen 4] [Study Room] Curriculum menu > Study screen

E. Check if your study time is updated.

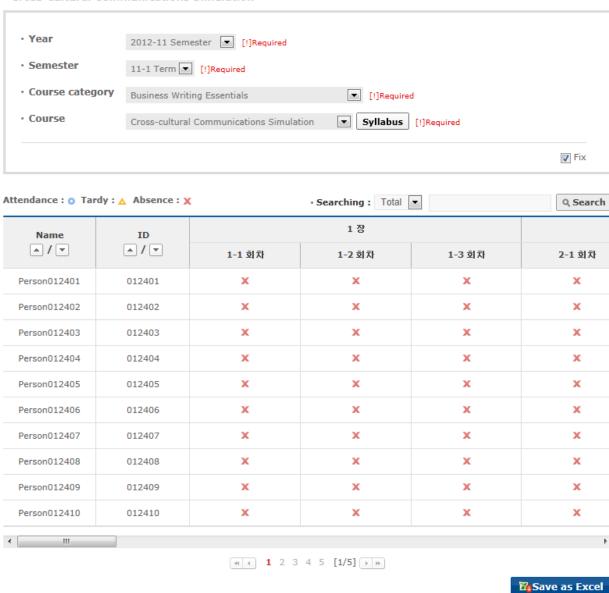
을 ^{3 장} 11.27.2012 ~ 12.03.2012				
ଛ 3-1 회차	≦ Study	15Minute(s)	OMinute(s)	×
ቇ 3-2 회차	≝ Study	15Minute(s)	OMinute(s)	×
№ 3-3 회차	≝ Study	15Minute(s)	OMinute(s)	×
을 ^{4 장} 11.27.2012 ~ 12.03.2012				
♣ 4-1 회차	≦ Study	15Minute(s)	OMinute(s)	×
♣ 4-2 회차	≦ Study	15Minute(s)	OMinute(s)	×
♣ 4-3 회차	≝ Study	15Minute(s)	OMinute(s)	×
들 ^{5 장} 12.04.2012 ~ 12.10.2012				
♣ 5-1 회차	≦ Study	15Minute(s)	OMinute(s)	×
⑤ 5-2 회차	≝ Study	15Minute(s)	OMinute(s)	×
⑤ 5-3 회차	≝ Study	15Minute(s)	OMinute(s)	×
을 6 장 12.04.2012 ~ 12.10.2012				
♠ 6-1 회차	≦ Study	15Minute(s)	OMinute(s)	×
⑥ 6-2 회차	≦ Study	15Minute(s)	OMinute(s)	×
▶ 6-3 회차	≝ Study	15Minute(s)	OMinute(s)	×
^{7 장} 12.11.2012 ~ 12.17.2012				
♣ 7-1 회차	≦ Study	15Minute(s)	OMinute(s)	×
▶ 7-2 회차	≦ Study	15Minute(s)	OMinute(s)	×
▶7-3 회차	≝ Study	15Minute(s)	0Minute(s)	×

[Screen 5] [Study Room] Curriculum menu > Curriculum list screen

F. In the Operator/Professor mode, check student attendance. Students' content study status can also be viewed on this Attendance page.

[Courses]Attendance

- Cross-cultural Communications Simulation

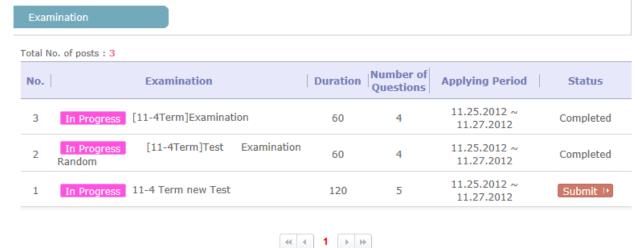


[Screen 6] [Operation System] [Courses] Attendance menu > Attendance management list screen

[Study Room] Taking Examinations and Grading Examination Papers

A. On the Study Room page, check the list of available examinations and your examination administration status.

Select an examination to be administered.



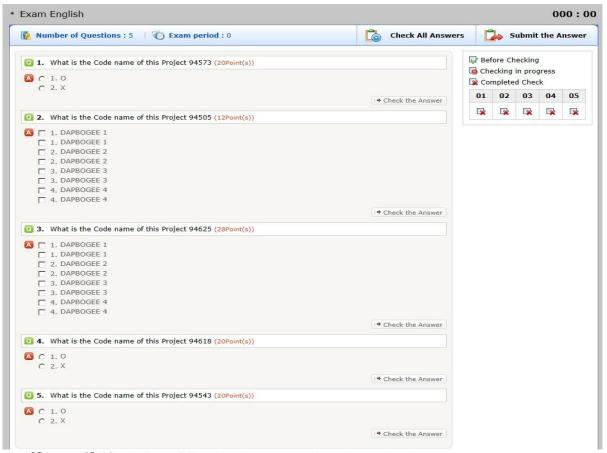
[Screen 1] [Study Room] Assessment menu > Examination list screen

B. The examination information screen appears. Click Start to begin the examination.



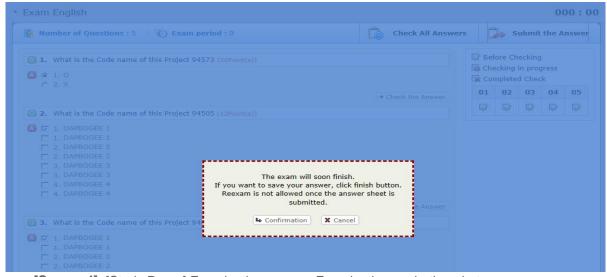
[Screen 2] [Study Room] Examination menu > Examination information window

C. Answer the questions on the examination paper.
An alert message appears before the examination duration expires; make sure to finish taking the examination within the time limit.



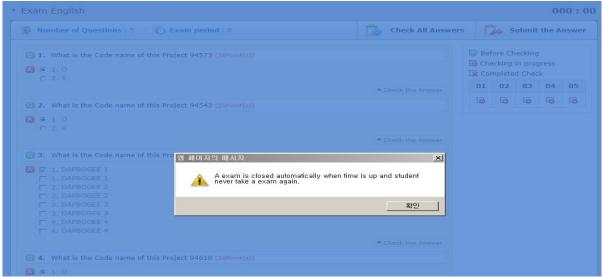
[Screen 3] [Study Room] Examination menu > Actual examination screen

D. Confirm the expiration alert message, and submit your answers.



[Screen 4] [Study Room] Examination menu > Examination expiration alert screen

E. A message appears, informing you that your answers have been safely saved. Click OK to finalize your submission.



[Screen 5] [Study Room] Examination menu > Examination submission message screen

- F. In the Operator/Professor mode, check the list of the current examinations. Select an examination to grade.
- [Courses] Grading Examinations
- Cross-cultural Communications Simulation



Total No. of posts : 3

No.	Examination Duration / Number of Questions	Status	Applying Period	No. of submit / Maximum Enrollment	Grade Viewing
3	[11-4Term]Examination 60Minute(s) / 4 question(s)	In Progress	11.25.2012 ~ 11.27.2012	1 / 50	Private
2	[11-4Term]Test Examination Random 60Minute(s) / 4 question(s)	In Progress	11.25.2012 ~ 11.27.2012	1 / 50	Private
1	11-4 Term new Test 120Minute(s) / 0 question(s)	In Progress	11.25.2012 ~ 11.27.2012	0 / 50	Private

44 **1** [1/1] > >>

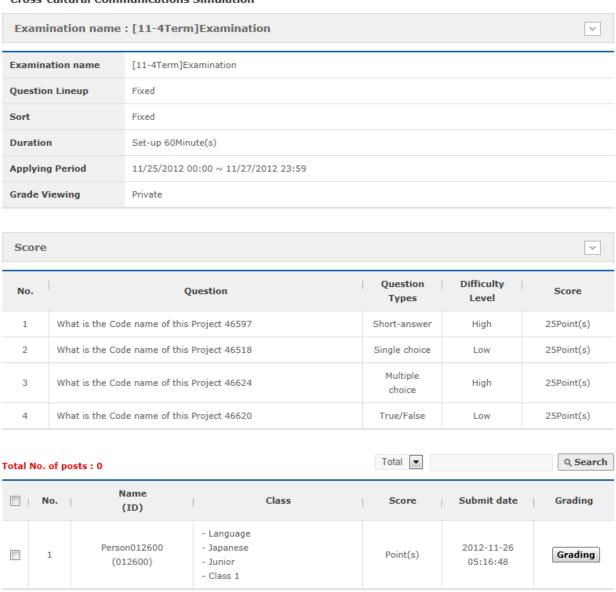
[Screen 6] [Operation System] [Courses] Grading examinations menu > Grading list screen

G. Check the details of the examination, and check the applicants.
 Select an applicant to load his or her examination paper.
 Multiple choice questions are graded automatically; essay questions are downloaded as an excel file for grading.

[Courses] Grading Examinations

List

- Cross-cultural Communications Simulation



[Screen 7] [Operation System] [Courses] Grading examinations menu > Detailed grading screen

₩ Upload an Essay grading from Excel File 🔀 Download an Essay to an Excel File

H. Upload the graded excel file, and save the grade.



Excel Batch Registration

	Add D
	Del I►

X You can upload 1 file to server and each file must be smaller than 5 MB.

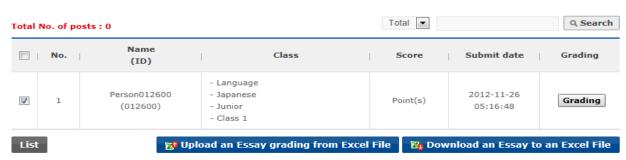
Confirmation

[Screen 8] [Operation System] [Courses] Grading examinations menu > Examination batch grading pop-up screen

- Check the grading result in the list.
 If re-grading is required, open the Re-marking screen.
- Cross-cultural Communications Simulation

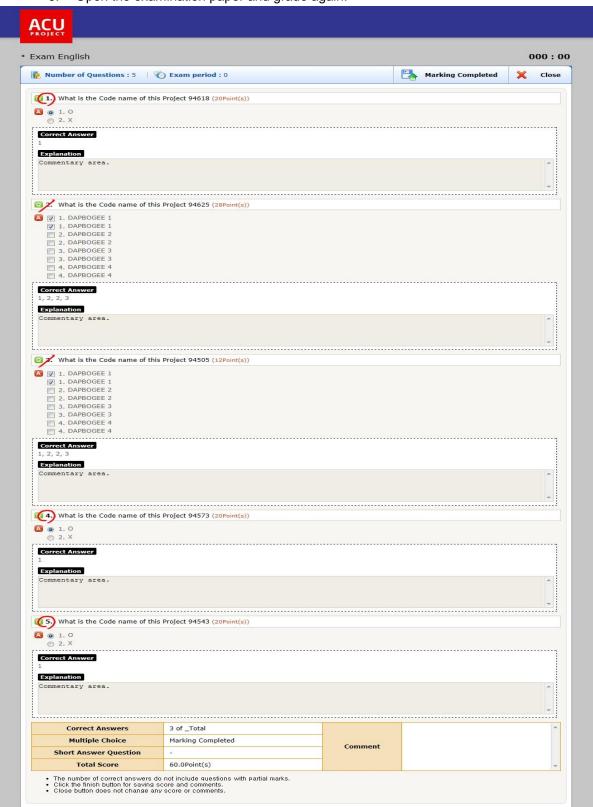


Score				Ľ
No.	Question	Question Types	Difficulty Level	Score
1	What is the Code name of this Project 46597	Short-answer	High	25Point(s)
2	What is the Code name of this Project 46518	Single choice	Low	25Point(s)
3	What is the Code name of this Project 46624	Multiple choice	High	25Point(s)
4	What is the Code name of this Project 46620	True/False	Low	25Point(s)



[Screen 9] [Operation System] [Courses] Grading examinations menu > Detailed grading screen

J. Open the examination paper and grade again.



[Screen 10] [Operation System] [Courses] Grading examinations menu > Re-marking screen

K. Check if the grading result appears properly in the list.

• [Courses]Grading Examinations

- Cross-cultural Communications Simulation

Year	2012-11 Semester 💌 [!]Required		
Semester	11-4 Term ▼ [!]Required		
Course category	Business Writing Essentials	▼ [!]Required	
Course	Cross-cultural Communications Simulation	Syllabus [!]Required	

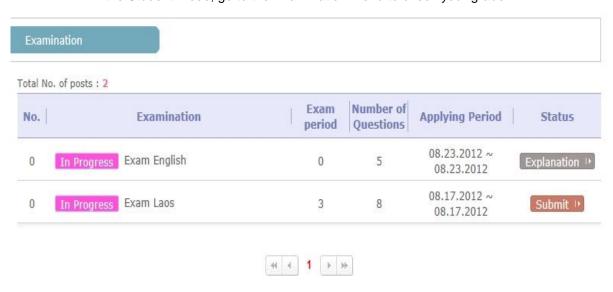
Total No. of posts: 3

No.	Examination Duration / Number of Questions	Status	Applying Period	No. of submit / Maximum Enrollment	Grade Viewing
3	[11-4Term]Examination 60Minute(s) / 4 question(s)	In Progress	11.25.2012 ~ 11.27.2012	1 / 50	Private
2	[11-4Term]Test Examination Random 60Minute(s) / 4 question(s)	In Progress	11.25.2012 ~ 11.27.2012	1 / 50	Private
1	11-4 Term new Test 120Minute(s) / 0 question(s)	In Progress	11.25.2012 ~ 11.27.2012	0 / 50	Private

4 4 **1** [1/1] > >>

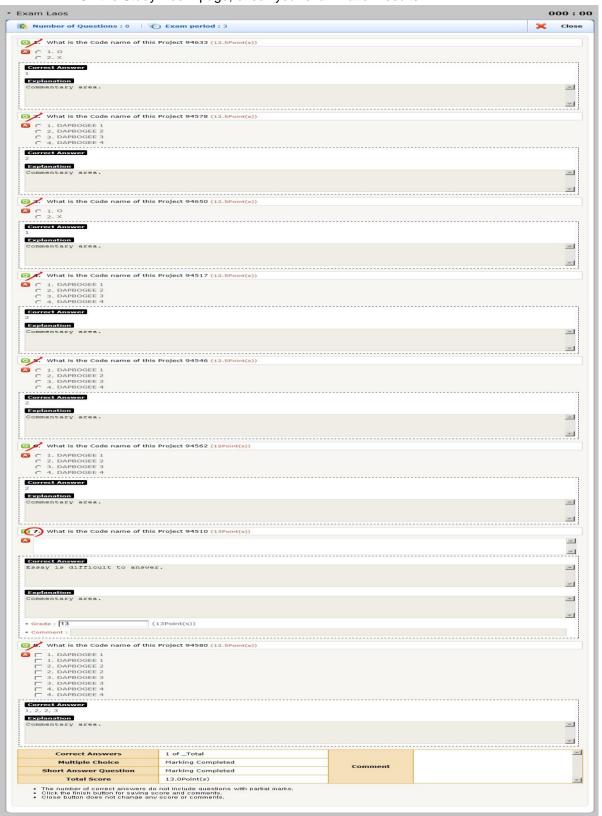
[Screen 11] [Operation System] [Courses] Grading examinations menu > Grading list screen

L. In the Student mode, go to the Examination menu to check your grade.



[Screen 12] [Study Room] Examination menu > Examination list screen

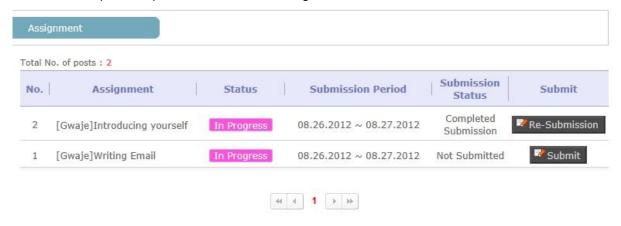
M. On the Study Room page, check your examination results.



[Screen 13] [Study Room] Examination menu > Grading details screen

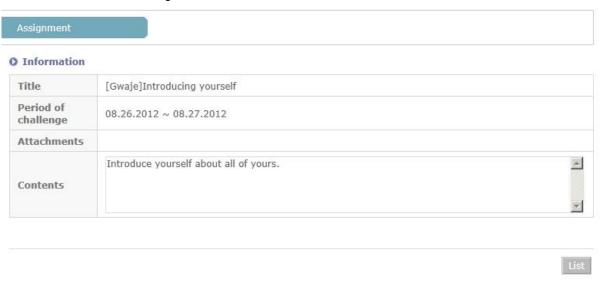
21. [Study Room] Submitting and Grading Assignments

A. In the Study Room menu, students can check assignments and submit reports, and operators/professors can issue assignments.



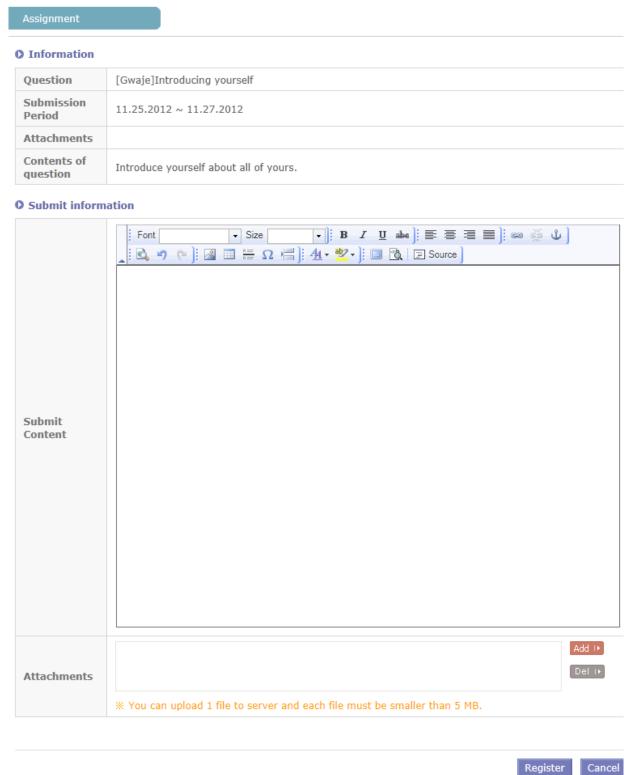
[Screen 1] [Study Room] Assignment menu > Assignment list screen

B. Select an assignment name to check the details.



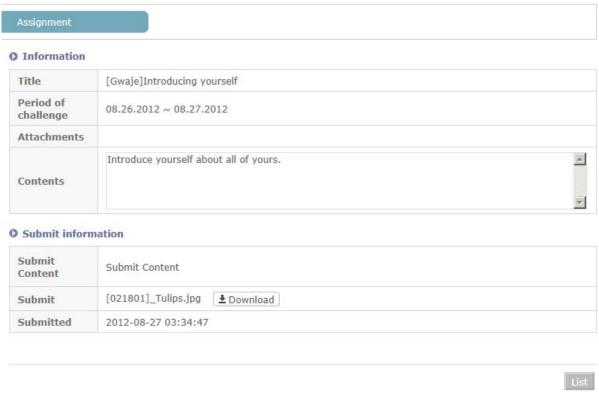
[Screen 2] [Study Room] Assignment menu > Assignment details screen

C. Move to the Submit Assignment screen. Enter the contents of an assignment, upload attachments, and click Register to submit your report.



[Screen 3] [Study Room] Assignment menu > Report submission screen

D. Check the submission details.



[Screen 4] [Study Room] Assignment menu > Submission details screen

E. Go to the Assignment list to check the submission status. You can update your reports if they are not yet graded.



[Screen 5] [Study Room] Assignment menu > Assignment list screen

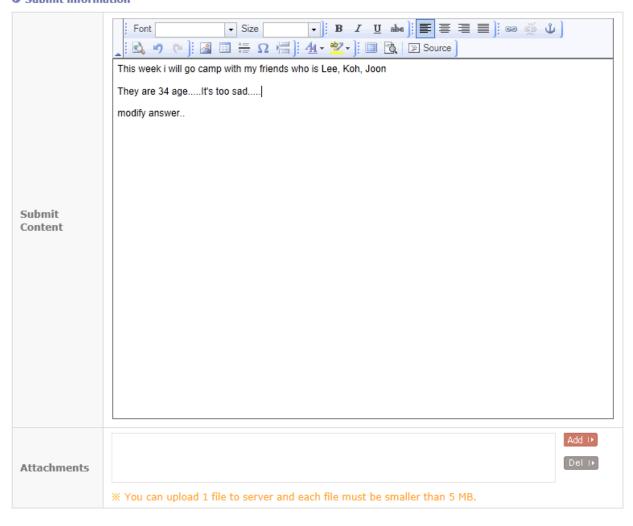
F. Update the report, and click Register to resubmit it.

Assignment

O Information

Question	[Gwaje]Introducing yourself
Submission Period	11.25.2012 ~ 11.27.2012
Attachments	
Contents of question	Introduce yourself about all of yours.

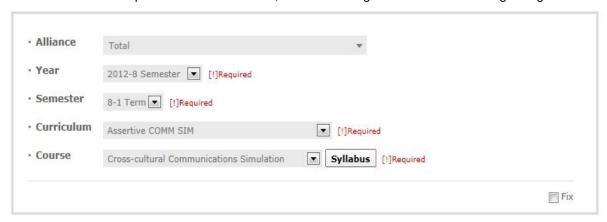
O Submit information



Register Cancel

[Screen 6] [Study Room] Assignment menu > Report resubmission screen

G. In the Operator/Professor mode, select an assignment to move to the grading screen.



Total No. of posts: 2

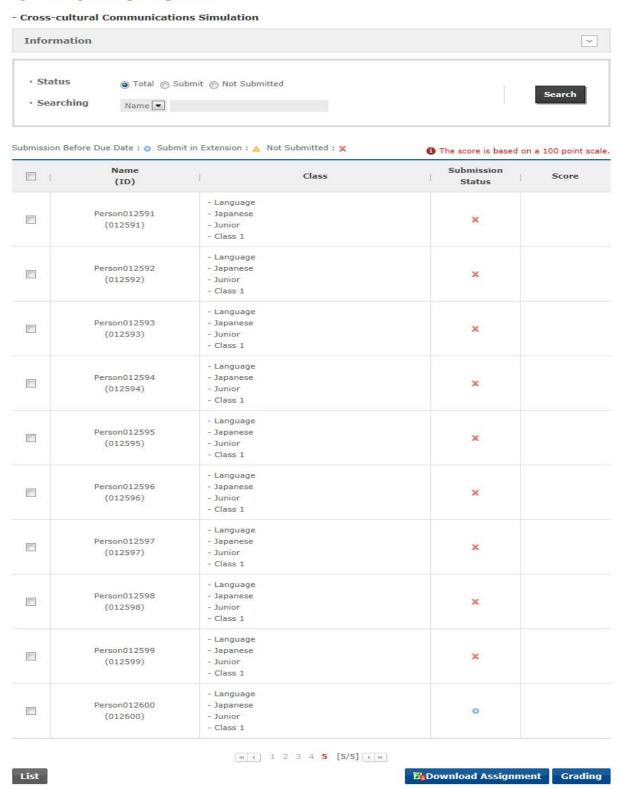
No.	Assignment	Submission Period	Extension Period	Submission Status (Maximum Enrollment)	Mrking status	Grade Viewing
1	In Progress [Gwaje]Introducing yourself	12.08.26 ~ 12.08.27	12.08.28 ~ 12.08.28	0 (50)	Not marked	12.08.29 ~ 12.08.29
2	In Progress [Gwaje]Writing Email	12.08.26 ~ 12.08.27	12.08.28 ~ 12.08.28	0 (50)	Not marked	12.08.29 ~ 12.08.29

4 (1 [1/1]) »

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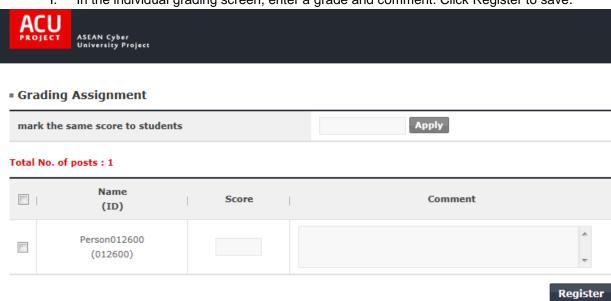
[Screen 7] [Operation System] [Courses] Grading Assignments menu > Grading list screen

- H. Check the details of the assignment and the list of students who have submitted reports. Select multiple/individual students who have submitted reports to open the grading screen.
- [Courses] Grading Assignments



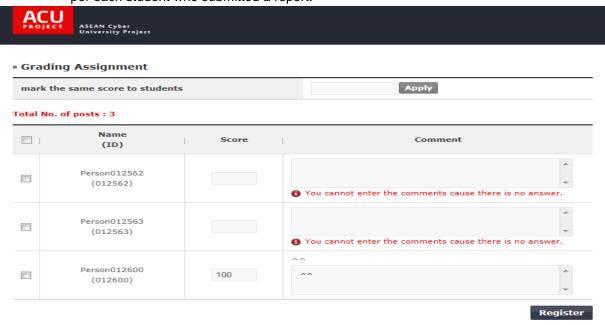
[Screen 8] [Operation System] [Courses] Grading Assignments menu > Grading details screen

I. In the individual grading screen, enter a grade and comment. Click Register to save.



[Screen 9] [Operation System] [Courses] Grading Assignments menu > Grading (individual) popup screen

J. In the multiple grading screen, enter a grade and comment per each student who submitted a report.



[Screen 10] [Operation System] [Courses] Marking Assignments menu > Grading (multiple) pop-up screen

K. Check the grading result in the list.

[Courses] Grading Assignments

- Cross-cultural Communications Simulation

· Year	2012-11 Semester [!]Required		
· Semester	11-4 Term ▼ [!]Required		
· Course category	Business Writing Essentials	[!]Required	
· Course	Cross-cultural Communications Simulation	Syllabus [!]Required	
			 Fix

Total No. of posts: 3

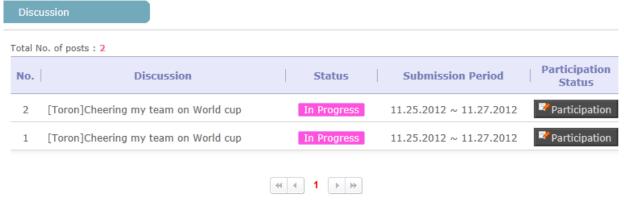
No.	Assignment	Submission Period	Extension Period	Submission Status (Maximum Enrollment)	Grading Status	Grade Viewing
3	In Progress [Gwaje]Introducing yourself	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	1 (50)	Grading Completed	Private
2	In Progress [Gwaje]Introducing yourself	11.26.2012 ~ 11.27.2012	11.27.2012 ~ 11.27.2012	1 (50)	Grading Completed	Private
1	In Progress [Gwaje]Introducing yourself	11.26.2012 ~ 11.27.2012	11.27.2012 ~ 11.27.2012	0 (50)	Not marked	11.27.2012 ~ 11.27.2012

4 4 **1** [1/1] | | | |

[Screen 11] [Operation System] [Courses] Marking Assignments menu > Grading list screen

22. [Study Room] Submitting and Grading Discussion Reports

A. On the Study Room page, students can check available discussion topics and submit their reports.



[Screen 1] [Study Room] Discussion menu > Discussion list screen

B. In the Student mode, check the opinion of your group.

Enter your opinion, if deemed necessary. Click Register to save.



O Grade Viewing

You cannot see your grade any more cause opening period is ended.

All group members should post their opinions on the given topic in the [Opinion Sharing] tab. The leader of each group should click [Submit Conclusion] before the due date to submit the group discussion conclusion.



[Screen 2] [Study Room] Discussion menu > Discussion list screen

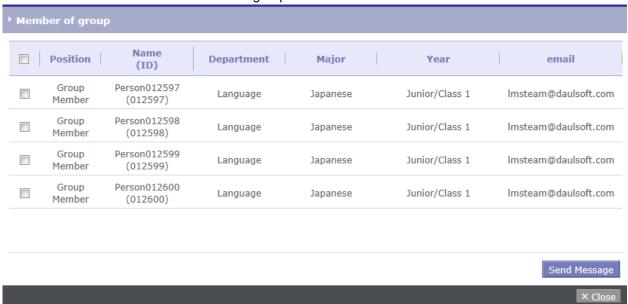
4 4 1 bb

C. Check the conclusion of each group. To check the members of each group, click Group Member. For group leaders, click Submit Conclusion to submit your group's conclusion.



Streen 3] [Study Room]Discussion mend > Discussion report collection screen

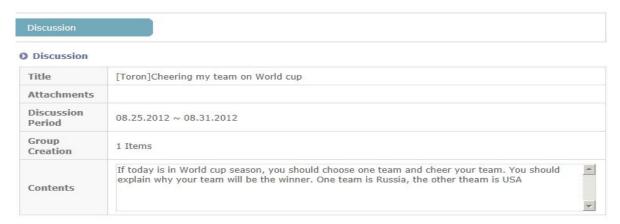
D. Check the members of each group.



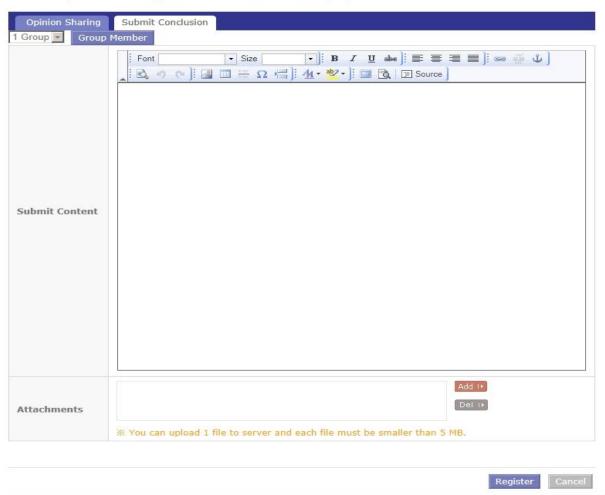
[Screen 4] [Study Room] Discussion menu > Group member information pop-up screen

E. Group leaders must submit their group's conclusion.

Group leaders collect opinions from their members, draw a conclusion from the discussion, and submit the conclusion for their groups.



All group members should post their opinions on the given topic in the [Opinion Sharing] tab. The leader of each group should click [Submit Conclusion] before the due date to submit the group discussion conclusion.



[Screen 5] [Study Room] Discussion menu > Discussion report submission screen

F. Check a submitted discussion report.



O Information

Title	[Toron]Cheering my team on World cup	
Period of challenge	08.25.2012 ~ 08.31.2012	
Attachments		
Contents	If today is in World cup season, you should choose one team and cheer your team. You should explain why your team will be the winner. One team is Russia, the other theam is USA	A

O Submit information

Submit Content	[Toron]Cheering my team on World cup Conclusion
Submit	
Submitted	2012-08-27 04:43:04

List

[Screen 6] [Study Room] Discussion menu > Report details screen

- G. In the Operator/Professor mode, move to the discussion details screen to check and grade submitted discussion reports.
- [Courses] Grading Discussions
- Cross-cultural Communications Simulation

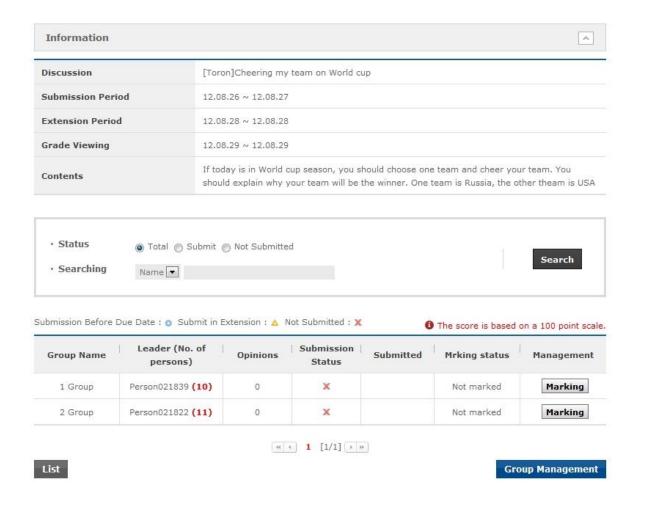
· Year	2012-11 Semester ▼ [!]Required		
· Semester	11-4 Term 💌 [!]Required		
· Course category	Business Writing Essentials	[!]Required	
· Course	Cross-cultural Communications Simulation	Syllabus [!]Required	

Total No. of posts: 2

No.	Discussion	Submission Period	Extension Period	Submission Status (Maximum Enrollment)	Grading Status	Grade Viewing
2	In Progress [Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	0 / 50	Not marked	Private
1	In Progress [Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	0 / 50	Not marked	Private

[Screen 7] [Operation System] [Courses] Grading Discussions menu > Discussion grading list screen

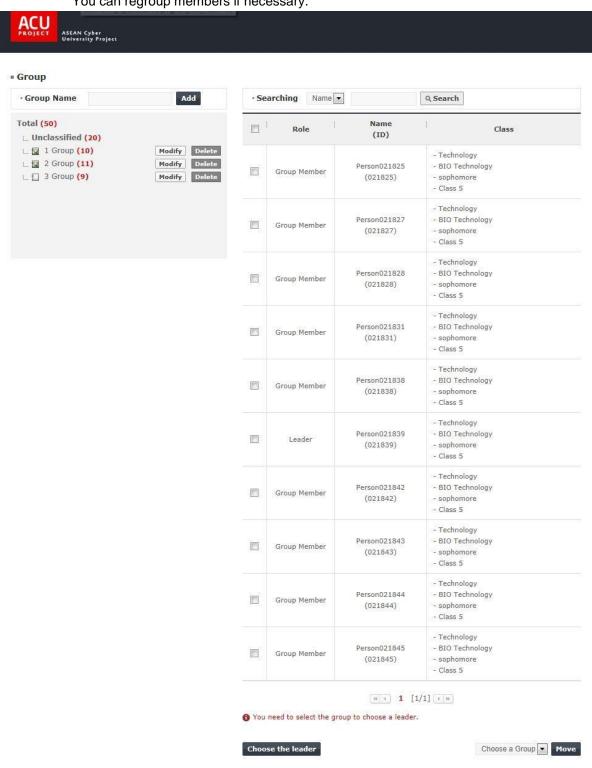
H. Check the details of a discussion and its report submission status.
 To check the members of each group that has submitted a report, click Group Management.



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[Screen 8] [Operation System] [Courses] Grading Discussions menu > Grading details screen

I. Check the member information of each group. You can regroup members if necessary.



[Screen 9] [Operation System] [Courses] Grading Discussions menu > Discussion group management pop-up screen

 \times Close

J. Check the information of each group.



Member of group

Total No. of posts: 50

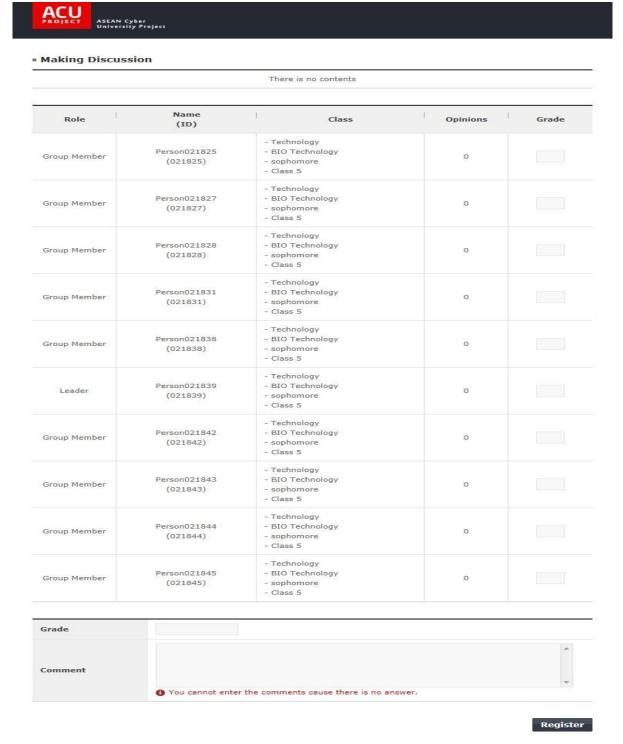
	Role	Name	ID	Contact	Class1	Class2	Year
	Leader	Person021801	021801	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021802	021802	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021803	021803	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021804	021804	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021805	021805	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021806	021806	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
8	Group Member	Person021807	021807	010-0000-0000	Technology	BIO Technology	sophomore/Class 5
	Group Member	Person021808	021808	010-0000-0000	Technology	BIO Technology	sophomore/Class 5

Send Message

X Close

[Screen 10] [Operation System] [Courses] Grading Discussions menu > Group member search screen

K. Click Marking next to each group to grade the discussion report. The group's grade applies equally to each member.



[Screen 11] [Operation System] [Courses] Grading Discussions menu > Grading details pop-up screen

× Close

L. Check the grading results in the list.

[Courses] Grading Discussions

- Cross-cultural Communications Simulation

Year	2012-11 Semester [!]Required		
Semester	11-4 Term ▼ [!]Required		
Course category	Business Writing Essentials	[!]Required	
Course	Cross-cultural Communications Simulation	Syllabus [!]Required	

Total No. of posts: 2

No.	Discussion	Submission Period	Extension Period	Submission Status (Maximum Enrollment)	Grading Status	Grade Viewing
2	In Progress [Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	0 / 50	Not marked	Private
1	In Progress [Toron]Cheering my team on World cup	11.25.2012 ~ 11.27.2012	11.27.2012 ~ 11.28.2012	0 / 50	Not marked	Private

[Screen 12] [Operation System] [Courses] Grading Discussions menu > Discussion grading list screen

23. [Execution/Grades] Processing Grades

A. Operators/professors can finalize student grades for their courses at the Manage Grade screen.

To finalize student grades, check each survey item—Attendance, Examination, Assignment, and Discussion—and adjust the weighted percentages. Once the weighted percentages are adjusted, click Next.

[Courses]Grades

- Cross-cultural Communications Simulation



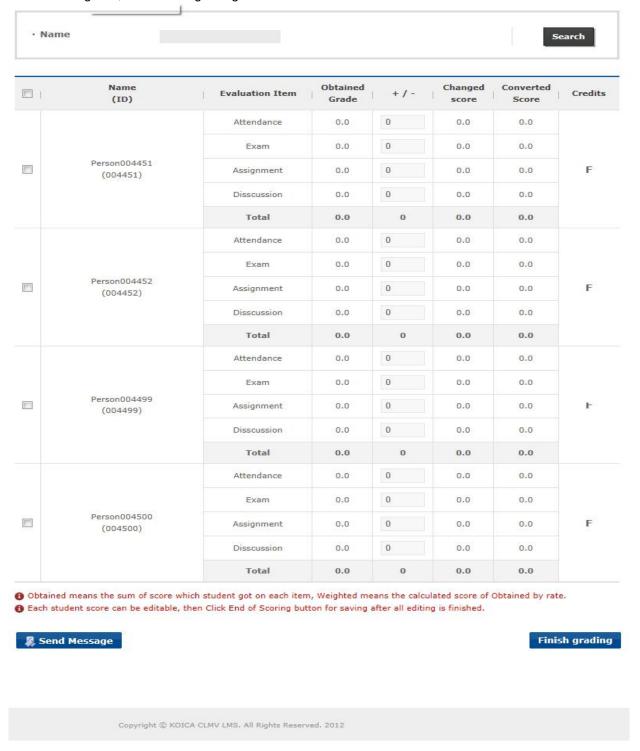
Item	Rate of score	Rate	Rate	The contents of examination
Attendance	25	40.00%	0.00 %	
		100.00%	33.00 %	[11-4Term]Examination
Examination	25		33.00 %	[11-4Term]Test Examination Random
			34.00 %	11-4 Term new Test
	25	100.00%	33.00 %	[Gwaje]Introducing yourself
Assignment			33.00 %	[Gwaje]Introducing yourself
			34.00 %	[Gwaje]Introducing yourself
Disscussion	25	100.00%	50.00 %	[Toron]Cheering my team on World cup
DISSCUSSION	25		50.00 %	[Toron]Cheering my team on World cup

1 You can see the rate for score after select the course. Check and click next.

Next

[Screen 1] [Operation System] [Courses] Grades menu > Grade management standards modification screen

B. Check each student's grades.
Adjust his or her grade in each category and check the resulting grade. To finalize the grade, click Finish grading.



[Screen 2] [Operation System] [Courses] Grades menu > Grade management list screen

C. An information message appears in regard to finalizing grades.

To continue finalizing, click Register.



Grading Finalization

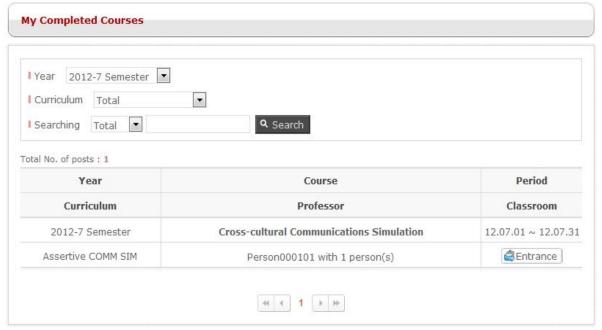
- 1. By completing the Grading process, the class will be terminated regardless of the course duration.
- 2. This will be considered as entered for the sake of the entire student in the class and their Assignments, Discussions, and Examinations scores.
- 3. Finalized grade confirmed/modified in the Grade Management menu will be saved.
- 4. If there are any student's Assignments, Discussions, or Examinations not graded, then click [Cancel] to cancel the grading finalization.
- 5. The user information on Grading process completion will remain on the record.



Register Cancel

[Screen 3] [Operation System] [Courses] Grades menu > Grade management finalization confirmation pop-up screen

D. In the Student mode, select a completed course and enter the Study Room.



[Screen 4] [Homepage] My Completed Courses menu > Completed course list screen

E. Go to My Score to check your grade.

My Performance Records

O Course Information

Curriculum	Assertive COMM SIM
Course	2012-8 Semester
Year	2012-8 Semester
Number of Enrollment/ Maximum Enrollment	50/100
Period	08.01.2012~08.31.2012
No. of day	31
Registration Period	07.22.2012~07.31.2012
Progress Management	Random
Grade Viewing	Public (09.01.2012 ~ 09.10.2012)
The introduction of course	You're the newly hired general manager of the Springfield Strikers, a women's professional I soccer team. The team had a mediocre record over the past season and did not draw as many fans as the more successful teams in the league. Now it's the offseason, and your job is to make changes to improve the team's onfield performance without going over budget. First, you'll meet with Maria Adalberto, the coach of the Springfield Strikers who is from Spain, to discuss the status of the team and her performance in the past season. Later in the simulation, you will try to sign foreign free agents to play for the Strikers. These conversations will put your crosscultural communication and negotiation skills to the test. This simulation is based on the SkillSoft series "International Communications" and contains links to the following courses: COMM0021, COMM0022, and COMM0023.
The goal of course	Cross-cultural Communications Simulation ? dealing effectively with barriers when communicating in cross-cultural situations. ? communicating with members of a low-context culture. ? communicating with members of a low-context culture. ? responding to direct communicators. ? responding to indirect communicators. ? listening actively. ? following global negotiating protocols.

O Scores on Each Evaluation Item

Evaluation Item	Obtained Grade	Weight(%)	Weight
Attendance		25	
Test		25	
Assignment		25	
Disscussion		25	

[Screen 5] [Study Room] My Score menu > Details screen

24. Site Survey Management

A. Go to Manage Survey and check the survey list. To add a new survey, click Register.

Surveys



Total No. of posts: 101

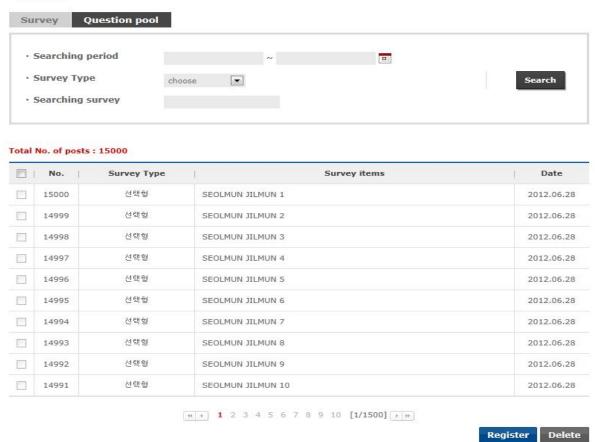
	No.	Survey title	Survey period and Status	Status
0	101	사이트 설문 등록 테스트7	2012.07.24 ~ 2012.07.31	Survey Results
0	100	Seolmunzi 201	2012.06.28 ~ 2012.07.31	Survey Results
0	99	Seolmunzi 202	2012.06.28 ~ 2012.07.31	Survey Results
0	98	Seolmunzi 203	2012.06.28 ~ 2012.07.31	Survey Results
0	97	Seolmunzi 204	2012.06.28 ~ 2012.07.31	Survey Results
0	96	Seolmunzi 205	2012.06.28 ~ 2012.07.31	Survey Results
0	95	Seolmunzi 206	2012.06.28 ~ 2012.07.31	Survey Results
0	94	Seolmunzi 207	2012.06.28 ~ 2012.07.31	Survey Results
0	93	Seolmunzi 208	2012.06.28 ~ 2012.07.31	Survey Results
0	92	Seolmunzi 209	2012.06.28 ~ 2012.07.31	Survey Results



[Screen 1] [Operation System] Surveys menu > Manage Survey > Survey list screen

B. Click the Question pool tab on the upper side.
 Check the list of registered questions. To add a new question, click Register.

Surveys



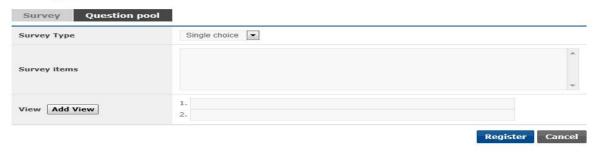
[Screen 2] [Operation System] Surveys menu > Manage Survey > Survey question list

C. Write a new question.

Various questions can be created in different question categories.

When you are done writing a question, click Register.

- Surveys



[Screen 3] [Operation System] Surveys menu > Manage Survey > Survey question registration screen

D. Check the information of the saved survey question.
 If editing is required, edit the information directly on the page and click Register.

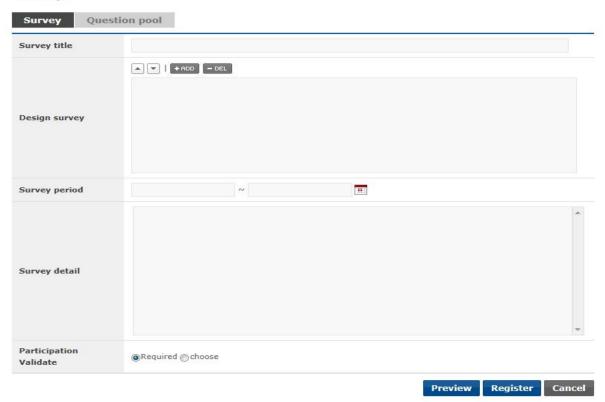
Surveys



[Screen 4] [Operation System] Surveys menu > Manage Survey > Survey question details screen

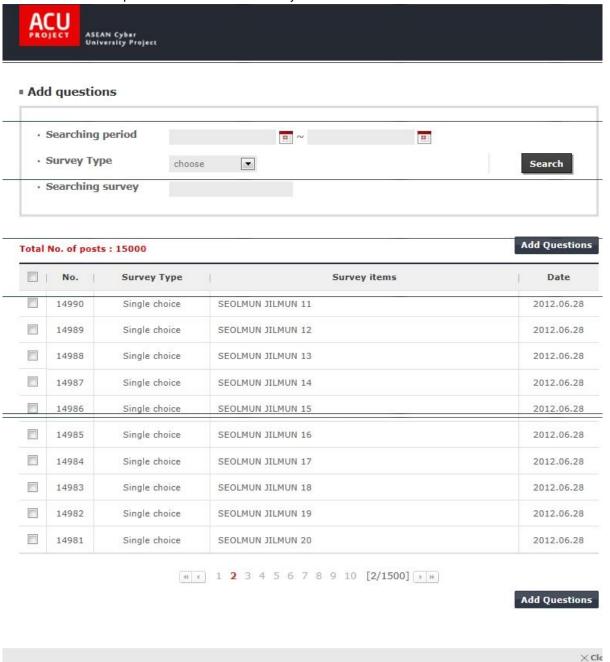
E. Once all questions have been added, move to the Survey tab.
Enter a survey title, and click Add on the Design Survey pane to open the question search screen.

■ Surveys



[Screen 5] [Operation System] Surveys menu > Manage survey > Survey registration screen

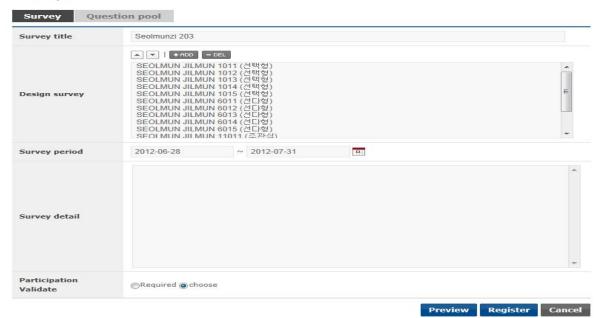
F. Search registered questions. Select questions to add to the survey.



[Screen 6] [Operation System] Surveys menu > Question registration pop-up screen

G. Check the added questions. Use the up and down buttons to change their order. When all the information has been entered, click Register to save the survey.

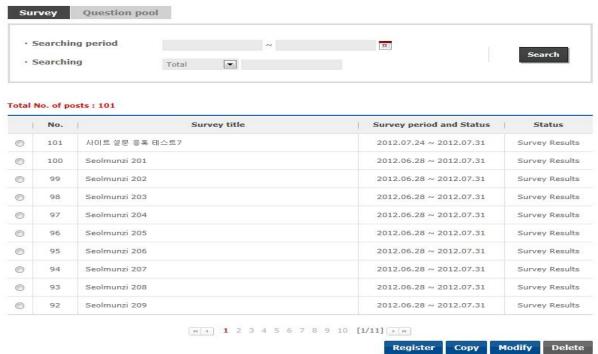
Surveys



[Screen 7] [Operation System] Surveys menu > Manage Survey > Survey modification screen

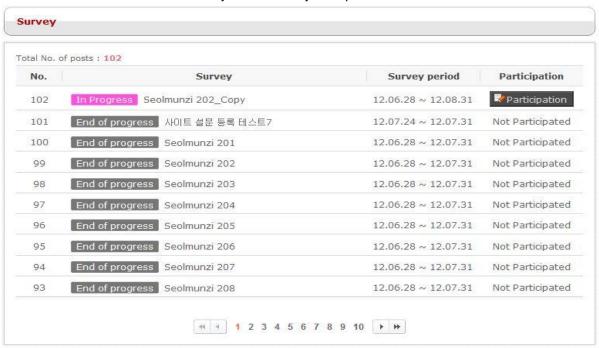
H. Go to the Surveys list.
 If the registered survey appears in the list, then its registration has been successful.

Surveys



[Screen 8] [Operation System] Surveys menu > Manage Survey > Survey list screen

I. Go to the Survey menu on the homepage.
 All the available surveys are listed in the menu.
 Click the title of the newly added survey for a preview.



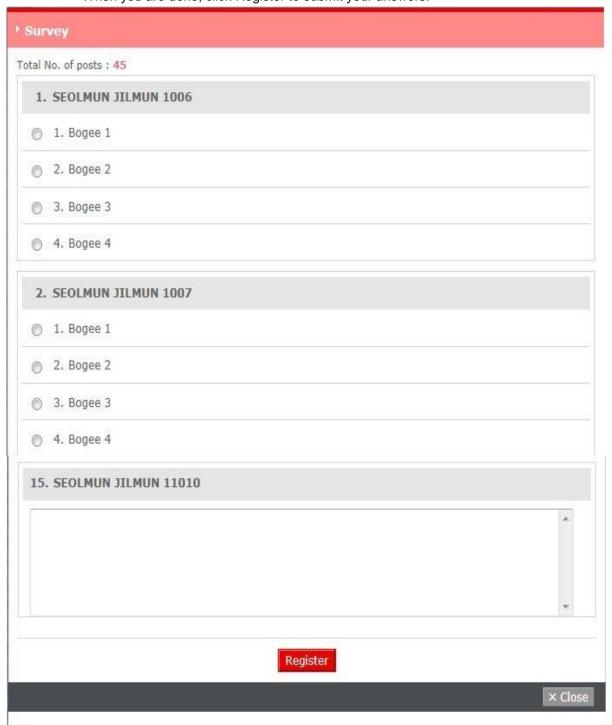
[Screen 9] [Homepage] Survey menu > Survey list screen

J. Preview the survey information.
When you are done, close the window. To participate in the survey, click Participation in the Survey list.



[Screen 10] [Homepage] Survey menu > Preview screen

K. Take the survey.When you are done, click Register to submit your answers.



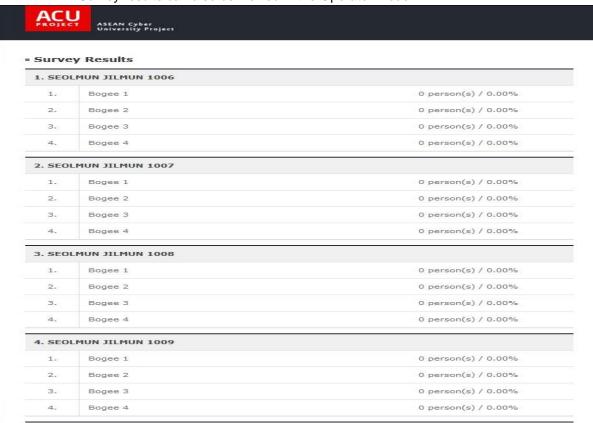
[Screen 11] [Homepage] Survey menu > Survey questionnaire screen

L. After taking the survey, check the survey results screen. Results are displayed per item for each question.



[Screen 12] [Homepage] Survey menu > Survey results screen

M. Survey results can also be viewed in the Operator mode.



[Screen 13] [Operation System] Surveys menu > Survey results view pop-up screen

25. Managing Notices

A. In the Operator system, move to the Notice menu.

Check the list of registered notices. To add a new notice, click Register.

Notice

• Searching Total 💌	l
---------------------	---

Total No. of posts: 10029

No.	Title	Registrant	Date	Hits	
TOP	Top Norice1	Person000001	12.07.19	22	
TOP	Top Norice 2	Person000001	12.07.19	3	
TOP	Top Norice 3	Person000001	12.07.19	3	
TOP	1231212313	Person000001	12.07.19	8	
TOP	33333	Person000001	12.07.19	2	
TOP		Person000001	12.07.24	2	
TOP	123123 🖒	Person000001	12.08.22	4	
10029	123123 🖕	Person000001	12.08.22	2	
10028	123123 🖒	12.08.22	4		
10027	2344344	Person000001	12.08.22	1	
10026	1231233	Person000001	12.08.22	0	
10025	1241444	Person000001	12.08.22	0	
10024	7777	Person000001	12.08.22	0	
10023	31231233 த்	Person000001		0	
10022	23123 <u>6</u> Person000001		12.08.22	4	
10021	333	Person000001	12.08.22	0	
10020	werwerwer &	Person000001	12.08.06	5	

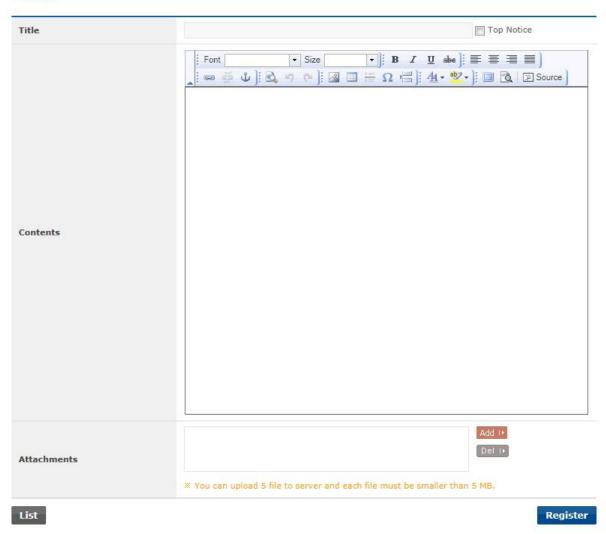
4 + 1 2 3 4 5 6 7 8 9 10 [1/1003] + ++

Register

[Screen 1] [Operation System] Notice menu > Notice list screen

B. Enter a notice and click Register.

Notice



[Screen 2] [Operation System] Notice menu > Notice registration screen

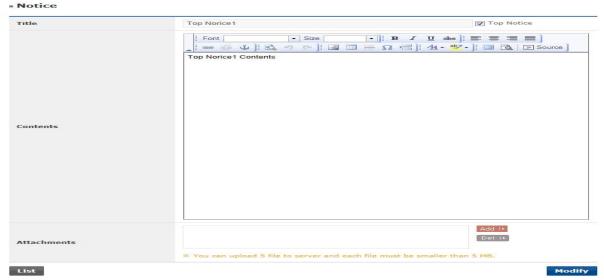
C. Check the list of registered notices. To edit, click Modify.

Notice



[Screen 3] [Operation System] Notice menu > Notice details screen

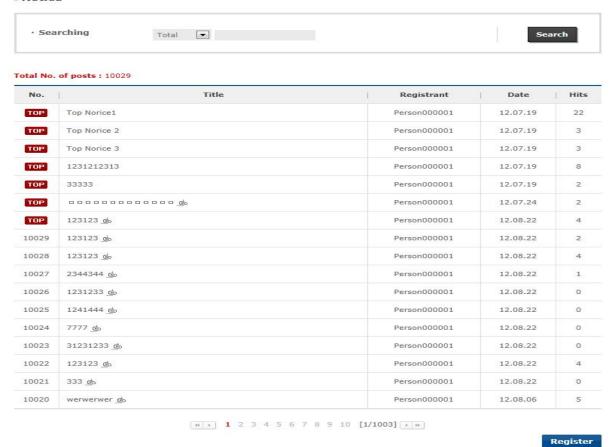
D. Edit existing information and click Modify.



[Screen 4] [Operation System] Notice menu > Notice modification screen

E. Check the list of registered notices.

Notice



[Screen 5] [Operation System] Notice menu > Notice list screen

F. Go to the homepage to check the new notice.

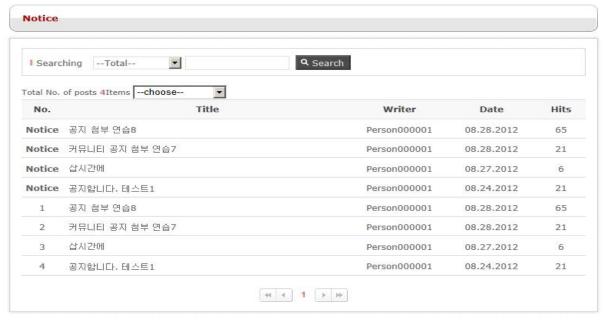
Click MORE to move to the Notice page, or select the notice to move to the details screen.



[Screen 6] [Homepage] Home menu > Main page > Logged in

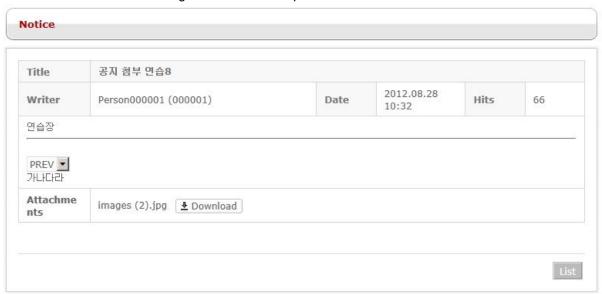
G. Click Help desk in the main menu, or click More on the Notice pane to move to the Notice page.

Check the list of registered notices.



[Screen 7] [Homepage] Notice menu > Notice list screen

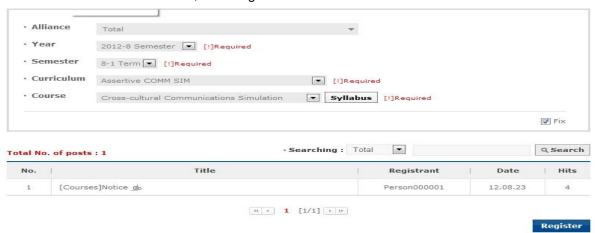
H. Check if the information of the notice matches your entries. The notice management is now completed.



[Screen 8] [Homepage] Notice menu > Notice details screen

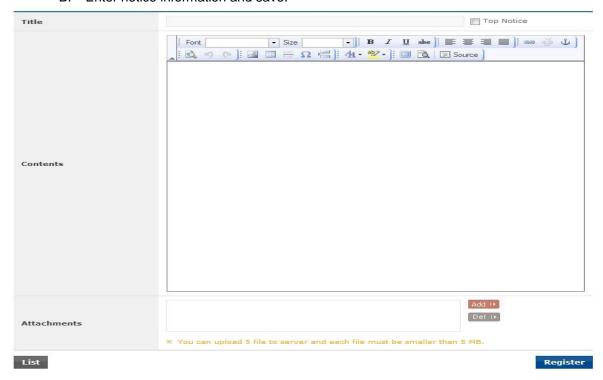
26. Managing Course Notices

A. In the Operator/Professor mode, move to the Course Notices screen. To add a new notice, click Register.



[Screen 1] [Operation System] [Courses] Notice menu > Course notice list screen

B. Enter notice information and save.



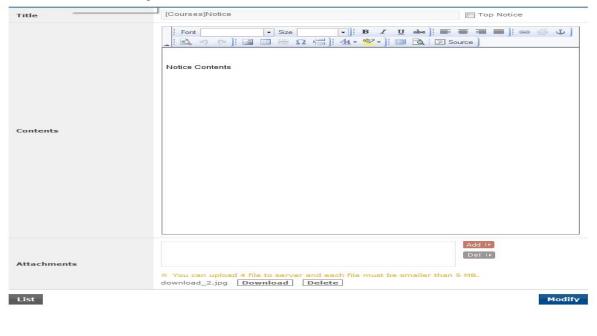
[Screen 2] [Operation System] [Courses] Notice menu > Course notice registration screen

C. Check the list of registered notices. To edit, click Modify.



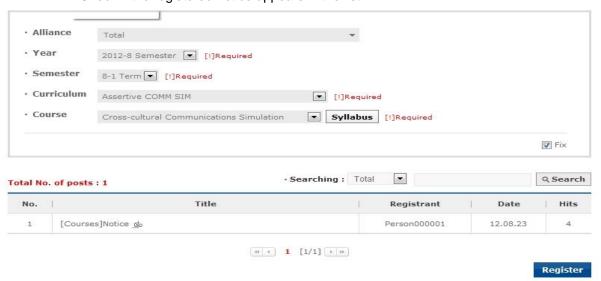
[Screen 3] [Operation System] [Courses] Notice menu > Course notice details screen

D. Edit existing information and save.



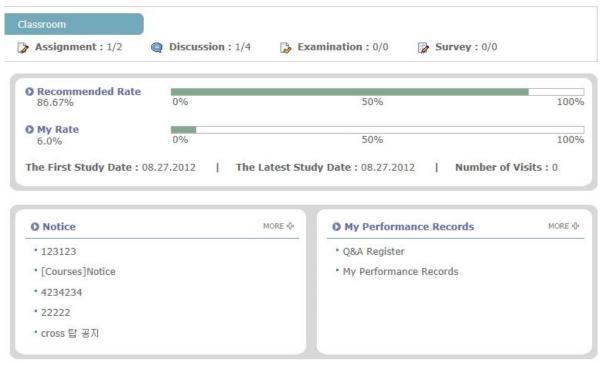
[Screen 4] [Operation System] [Courses] Notice menu > Course notice modification screen

E. Check if the registered notice appears in the list.



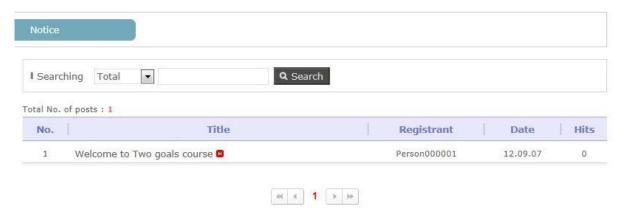
[Screen 5] [Operation System] [Courses] Notice menu > Course notice list screen

F. Move to the Study Room in which the new notice is registered. The notice should appear on the Notice pane in the main screen. Click the notice to move to the details screen. Click More to move to the Notice page.



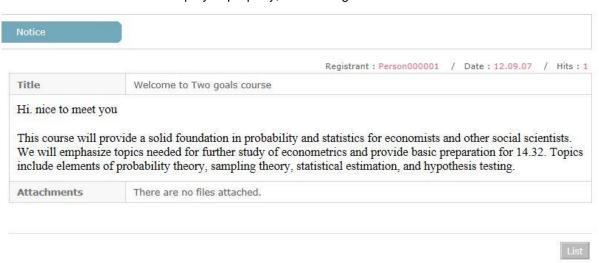
[Screen 6] [Study Room] Main menu > Classroom main page screen

G. Click the Notice menu to go to the Notice page. Click the new notice title to check the details.



[Screen 7] [Study Room] Notice menu > Course notice list screen

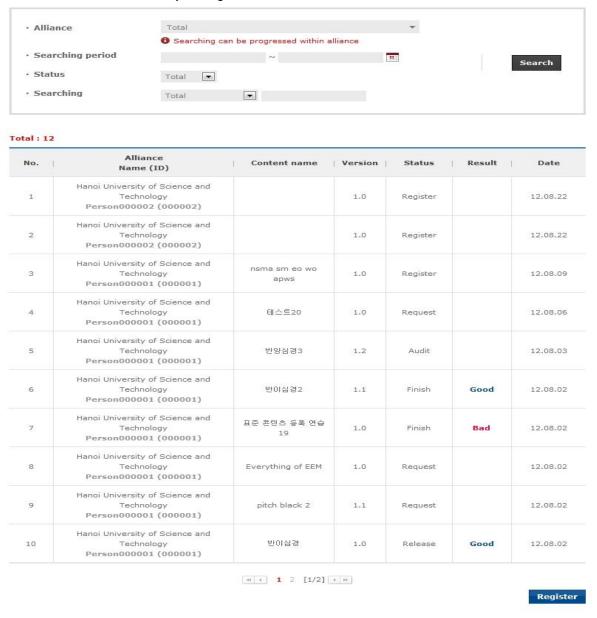
H. If the notice is displayed properly, then its registration has been successful.



[Screen 8] [Study Room] Notice menu > Course notice details screen

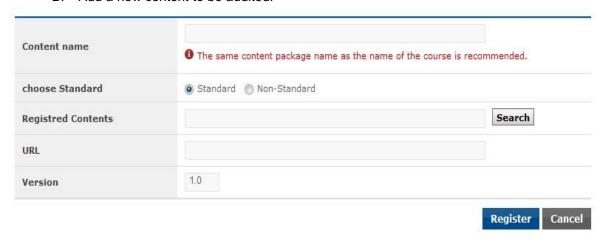
27. Contents Test

A. As a CP, check your registered content.



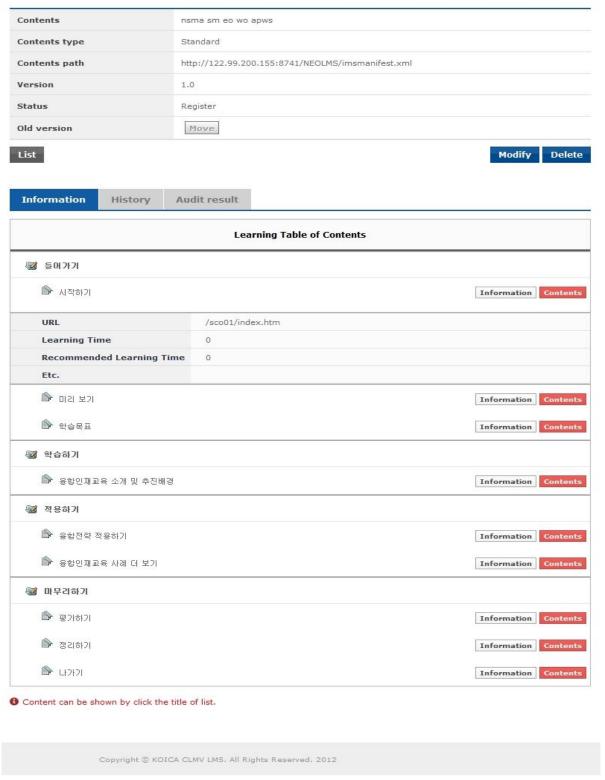
[Screen 1] [Operation System] Contents Test menu > Content list screen

B. Add a new content to be audited.



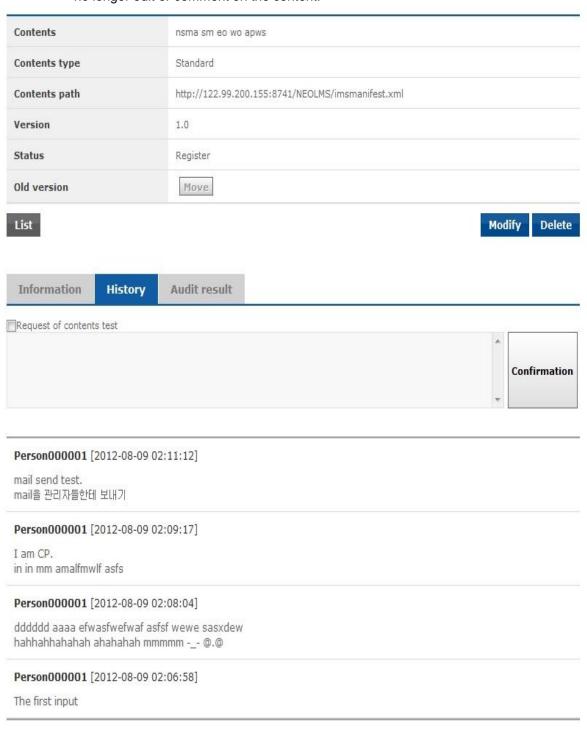
[Screen 2] [Operation System] Contents Test menu > Auditing content registration screen

C. Review the registered content.



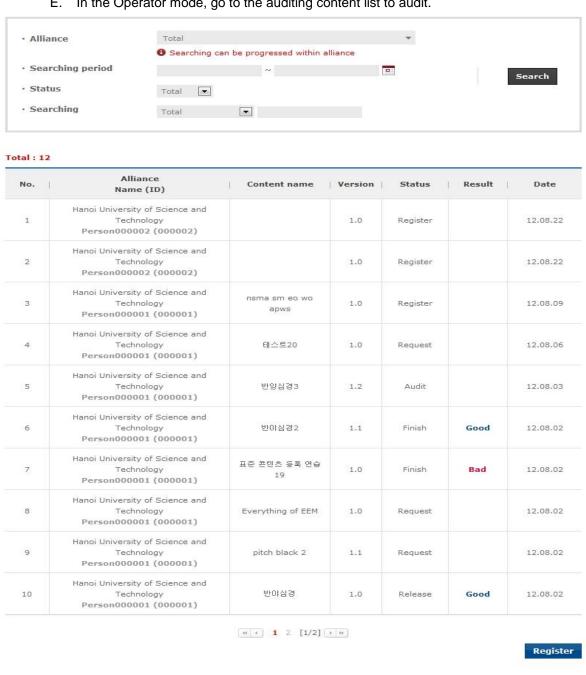
[Screen 3] [Operation System] Contents Test menu > Auditing content information screen

D. Review the history of the content registration and modification. You can add comments to explain changes in the content. Check on the Request of contents test box to request the operators to audit your content. Once it is done, you can no longer edit or comment on the content.



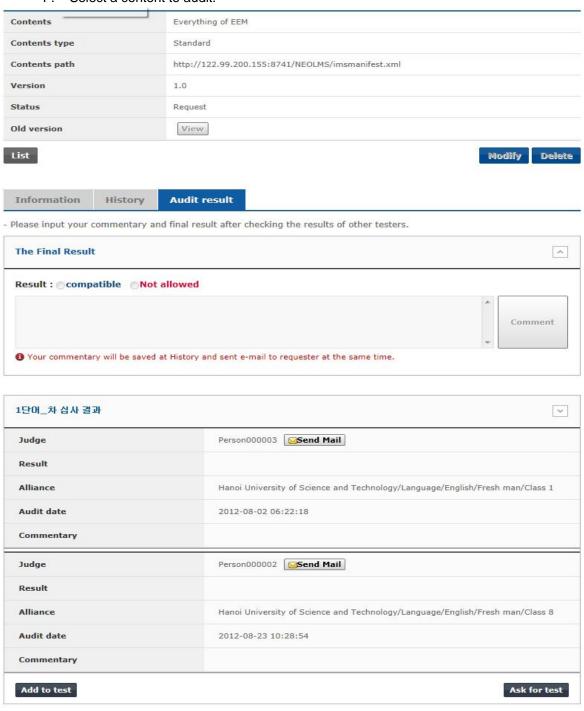
[Screen 4] [Operation System] Contents Test menu > Auditing content history screen

E. In the Operator mode, go to the auditing content list to audit.



[Screen 5] [Operation System] Contents Test menu > Auditing content list screen

F. Select a content to audit.



[Screen 6] [Operation System] Contents Test menu > Auditing content auditing screen

G. Select an inspector who will audit the content.



Searching judge

University co-operation	Total	*	
	• •		Search
· Searching			

Total: 93

No.	Name (ID)	Alliance	Class	email	Permission
1	Person000005 (000005)	Hanoi University of Science and Technology	- Language - English	lmsteam@daulsoft.com	Operators
2	Person000006 (000006)	Hanoi University of Science and Technology	- Language - English	Imsteam@daulsoft.com	Operators
3	Person000007 (000007)	Hanoi University of Science and Technology	- Language - English	lmsteam@daulsoft.com	Operators
4	Person000008 (000008)	Hanoi University of Science and Technology	- Language - English	lmsteam@daulsoft.com	Operators
5	Person000009 (000009)	Hanoi University of Science and Technology	- Language - English	Imsteam@daulsoft.com	Operators
6	Person000010 (000010)	Hanoi University of Science and Technology	- Language - English	Imsteam@daulsoft.com	Operators
7	Person000011 (000011)	Hanoi University of Science and Technology	- Language - English	lmsteam@daulsoft.com	Operators
8	Person000012 (000012)	Hanoi University of Science and Technology	- Language - English	Imsteam@daulsoft.com	Operators
9	Person000013 (000013)	Hanoi University of Science and Technology	- Language - English	Imsteam@daulsoft.com	Operators
10	Person000014 (000014)	Hanoi University of Science and Technology	- Language - English	lmsteam@daulsoft.com	Operators

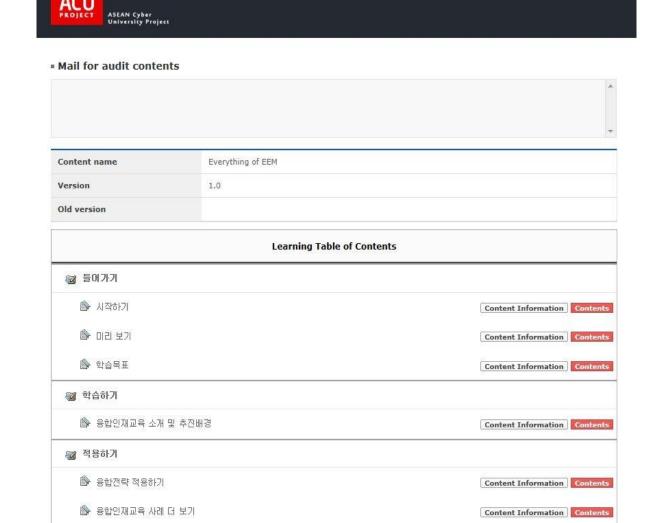
4 1 2 3 4 5 6 7 8 9 10 [1/10] F *

Add Questions

× Close

[Screen 7] [Operation System] Contents Test menu > Inspector selection pop-up screen

H. Compose an e-mail to send to the inspector. When sending the same mail to multiple inspectors, enter %name% in the mail to address the recipients automatically by their name.



🐼 마무리하기

☞ 평가하기

● 정리하기

● 나가기

You can see the information if you click the information button

[Screen 8] [Operation System] Contents Test menu > Auditing request mail template pop-up screen

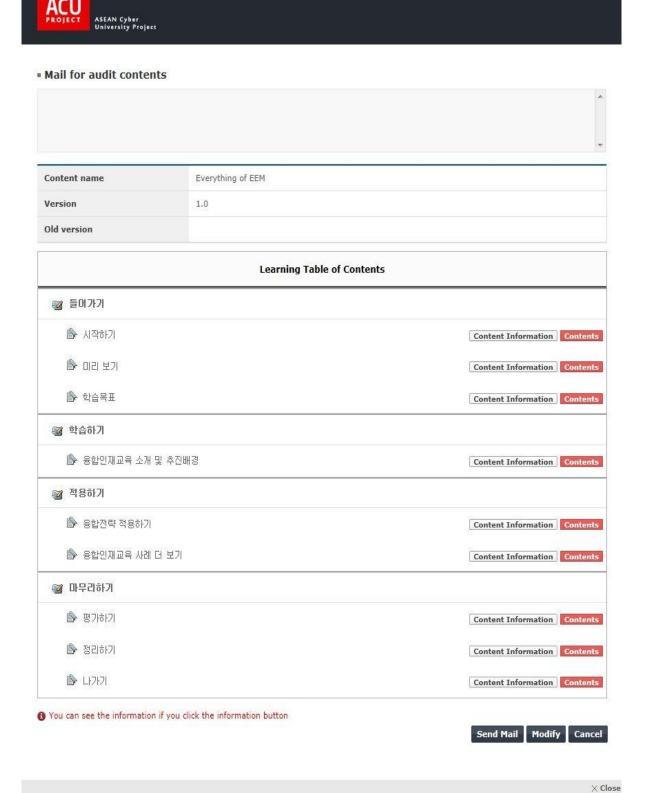
Content Information Contents

Content Information Contents

Preview Send Mail Cancel

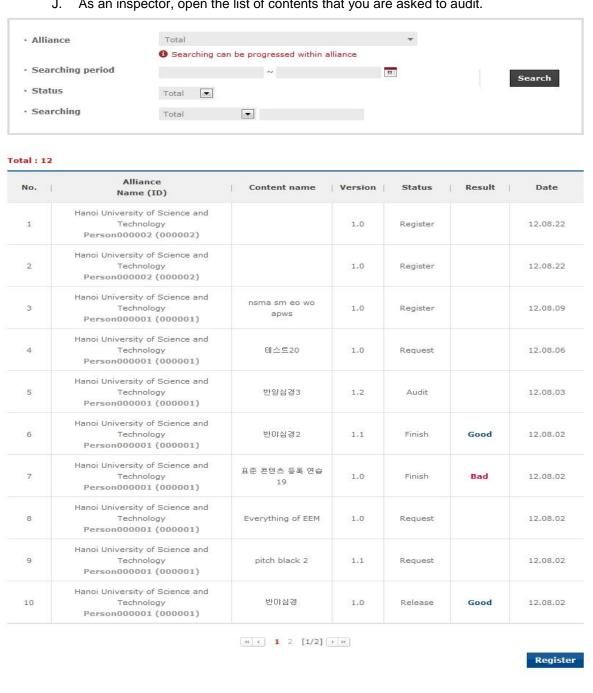
Content Information Conte

I. Click Preview to preview your auditing request e-mail in a pop-up screen.



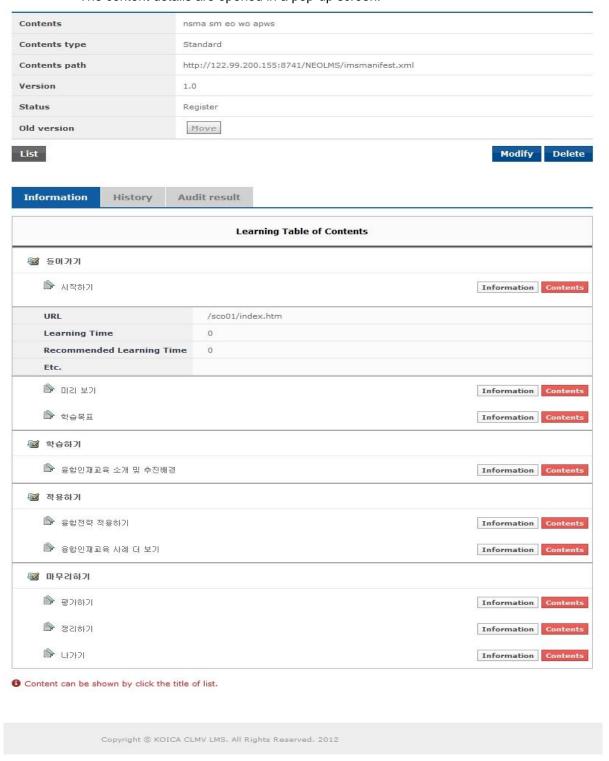
[Screen 9] [Operation System] Contents Test menu > Auditing request mail preview pop-up screen

As an inspector, open the list of contents that you are asked to audit.



[Screen 10] [Operation System] Contents Test menu > Auditing content list screen

K. Select a content to audit.The content details are opened in a pop-up screen.



[Screen 11] [Operation System] Contents Test menu > Auditing content information screen

Register your inspection results: Compatible or Not allowed. Contents Everything of EEM Contents type Standard Contents path http://122.99.200.155:8741/NEOLMS/imsmanifest.xml Version 1.0 Request Old version View List Modify Delete History Information **Audit result** Please input your commentary and final result after checking the results of other testers. The Final Result _ Result: compatible Not allowed Comment 3 Your commentary will be saved at History and sent e-mail to requester at the same time. 1단어_차 심사 결과 Person000003 Send Mail Judge Result Alliance Hanoi University of Science and Technology/Language/English/Fresh man/Class 1 **Audit date** 2012-08-02 06:22:18 Commentary Person000002 Send Mail Judge Result Alliance Hanoi University of Science and Technology/Language/English/Fresh man/Class 8

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Ask for test

[Screen 12] [Operation System] Contents Test menu > Auditing content auditing screen

2012-08-23 10:28:54

Audit date

Commentary

Add to test

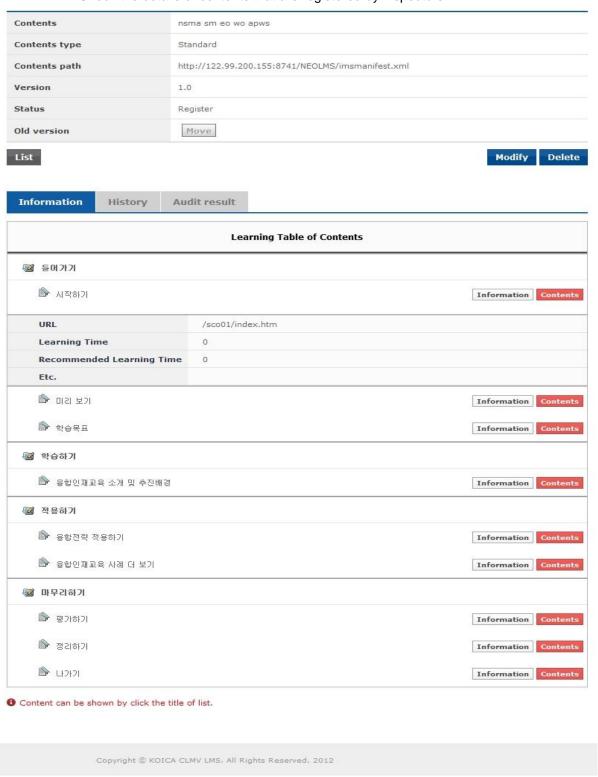
M. In the Operator mode, search the auditing content list.

Searching periodStatusSearching		3 Searching ca	Searching can be progressed within alliance					
			Sear					
		Total Total						
al : 12	Allia	ance	Content name	Version	Status	Result	Date	
		e (ID)						
1	Techr	of Science and nology 02 (000002)		1.0	Register		12.08.22	
2	Techr	of Science and nology 02 (000002)		1.0	Register		12.08.22	
3	Techr	of Science and nology 01 (00001)	nsma sm eo wo apws	1.0	Register		12.08.09	
4	Techr	of Science and nology 01 (00001)	테스트20	1.0	Request		12.08.06	
5	Techr	of Science and nology 01 (000001)	반양심경3	1.2	Audit		12.08.03	
6	Techr	of Science and nology 01 (000001)	반야심경2	1.1	Finish	Good	12.08.02	
7	Techr	of Science and nology 01 (000001)	표준 콘텐츠 등록 연습 19	1.0	Finish	Bad	12.08.02	
8	Techr	of Science and nology 01 (000001)	Everything of EEM	1.0	Request		12.08.02	
9	Techr	of Science and nology 01 (000001)	pitch black 2	1.1	Request		12.08.02	
10	Techr	of Science and nology 01 (000001)	반야심경	1.0	Release	Good	12.08.02	
			4 (1 2 [1/2]	p pp				

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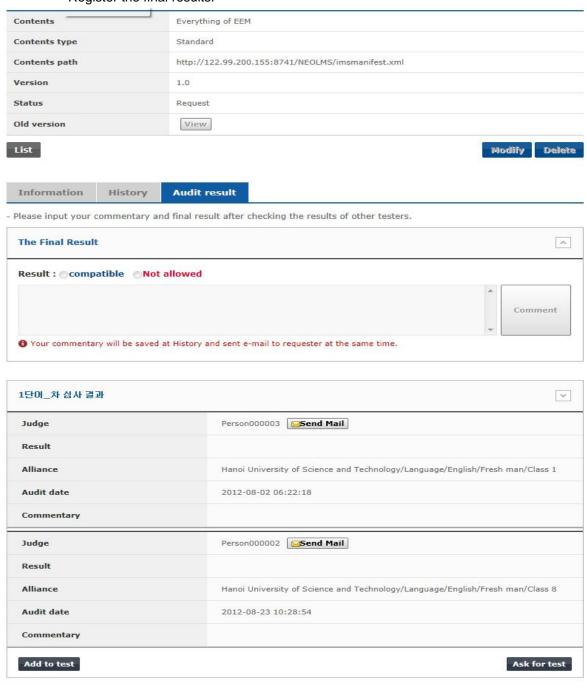
[Screen 13] [Operation System] Contents Test menu > Auditing content list screen

N. Check the details of contents that are registered by inspectors.



[Screen 14] [Operation System] Contents Test menu > Auditing content information screen

O. Review the auditing results. Register the final results.



[Screen 15] [Operation System] Contents Test menu > Auditing content auditing screen

P. Confirm the final results that you have registered.

Contents	nsma sm eo wo apws	
Contents type	Standard	
Contents path	http://122.99.200.155:8741/NEOLMS/imsmanifest.xml	
Version	1.0	
Status	Register	
Old version	Move.	
List		Modify Delete
Information History	tory Audit result	
Request of contents test		
		Confirmation
Person000001 [2012-08)8-09 02:11:12]	
mail send test. mail을 관리자들한테 보내기		
	08-09 02:09:17]	
Person000001 [2012-08	8 - C - 1	
Person000001 [2012-08 I am CP. in in mm amalfmwlf asfs		
I am CP.		
I am CP. in in mm amalfmwlf asfs Person000001 [2012-08 dddddd aaaa efwasfwefv	08-09 02:08:04] fwaf asfsf wewe sasxdew	
I am CP. in in mm amalfmwlf asfs Person000001 [2012-08	08-09 02:08:04] fwaf asfsf wewe sasxdew nah mmmmm @.@	

[Screen 16] [Operation System] Contents Test menu > Auditing content history screen

Q. As a CP, check your registered content.



Total: 12

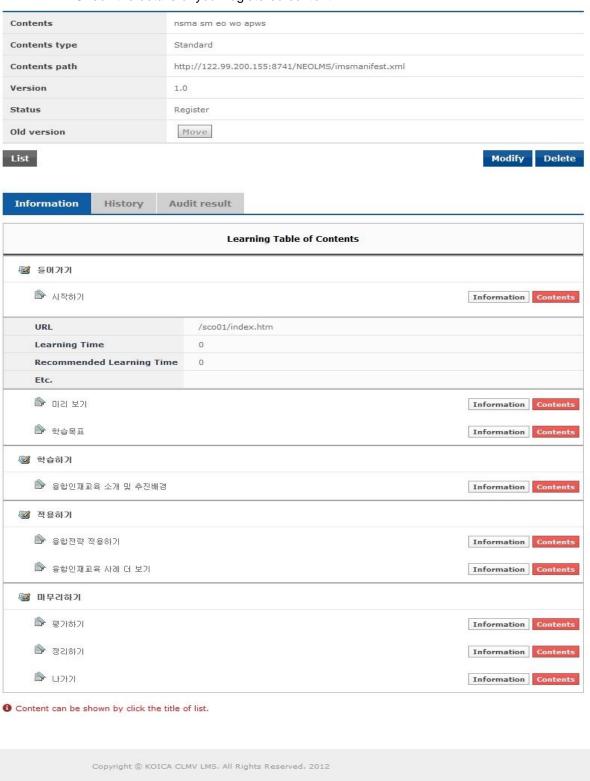
No.	Alliance Name (ID)	Content name	Version	Status	Result	Date
1	Hanoi University of Science and Technology Person000002 (000002)		1.0	Register		12.08.22
2	Hanoi University of Science and Technology Person000002 (000002)		1.0	Register		12.08.22
3	Hanoi University of Science and Technology Person000001 (000001)	nsma sm eo wo apws	1.0	Register		12.08.09
4	Hanoi University of Science and Technology Person000001 (000001)	테스트20	1.0	Request		12.08.06
5	Hanoi University of Science and Technology Person000001 (000001)	반양심경3	1.2	Audit		12.08.03
6	Hanoi University of Science and Technology Person000001 (000001)	반야심경2	1.1	Finish	Good	12.08.02
7	Hanoi University of Science and Technology Person000001 (000001)	표준 콘텐츠 등록 연습 19	1.0	Finish	Bad	12.08.02
8	Hanoi University of Science and Technology Person000001 (000001)	Everything of EEM	1.0	Request		12.08.02
9	Hanoi University of Science and Technology Person000001 (000001)	pitch black 2	1.1	Request		12.08.02
10	Hanoi University of Science and Technology Person000001 (000001)	반야심경	1.0	Release	Good	12.08.02

4 4 1 2 [1/2] + H

Register

[Screen 17] [Operation System] Contents Test menu > Auditing content list screen

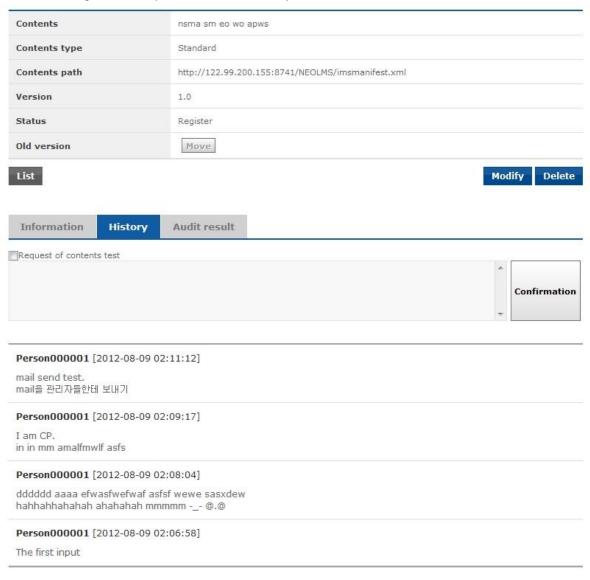
R. Check the details of your registered content.



[Screen 18] [Operation System] Contents Test menu > Auditing content information screen

S. On this page, you can check the auditing results of your content.

If you do not agree with the results, you can request re-inspection. If you agree, then agree to or reject the distribution of your content.

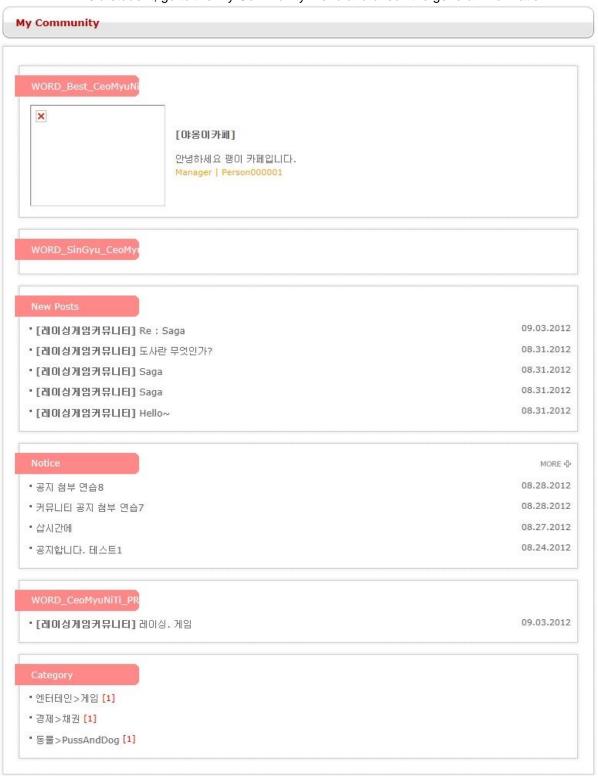


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[Screen 19] [Operation System] Contents Test menu > Auditing content history screen

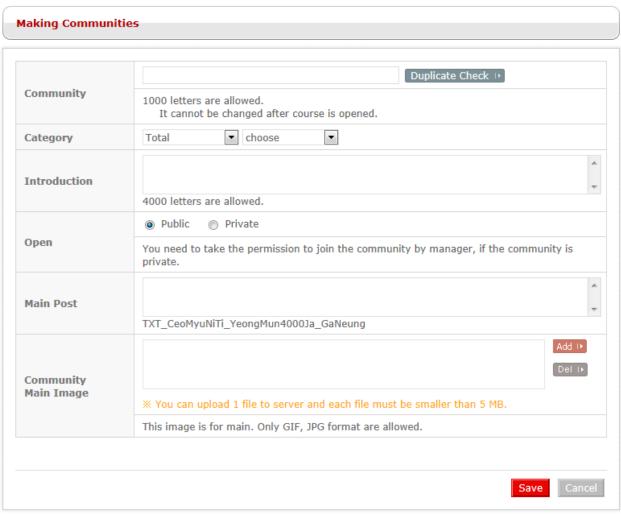
28. Managing Communities (Students)

A. As a student, go to the My Community menu and check the general information.



[Screen 1] [Homepage] My Community menu > Community main screen

B. You can create a new community.



[Screen 2] [Homepage] Making Communities menu > Community creation screen

C. Confirm the new community.If its introduction or information is not correct, go to the Communities screen to edit.

Communities [레이싱게임커뮤니티] Welcom to 레이싱게임커뮤니티~!! 메인 포스트 메인.... 올해 2분기 민간소비 증가율은 작년 동기대비 1.2%로 1분기(1.6%)보다 하락했다. 08.31.2012 * 도사란 무엇인가? 09.03.2012 * Re : Saga 08.31.2012 · Saga 08.31.2012 * Saga 08.31.2012 · Hello~ 09.03.2012 * Re : Saga 08.31.2012 • 도사란 무엇인가? 08.31.2012 • Saga 08.31.2012 • Saga 08.31.2012 · Hello~ O All list Title Writer Hits No. Date 1 Re: Saga 000001 09.03.2012 7 2 도사란 무엇인가? 000001 08.31.2012 22 3 Saga 000001 08.31.2012 4

[Screen 3] [Homepage] My Community menu > A community's main screen

4

5

Saga

Hello~

000001

000001

08.31.2012

08.31.2012

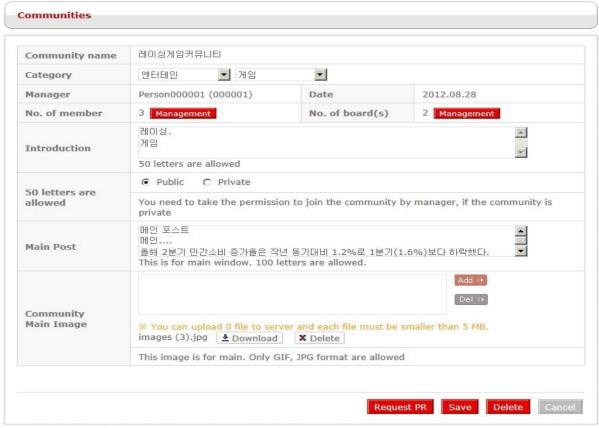
5

4

D. You can manage your own communities.

The Communities menu is located on the left side of each community's main page, and it lists all your communities.

In case of a community that you have not yet joined, the Join menu appears instead to let you join the community.



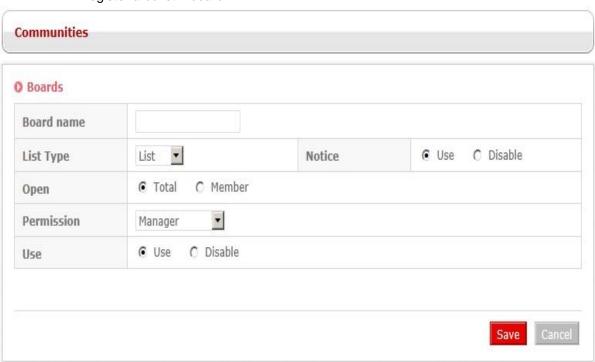
[Screen 4] [Homepage] My Community menu > Communities screen

E. In the Communities screen, click Management on the No. of board(s) pane to check bulletin boards that belong to the selected community.



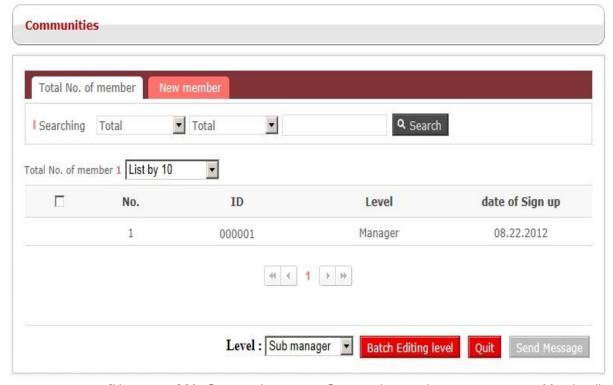
[Screen 5] [Homepage] My Community menu > Community board list screen

F. Register a bulletin board.



[Screen 6] [Homepage] My Community menu > Community board registration screen

G. In the Communities screen, click Management on the No. of member pane to check the list of the community members.



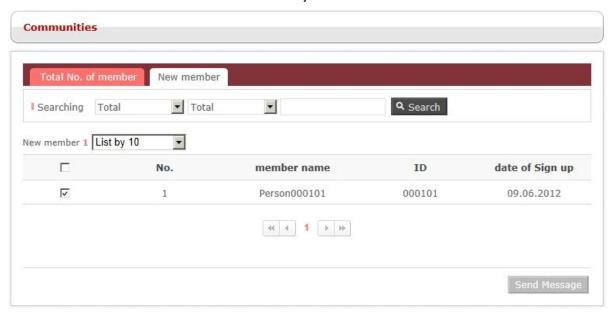
[Screen 7] [Homepage] My Community menu > Community member management > Member list screen

H. You can open the information of each member in a pop-up screen to view the information or change his or her level.



[Screen 8] [Homepage] My Community menu > Member information pop-up screen

I. Check the list of members that have joined within the last 7 weeks.



[Screen 9] [Homepage] My Community menu > Community member management > New member list screen

29. Managing Communities (Operator)

A. The left-side pane is Category 1.
 Select Category 1 to display items in Category 2 on the right-side pane.
 Select Category 1. A modification screen opens in a pop-up window.
 Click Add to register more items to Category 1 in a pop-up window.

Categories



[Screen 1] [Operation System] Community Management menu > Community Category 1 list screen

B. Enter a Category 1 item. Check its availability in a pop-up window. Register it.



[Screen 2] [Operation System] Community Management menu > Community Category 1 registration pop-up screen

C. Items corresponding to the Category 1 item appear on the Category 2 pane.

Categories



[Screen 3] [Operation System] Community Management menu > Community Category 2 list screen

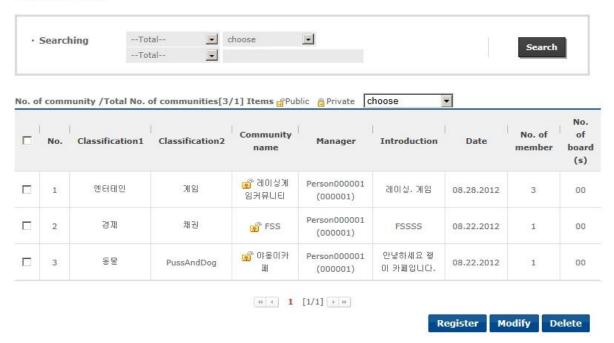
D. Register a Category 2 item in the same way as you do Category 1.



[Screen 4] [Operation System] Community Management menu > Community Category 2 registration pop-up screen

E. Search communities for management purposes.
 Check on a community to modify the information.
 Multiple communities can be deleted at the same time.

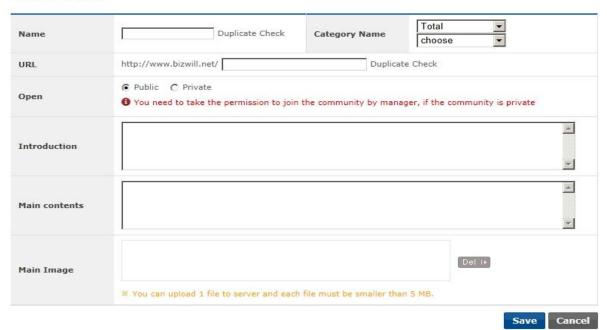
Informations



[Screen 5] [Operation System] Community Management menu > Community information list screen

F. Register a new community.

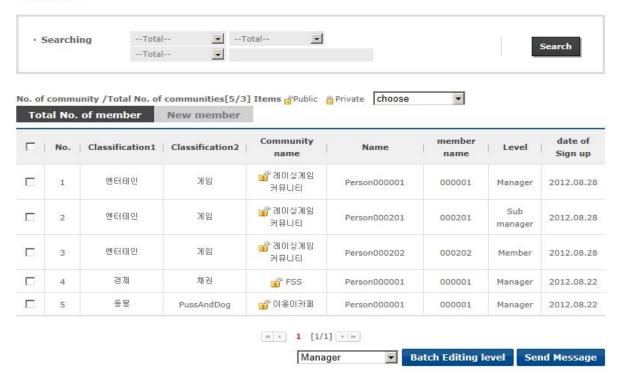
Informations



[Screen 6] [Operation System] Community Management menu > Community information registration screen

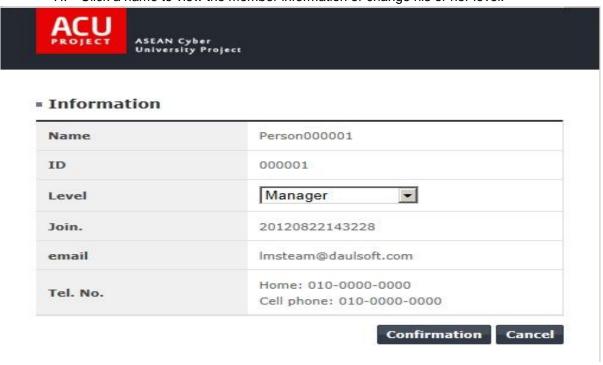
G. Check the list of members of communities.

Members



[Screen 7] [Operation System] Community Management menu > Community member list screen

H. Click a name to view the member information or change his or her level.



[Screen 8] [Operation System] Community Management menu > Community member information pop-up screen

I. Search the list of new members of communities.

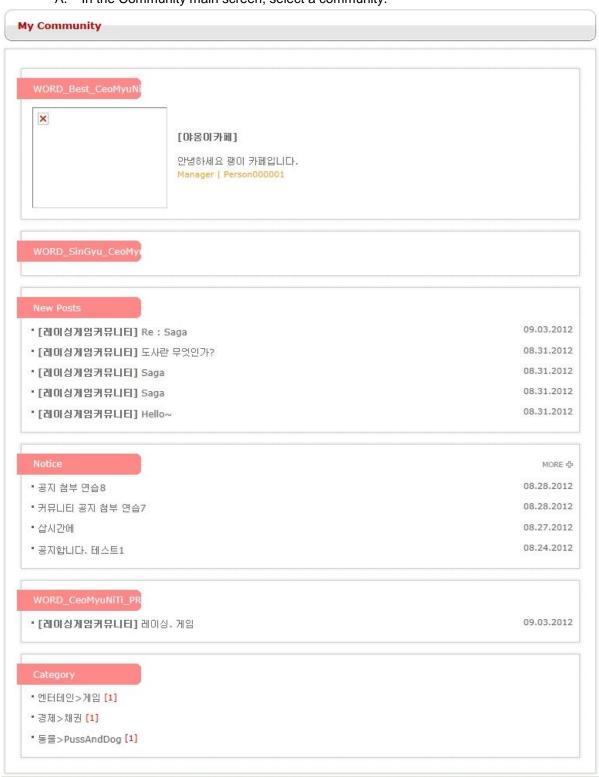
Members



[Screen 9] [Operation System] Community Management menu > New member list screen

30. Managing Community PR

A. In the Community main screen, select a community.



[Screen 1] [Homepage] My Community menu > Community main screen

B. At the community's main screen, select the Communities menu. Communities [레이싱게임커뮤니티] Welcom to 레이싱게임커뮤니티~!! 메인 포스트 메인.... 올해 2분기 민간소비 증가율은 작년 동기대비 1.2%로 1분기(1.6%)보다 하락했다. 08.31.2012 • 도사란 무엇인가? 09.03.2012 * Re : Saga 08.31.2012 Saga 08.31.2012 * Saga 08.31.2012 · Hello~ 09.03.2012 * Re : Saga 08.31.2012 • 도사란 무엇인가? 08.31.2012 · Saga 08.31.2012 • Saga 08.31.2012 • Hello~ O All list Title Writer Hits Date No. 7 1 Re: Saga 000001 09.03.2012 2 도사란 무엇인가? 000001 08.31.2012 22

[Screen 2] [Homepage] My Community menu > A community's main screen

3

4

5

Saga

Saga

Hello~

000001

000001

000001

08.31.2012

08.31.2012

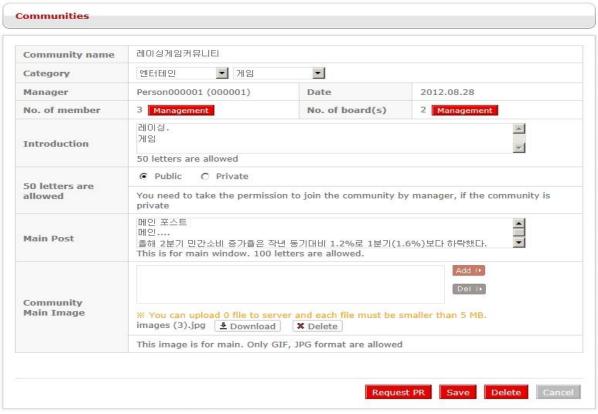
08.31.2012

4

5

4

C. Select Request PR to request promotion.



[Screen 3] [Homepage] My Community menu > Communities screen

D. In the Operator mode, search the list of PR requesters.

PR



[Screen 4] [Operation System] PR Management menu > Community PR requester list screen

E. Search the list of communities that are currently being promoted.

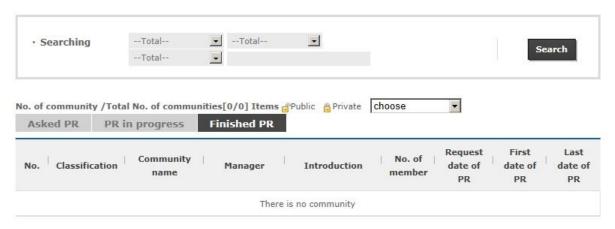
- PR



3 If new community is not set for PR, community which is already end for PR will be apeared at main continually.

[Screen 5] [Operation System] PR Management menu > Currently promoted community list screen

PR



[Screen 6] [Operation System] PR Management menu > Community PR completed list