

2026

F a l l
Semester
Admissions
Guidelines



Notes

1. Notes for Application

- Applicants may not simultaneously apply for International Admission. **Any applicant who applies for more than one admission type will have all applications rendered invalid.**
- Applicants bear full responsibility for any disadvantages arising from inaccurate contact information (e.g., phone number, e-mail address).
※ If there are any changes to contact details after submission, applicants must immediately notify f_adm@ust.ac.kr.
- Applicants bear full responsibility for any disadvantages resulting from intentional failure to disclose the employment of a family member as UST faculty or staff.
- Please note that users will be automatically logged out after 1 hour of inactivity on the admissions system. This may affect the payment of the application fee; therefore, applicants must confirm payment after completing the application.
- To avoid potential server errors due to heavy traffic near the application deadline, applicants are strongly advised to submit their applications well in advance.
- Once the final application has been submitted, applicants may not change the degree program or major for which they have applied. (If changes are necessary, please contact the Admissions Division.)
- Applicants requiring assistance in the admission process due to a disability must contact the Admissions Division in advance. (f_adm@ust.ac.kr)

2. Notes for Required Documents

- All application documents must be submitted in either Korean or English. For documents issued in other languages, certified translations (or embassy certifications) must be submitted together with the original documents. Documents submitted solely in the applicant's native language will NOT be accepted.
- Applicants bear full responsibility for any disadvantages in evaluation results caused by inaccuracies or incomplete submission of required documents.
- Applicants who engage in fraudulent activities such as misrepresentation, ghostwriting, plagiarism, forgery, falsification, proxy attendance at interviews, or any other unethical conduct related to submitted documents will have their admission offer or enrollment revoked and will be barred from applying to UST for a period of five years.
- Under South Korean law and regulations, a student visa cannot be issued on the basis of a provisional certificate. Although applicants may apply for admission to UST with a provisional certificate, it is mandatory to submit an official degree certificate meeting the eligibility requirements at the time of admission registration following final acceptance.

3. Precautions for Each Evaluation Stage

- Applications will be disqualified during the document review if required documents are incomplete or if the contents of submitted documents cannot be verified.
- Applicants who fail to attend, attempt to participate through a proxy, or engage in misconduct during the in-depth interview will be disqualified.
- Applicants must bring a valid ID (e.g., passport, resident registration card) and the Examination Slip for identity verification during the in-depth interview.
 - ※ Examination Slip: Available via the admissions system following the announcement of successful candidates in the document review.
- The details of the admission evaluation process and scores will not be disclosed.

4. Other Notes

- UST reserves the right to revoke admission and rescind conferred degrees if it is determined that a student was admitted through fraudulent means or that a previously earned degree is invalid, whether during enrollment or after graduation.
- Matters not specified in these admission guidelines will be subject to the decisions of the University Graduate School Committee.
- The University reserves the right not to admit any applicants, even if the enrollment quota is not met, where applicants' academic abilities are deemed insufficient.
- UST enforces a full-time enrollment policy, under which students are required to participate in academic and research activities from Monday through Friday.
- Successful applicants must enter into an employment contract with their School; failure to do so may result in revocation of admission.

1. Overview and Eligibility

Overview

UST helps student researchers engage in self-directed learning by identifying and solving problems themselves on-site while conducting research instead of asking them to receive passively theory-centered education delivered in a traditional fashion. UST looks forward to receiving applications from the most ambitious and creative up-and-coming scientists to pursue their dreams in a program built upon UST's educational philosophy. We ask that you submit your applications according to the timeline and guidelines listed here.

Eligibility

Category	Eligibility Criteria																								
KITECH Global Scholarship	<ul style="list-style-type: none"> Both the applicant and both parents must hold foreign citizenship Applicants meeting any of the following conditions of each program <ol style="list-style-type: none"> <u>Master's program</u> <ol style="list-style-type: none"> Individuals with a Bachelor's degree Individuals expected to obtain a Bachelor's degree by August 2026 Individuals acknowledged to hold qualifications deemed equivalent to or higher than a Bachelor's degree according to applicable laws and regulations <p>※ Cases other than those mentioned above should provide a supplementary document to prove the equivalency</p> <ol style="list-style-type: none"> <u>Ph.D. program</u> <ol style="list-style-type: none"> Individuals with a Master's degree Individuals expected to obtain a Master's degree by August 2026 Individuals acknowledged to hold qualifications deemed equivalent to or higher than a Master's degree according to applicable laws and regulations <p>※ Cases other than those mentioned above should provide a supplementary document to prove the equivalency</p> <ul style="list-style-type: none"> Graduates (or prospective graduates) from KITECH Global Scholarship participating universities who are recommended by a faculty member* of their respective university <p>* Eligible faculty member: Verifiable current faculty member</p> <p style="text-align: center;"><KITECH Global Scholarship participating universities></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>University name</th> <th>Abbreviation</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>University of Science, Viet Nam National University Ho Chi Minh City</td> <td>VNUHCM-US</td> <td>Vietnam</td> </tr> <tr> <td>2</td> <td>Ho Chi Minh City University of Technology</td> <td>HUTECH</td> <td>Vietnam</td> </tr> <tr> <td>3</td> <td>VNU University of Science</td> <td>VNU-HUS</td> <td>Vietnam</td> </tr> <tr> <td>4</td> <td>Hanoi University of Science and Technology</td> <td>HUST</td> <td>Vietnam</td> </tr> <tr> <td>5</td> <td>Universitas Indonesia</td> <td>UI</td> <td>Indonesia</td> </tr> </tbody> </table>	No.	University name	Abbreviation	Location	1	University of Science, Viet Nam National University Ho Chi Minh City	VNUHCM-US	Vietnam	2	Ho Chi Minh City University of Technology	HUTECH	Vietnam	3	VNU University of Science	VNU-HUS	Vietnam	4	Hanoi University of Science and Technology	HUST	Vietnam	5	Universitas Indonesia	UI	Indonesia
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	<ul style="list-style-type: none"> Individuals meeting the language proficiency criteria for UST admission 																								

Important Guidelines on the Eligibility Criteria for Applicants

- Applicants may not simultaneously apply for General Admission, International Admission, or Industry Cooperation Research Education programs. Any applicant who applies for more than one admission type will have all applications rendered invalid.
- Applicants expecting graduation may submit, in lieu of a diploma, either a certificate of expected graduation or an official letter from their university confirming the impending degree conferral. The substitute document must include the applicant's personal information (e.g., name), the degree to be conferred, and the expected date of graduation.
- If the degree is conferred after the commencement of admission, the certificate or letter must state the date of completion of all degree requirements. In addition, the official document must be duly authenticated by Apostille or consular verification.
- Applicants who pass the first screening (document review) are strongly advised to obtain Apostille or Korean consular verification in advance. However, passing all procedures does not automatically guarantee final admission.

2. Admission Schedule

Timeline

Step	Schedule
Application Submission	April 13 (Mon.) 10:00(KST) ~ April 24 (Fri.) 17:00(KST), 2026
Supplementary Document Submission	May 8 (Fri.) ~ May 14 (Thu.)
Announcement of Successful Candidates in Document Review	May 29 (Fri.) 17:00 (KST)
In-depth Interview	June 4 (Thu.) ~ June 10 (Wed.)
Final Announcement of Admitted Students	June 26 (Fri.) 17:00 (KST)
Admission Registration	June 29 (Mon.) ~ August 2 (Sun.) ※ The earlier successful candidates complete the registration, the sooner they will receive their visa documents

※ The schedule above is subject to change, and any changes will be announced through the UST admission website.(admission.ust.ac.kr)

3. Information of Schools & Majors

KITECH GLOBAL Scholarship

- Majors are subject to change without prior notice based on university policy.
- 'Inte.' stands for Integrated programs, 'MS.' stands for Master`s program
- Refer to the major information on the UST admission website.

School	Major	Concentration	Ph.D.	Inte.	Ms.
Korea Institute of Industrial Technology KITECH	Convergence Manufacturing System Engineering	Green Process and Energy System Engineering	O	O	O
		Industrial Materials and Smart Manufacturing Engineering	O	O	O
	Robotics	-	O	O	O

※ Based on the Spring 2026 admission plan, these dates are currently set as tentative. Please note that the Fall intake schedule has not yet been finalized. The final schedule will be included in the official admission guidelines to be announced in March.

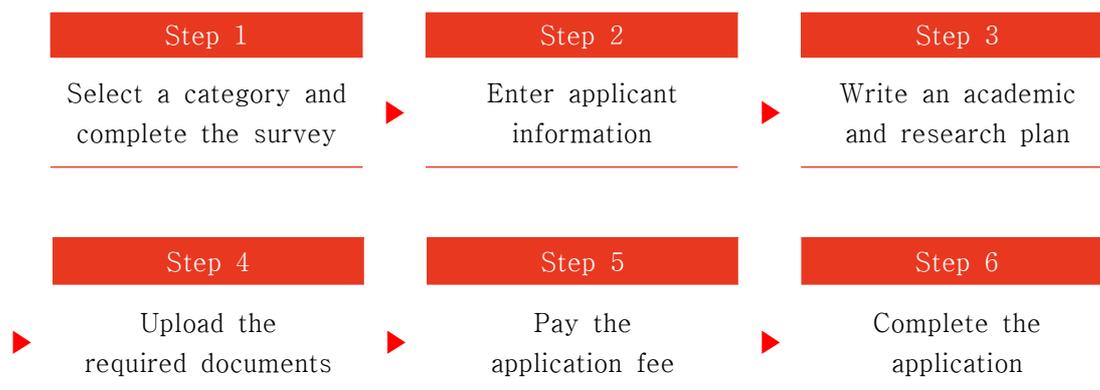
How to Find the Right Major for you

- Finding right major and right advising professor is the most important part of the admission process. Please make sure you read the below information and contact UST professor prior to making application.

STEPS	Useful TIPS
1. Access "Majors Page" on UST Website (CLICK HERE)	If you don't know which campus(schools) has the right major for you, it is recommended that you navigate by "list" first.
2. Find majors that matches your field of interests based on major explanation	UST has many majors that may have similar field of research, so make sure you read explanations.
3. Click on names of professors that has the most similar field of research as your interest	You can get professors' contact information on the page, and it is recommended that you contact them before making application.

4. Application

Application Procedure



How to Apply

(STEP 1) Select a category and complete the survey

- Access the UST Admission System (apply.ust.ac.kr) and sign up. Complete email verification and registration. *** Multiple applications are NOT permitted**
- Select an admission category and complete the survey

(STEP 2) Applicant information

1	Select the degree program, school, and major	
2	Register a photo and enter applicant information	
	* Applicant names must be entered in accordance with the order and English spelling as recorded on the applicant's passport.	
3	Enter your educational background	<ul style="list-style-type: none"> • Enter all previous institutions attended including those you attended prior to transfer. • Accurately enter the dates of enrollment and graduation (expected), name of major, and CGPA as specified in supporting documents.
4	Enter information on family members working at UST	<ul style="list-style-type: none"> • If a member of your family is employed as faculty or staff at UST at the time of the admission announcement, enter his/her department and name. • Family scope: The applicant's spouse, parents or in-laws, siblings, children, etc
5	Enter information on language proficiency score	<ul style="list-style-type: none"> • Select the option if planning to submit during the period of supplementary document submission or if exempted. • See guidance on certified language proficiency scores

(STEP 3) Academic and research plan

- Enter your academic and research plan
- You may enter up to 2,000 characters, spaces included

4. Application

(STEP 4) Submission of eligibility documents: Upload the required documents.

- Only files in JPEG, JPG and PDF, under 5MB are accepted.
- See guidance on required documents

(STEP 5) Personal medical check (self–assessment)

- Review your personal medical self–assessment.
- If there are any specific conditions, please provide a brief explanation.

(STEP 6) Final review and pay the application fee

- Pay the application fee of USD 30 or KRW 35,000 via credit card
* Application Fee–Exempt Type: KITECH Global Scholarship

(STEP 7) Complete the application

- After the final submission, you will be able to print your admission application and Examination Slip.

Important Guidelines on the application for Applicants

- Applicants may not simultaneously apply for International Admission. **Any applicant who applies for more than one admission type will have all applications rendered invalid.**
- Applicants bear full responsibility for any disadvantages arising from inaccurate contact information (e.g., phone number, e–mail address).
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- Applicants requiring assistance in the admission process due to a disability must contact the Admissions Division in advance. (f_adm@ust.ac.kr)

4. Application

Required Documents

1) List of Commonly Required Documents

(○: Required, △: Optional, -: Not Applicable)

Required Documents	Ph.D.	Ms./Inte.	Remarks
Proposal for Study	○	○	<ul style="list-style-type: none"> ● Fill out the form directly in the online admission system ● The personal statement questions are as follows: <ol style="list-style-type: none"> 1. What inspired you to pursue your studies at UST? 2. What specific research areas are you interested in? 3. What is your desired career path after graduation?
Bachelor's Degree or Certificate of Expected Graduation	○	○	<ul style="list-style-type: none"> ● Prospective graduates may submit a certificate of expected degree ● If a certificate of expected degree cannot be issued, certificate of enrollment is acceptable
Transcript of Bachelor's degree Program	○	○	<ul style="list-style-type: none"> ● Transcripts show CGPA(Cumulative Grade Point Average) ● Even a transcript that does not show CGPA can be uploaded as well ● <u>Transfer students</u> must submit transcripts from all institutions previously attended.
Master's Degree or Certificate of Expected Graduation	○	-	<ul style="list-style-type: none"> ● Prospective graduates may submit a certificate of expected degree ● If a certificate of expected degree cannot be issued, certificate of enrollment is acceptable
Transcript of Master's degree Program	○	-	<ul style="list-style-type: none"> ● Transcripts show CGPA(Cumulative Grade Point Average) ● Even a transcript that does not show CGPA can be uploaded as well ● Transfer students should submit transcripts from all Schools that they have attended
Master's Degree Thesis	○	-	<ul style="list-style-type: none"> ● <u>Only the title and abstract</u> must be submitted (Refer to the form, UST Admission Website → Notice → Forms) ※ Please do not upload full papers. It's not acceptable.
Official Language Test Score	○	○	<ul style="list-style-type: none"> ● Specific details about the score criteria, term of validity, submission exemptions, conditions for granting deferrals, etc. refer to p.25 for more information ● You may be requested to submit an original score report
Other Documents Proving Your Excellence (Optional)	△	△	<ul style="list-style-type: none"> ● Applicants may submit additional documents demonstrating their academic or professional excellence, such as research papers, patents, educational experiences, and awards not reflected in transcripts or language proficiency scores. ※ Any achievements without supporting evidence will not be recognized. ● For research papers: submit the title and abstract, including the authors' names and a concise summary of the paper. ● For patents: submit either the patent application or the registration certificate. ● For awards, certificates, other education courses, etc.: submit the relevant supporting documents as appropriate ※ Please do not upload entire papers; one to two pages per document are sufficient.

4. Application

2) Recommendation letter

Required Documents

- **Recommendation letter (at least 1, maximum of 2)**
 - Choose one of the following submission methods:
 1. UST Online Admission System
 - When completing the online application, fill out the recommender information including e-mail address
 - Confirm whether your recommenders were properly able to submit their letters as only those letters submitted before the application deadline are valid
 2. Recommenders may submit their letters of recommendation directly via postal mail or e-mail
 - Letters submitted in this manner must be accompanied by the official UST Letter of Recommendation Form, which can be downloaded from the UST admissions website. (Notice → [Forms](#))
 - Postal address
(34113) Admissions Division, University of Science and Technology, 217 Gajeong-ro, Yuseong-gu, Daejeon, Republic of Korea
 - ※ Only letters received by mail services that offer delivery tracking services will be accepted (e.g., Registered Post, EMS, UPS, etc.)
 - ※ Only recommendation letters arriving by the deadline will be considered
 - ※ Applicants can neither send nor email the recommendation letter directly
- Only the recommender can send or e-mail the recommendation letter to UST
 - Contact: f_adm@ust.ac.kr
- The recommendation letter form can be downloaded from the UST admission website (Notice → [Forms](#))
- Recommender eligibility
 - **Academic adviser** at the university where you have graduated
 - **Direct supervisor** at your current or former workplace
 - ※ Friends or acquaintances are not eligible to be recommenders.
- Recommendation letter from a faculty member at a university participating in the KITECH Global Scholarship

<KITECH Global Scholarship participating universities>

No.	University name	Abbreviation	Location
1	University of Science, Viet Nam National University Ho Chi Minh City	VNUHCM-US	Vietnam
2	Ho Chi Minh City University of Technology	HUTECH	Vietnam
3	VNU University of Science	VNU-HUS	Vietnam
4	Hanoi University of Science and Technology	HUST	Vietnam
5	Universitas Indonesia	UI	Indonesia

4. Application

Important Guidelines on the required documents

- All application documents must be submitted in either Korean or English. For documents issued in other languages, certified translations (or embassy certifications) must be submitted together with the original documents. Documents submitted solely in the applicant's native language will not be accepted.
- Applicants bear full responsibility for any disadvantages in evaluation results caused by inaccuracies or incomplete submission of required documents.
- Applicants who engage in fraudulent activities such as misrepresentation, ghostwriting, plagiarism, forgery, falsification, proxy attendance at interviews, or any other unethical conduct related to submitted documents will have their admission offer or enrollment revoked and will be barred from applying to UST for a period of five years.
- Under South Korean law and regulations, a student visa cannot be issued on the basis of a provisional certificate. Although applicants may apply for admission to UST with a provisional certificate, it is mandatory to submit an official degree certificate meeting the eligibility requirements at the time of admission registration following final acceptance.

4. Application

Supplementary Documents Submission

1) Documents Requiring Supplementation

- Required documents: See the “List of Required Documents” section
- Other documents proving excellence cannot be supplemented.

2) Circumstances Requiring Supplementation

- If certified language scores are not submitted within the given period.
- If the submitted documents are in a language other than English or Korean
- If the submitted documents are blurred or partially cut off, making it difficult to verify the details.
- If the submitted documents lack official seals or signatures, or some details are missing, thereby requiring supplementation.

3) How to supplement documents

- UST will individually notify applicants who require document supplementation via email. Additionally, applicants will be able to review this information through the Online Admission System.(apply.ust.ac.kr)
- All supplementary documents should be submitted through the Online Admission System. Supplementation within the specified deadline is mandatory.
(Contact for system errors: f_adm@ust.ac.kr)

4. Application

Official Language Proficiency Test Score Guidelines

1) Language Proficiency Eligibility for Admission

- Applicants must meet the minimum language proficiency score required by their intended school and submit one qualifying test score that meets or exceeds the school's specified minimum requirements.
- Test Score Expiration Date: March 14, 2026 or later

2) How to submit within the document supplementation period

- Applicants wishing to submit their official language proficiency test scores during the document supplement period must check the "**Submit within supplement period**" checkbox when entering language score information in their application.
- Even if official language proficiency test scores have been submitted during the application period, additional new official test scores may be submitted (requires separate request via email to f_adm@ust.ac.kr).

3) Exemptions from submission of language test scores

- UST graduates or graduating students
- Applicants for the Specialized Master's program
- Applicants who have obtained a degree (including expected graduates) from universities /graduate schools located in native English-speaking countries (United States, United Kingdom, Canada, Australia, New Zealand, Ireland, South Africa) with at least one year of enrollment. In cases of other countries, exemption is NOT granted even if the instruction is conducted in English.
* However, applicants who have obtained or are expected to obtain degrees from campuses or branch schools located outside these countries are not eligible for exemption (e.g., Songdo Campus, NYU Shanghai).

Important Notes on the Submission of Language Proficiency Scores

- Test Score Expiration Date: March 5, 2026 or later
- TOEFL iBT MyBest Scores, TOEFL-ITP (Institutional Testing Program), TOEIC, TOEIC Institutional Testing Program, and Duolingo English Test scores will not be accepted.
- For IELTS, scores obtained through the One Skill Retake (OSR) system will be accepted.
- For applicants with severe hearing disabilities, as defined in Annex 1 of the Enforcement Rules of the Welfare of Disabled Persons Act of the Republic of Korea, hearing-impaired scoring criteria will apply. A disability certificate must also be submitted.
- UST will verify the authenticity of official language test scores directly with the administering institutions. Applicants found to have submitted falsified scores will have their applications or admission revoked and will be barred from reapplying to UST for a period of five years.

4. Application

Language Proficiency Requirements by School

School & Abbreviations		TOEFL (iBT)	New TEPS	IELTS	TOPIK* (PBT/iBT)
Electronics and Telecommunications Research Institute	ETRI	79	277	6	4
Institut Pasteur Korea	IPK	79	277	6	4
Korea Astronomy & Space Science Institute	KASI	79	277	6	4
Korea Atomic Energy Research Institute	KAERI	79	277	6	4
Korea Basic Science Institute	KBSI	79	277	6	4
Korea Electrotechnology Research Institute	KERI	79	277	6	4
Korea Food Research Institute	KFRI	79	277	6	4
Korea Institute of Civil Engineering and Building Technology	KICT	79	277	6	4
Korea Institute of Energy Research	KIER	91	309	6.5	5
Korea Institute of Fusion Energy	KFE	79	277	6	4
Korea Institute of Geoscience & Mineral Resources	KIGAM	79	277	6	4
Korea Institute of Industrial Technology	KITECH	79	277	6	4
Korea Institute of Machinery & Materials	KIMM	79	277	6	4
Korea Institute of Materials Science	KIMS	79	277	6	4
Korea Institute of Ocean Science & Technology	KIOST	79	277	6	4
Korea Institute of Oriental Medicine	KIOM	79	277	6	4
Korea Institute of Radiologica & Medical Sciences	KIRAMS	79	277	6	4
Korea Institute of Science & Technology	KIST	79	277	6	4
Korea Institute of Science & Technology Information	KISTI	79	277	6	4
Korea Institute of Toxicology	KIT	79	277	6	4
Korea Polar Research Institute	KOPRI	79	277	6	4
Korea Railroad Research Institute	KRRI	79	277	6	4
Korea Research Institute of Bioscience & Biotechnology	KRIBB	79	277	6	4
Korea Research Institute of Chemical Technology	KRICT	79	277	6	4
Korea Research Institute of Ships & Ocean Engineering	KRISO	79	277	6	4
Korea Research Institute of Standards and Science	KRISS	79	277	6	4

* TOPIK: Test of Proficiency in Korean (Website: <https://www.topik.go.kr>)

※ TOPIK test score is not acceptable for applicants who apply for Overseas Koreans.

• Language Score Requirements for Applicants with Hearing Disabilities

Category		TOEFL (iBT)	New TEPS	IELTS	TOPIK* (PBT/iBT)
IELTS 6.5 minimum	General	91	309	6.5	5
	Hearing Impairment	23	185	4	Not Accepted
IELTS 6.0 minimum	General	79	277	6	4
	Hearing Impairment	20	166	3	Not Accepted

5. Key Notes by Evaluation Stage

Document Review

1) Evaluation Criteria

- Applicant's growth potential: Evaluation conducted on the potential to adapt to the UST education system and grow into an outstanding researcher, in connection with the admission process
- Research competence: Evaluation conducted on the basic major subjects related to the major applied for and specific research area, focusing on when, how much, and how these subjects were completed
- Evaluation conducted on the relevance between the major applied for/specific research area and the applicant's career/research achievements, as well as research outcomes and contribution to such outcomes

2) Evaluation method

- Evaluation conducted by the major-specific committee to satisfy UST's ideal candidate profile and evaluation criteria

In-depth Interview

1) Evaluation Criteria

- Comprehensive evaluation conducted on academic capability, academic and research motivation, presentation, and experimental proficiency in the admission process
- Evaluation of the level of knowledge in the major: Competency evaluation conducted based on the history of courses attended from the most recent degree program and research experience
- Evaluation of growth potential: Evaluation conducted on academic and research plans and post-graduation career plans
- Evaluation of the applicant's personality and aptitude: Evaluation conducted on qualities suitable for the UST education system

2) Confirmation of In-depth Interview Plan

- Date: After the announcement of successful candidates in the document review
- Method: Applicants should confirm individually by logging in to the Admission System (apply.ust.ac.kr) (date, location, arrangements, contact information, etc.)
- Notes: **All interview times are based on KST (Korea Standard Time)**

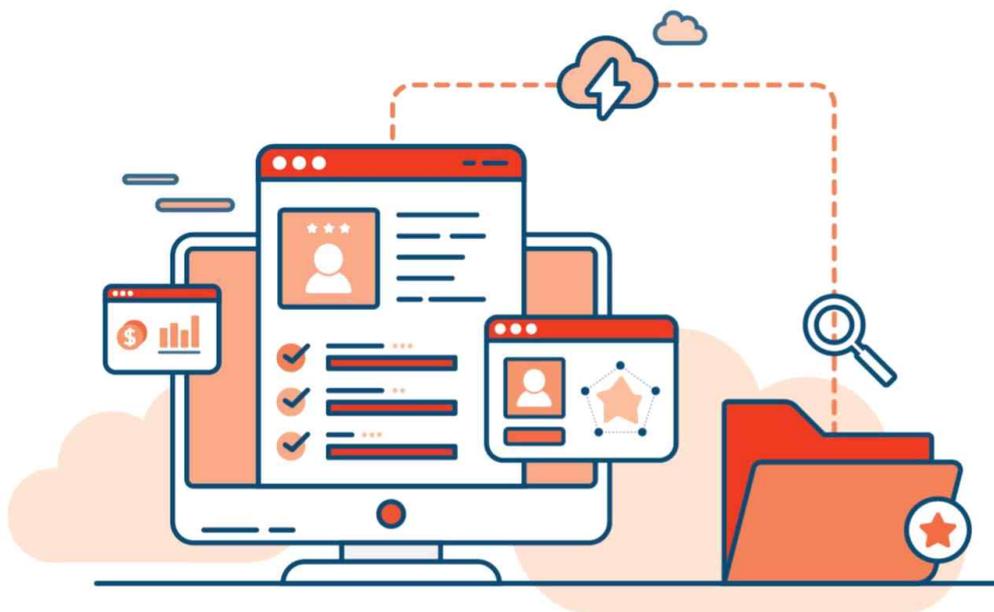
3) Evaluation method

- Evaluation conducted by the major-specific committee to satisfy UST's ideal candidate profile and evaluation criteria

5. Key Notes by Evaluation Stage

Important Guidelines on Evaluation

- If an applicant fails to submit complete documentation, or if the authenticity of the submitted documents cannot be verified, the application will be disqualified during the document review.
- Applicants who fail to attend, attempt to participate through a proxy, or engage in any form of misconduct during the in-depth interview will be disqualified.
- Applicants must present a valid form of identification (e.g., passport, resident registration card) along with the Examination Slip for identity verification at the in-depth interview.
* Examination Slip: Available for download from the admission system after the announcement of successful candidates in the document review
- Specific details of the admission evaluation process, including scores, will not be disclosed under any circumstances.



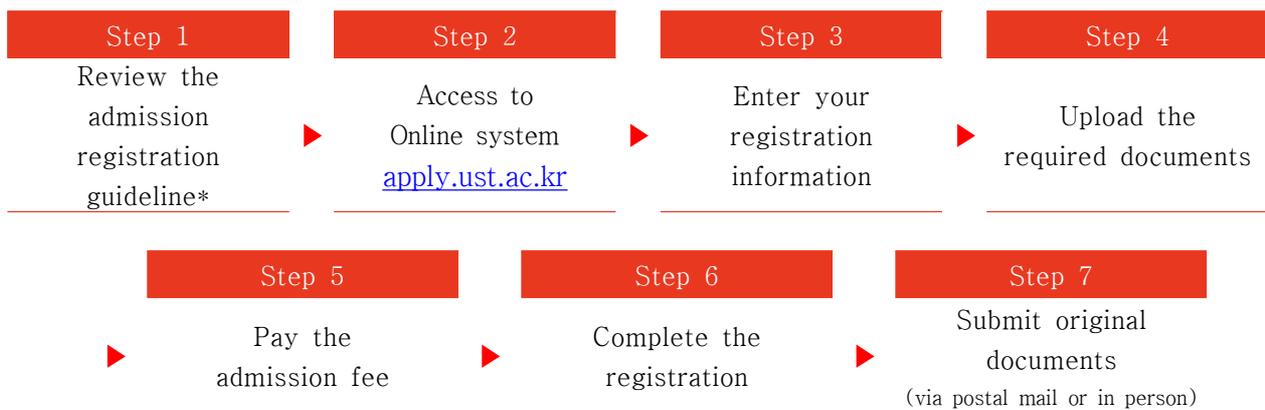
6. Admission Registration

Admission Registration

- 1) Registration period
 - June 29 (Mon.) – August 2 (Sun.) 23:59 (KST), 2026
- 2) Registration procedure
 - Online enrollment/submission of admission documents (scan copies)
 - Pay an admission fee (USD 150 or KRW 180,000)
 - * KITECH Global Scholarship does not need to pay the admission fee
 - Submit the original hard copies of admission documents via postal mail or in person
- 3) List of Required Documents for Registration
 - Applicants will be individually notified of registration information when the final result is announced

Registration Procedure

– Registration Procedure



- * When the final results are announced through the online system, successful applicants will be able to access the admission registration guidelines.

6. Admission Registration

Required Documents for registration

1) List of Required Documents

Required Documents	Ph.D.	Ms./Inte.	Remarks
Copy of passport (Bio page)	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • Upload a bio page that includes your photo and passport number for verification. • Documents other than passports are not accepted. • The passport must remain valid until August 2027
Copies of both parents' passport or other official documents	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • For the purpose of verifying parents' nationality • If parents do not have passports, alternative documentation verifying their nationality is acceptable.
Birth certificate or Certificate of family	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • For the purpose of verifying the relationship of parent-child
Certificate of degree for Bachelor's	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • It must be certified by apostille or authenticated by the Korean consulate.
Academic transcript for Bachelor's	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • It must be certified by apostille or authenticated by the Korean consulate. • Apostille- or consular-verified transcript for all semesters of undergraduate school
Certificate of degree for Master's	<input type="radio"/>	—	<ul style="list-style-type: none"> • It must be certified by apostille or authenticated by the Korean consulate. • Ph.D. Program only
Academic transcript for Master's	<input type="radio"/>	—	<ul style="list-style-type: none"> • It must be certified by apostille or authenticated by the Korean consulate. • Ph.D. Program only • Apostille- or consular-verified transcript for all semesters of graduate school
Official Criminal Record Certificate	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> • It must be certified by apostille or authenticated by the Korean consulate. • Korean translation may be required as needed (varies by school; refer to the admission registration guide for detailed information).

※ The list of required documents may be changed.

6. Admission Registration

Important Guidelines on the Admission Registration Documents

- Applicants who pass the first screening (document review) are strongly advised to obtain Apostille certification or Korean consular verification in advance for admission registration. All admitted applicants must submit the required documents within the designated registration period. Failure to do so may result in revocation of admission.
- Apostille certification or consular legalization is mandatory without exception. Documents authenticated solely by a public notary, commissioner for oaths, advocate attorney, or university/institution will not be accepted. In cases where an Apostille certificate cannot be obtained due to the issuing country not being a member of the Apostille Convention, consular verification may be submitted in lieu of Apostille.
- Documents issued in languages other than English or Korean must be accompanied by notarized translations prior to Apostille certification or consular verification.
- Applicants may obtain Apostille certification for notarized copies of their degree certificate and transcript in lieu of the original documents.
- Submission of a degree certificate is required at the time of admission registration. However, if submission is not feasible due to prospective graduation or national circumstances, an official letter or document specifying the expected date of degree completion and the applicant's personal details must be submitted. This document must also be certified by Apostille or authenticated by the Korean consulate.
- Graduates (including prospective graduates) of UST or other universities in Korea may submit a graduation certificate with a verification number for confirmation. In such cases, Apostille certification or consular verification is not required.
- Applicants who obtained their degrees in China may submit certificates issued by the China Academic Degrees & Graduate Education Development Center (CDGDC).
- Applicants who have received, or are expected to receive, a master's degree from UST and who have previously submitted Apostille certificates for their diploma and transcript are not required to resubmit Apostille certification.
- Admitted applicants who fail to submit all required documents will have their admission withdrawn.

6. Admission Registration

- What is the Apostille Convention?

The Apostille Convention is a multilateral treaty that facilitates the mutual certification of official documents among member states through the laws of the country issuing the official document. This treaty was created to replace older and complex authentication procedures. For information about each country's Apostille (Refer to www.hcch.net)

1. For whom: Successful applicants who graduated from universities outside of Korea
2. Purpose: To verify that the documents are issued from the country.
3. Notice: If it is difficult to obtain an Apostille certificate because the relevant country is not a member of the Apostille Convention, consular verifications can replace the Apostille certificate
4. Documents to be "Apostille-certified" or "Korean Consular verification"

Master's/Integrated Program Admittees	Certificate of Bachelor's degree conferment
	Academic transcript for Bachelor's degree
	Criminal record certificate
Ph.D. Program Admittees	Certificate of Bachelor's degree conferment
	Academic transcript for Bachelor's degree
	Certificate of Master's degree conferment
	Academic transcript for Master's degree
	Criminal record certificate

5. How to get "Apostille certificate" or "consular verification"

No.	Procedure	
1	In which country was the document issued?	
2	Is the country a member of the "Apostille convention"?	
3	if a member of the "Apostille convention"	if NOT a member of the "Apostille convention"
	check the place of Apostille certificate issuance in the country (refer to " www.hcch.net ")	check the Korean embassy or consulate in the country
4	check how to obtain the "Apostille certificate" and apply for one	check how to obtain the "Consular verification" and apply for one
5	obtain the "Apostille certificate" and submit to UST	obtain "Consular verification" and submit to UST

※ Documents not written in English or Korean must be notarized translations before the Apostille certificate (or consular verification) is attached.

※ For applicants who graduated from a Chinese university, submit documents related to the Chinese scholastic qualification certificate issued by China Credentials Verification or the official agency.

7. Others

Newcomers' Program (UST STAR-TREK)

- To help students adapt to the UST educational system better, newcomers' program (UST STAR-TREK) will be provided, and attendance is mandatory for all prospective freshmen.
- All students must complete the newcomers' program (UST STAR-TREK) to graduate.
 - ※ Participation in the newcomers' program (UST STAR-TREK) is one of the requirements for graduation stipulated in Section 1-10 Article 4 (Requirements for Obtaining Degree) of the Rules on the Granting of Degrees
- Further details will be provided to the admitted students at a later date.

Employment contract

1) Conclusion of an employment contract

- In accordance with government policies designed to protect the rights of graduate students and improve the academic environment, UST students are expected to sign UST Student Employment Contract with their School.
 - ※ Whether a contract is required as well as its terms and conditions may vary by school.

2) Key details

- The Employment Contract is prepared as following. However, some changes may be occurred depending on the policies of each School.
- Compulsory Insurance
 - National Health insurance, Industrial accident compensation insurance, etc.
 - ※ International students may face limitation(s) based on student visa type and when admitted under special agreement.
- Employment Conditions (including working and recess hours) and Studying Hours:
 - Subject to the standards set forth by Korean labor relations laws and internal regulations of each School (employment rules, etc.).
- Schools may request documents related to background checks and physical examinations, which must be submitted to the School by the given deadline.
 - Required documents may vary by School.
 - Admission may be revoked under the following circumstances:
 - ▶ If the applicant fails to submit related documents;
 - ▶ If the applicant is deemed unqualified as a result of the background check or physical
 - ▶ If it is impossible for the applicant to sign an employment agreement.

3) Other notices

- Employee duties arise upon conclusion of an employment agreement, including diligence in work, compliance with assigned duties, and adherence to regulations regarding additional employment
- If projects or programs conducted by various institutions or organizations exclude employees or individuals covered by specific insurance schemes from participation, UST students may face restrictions on participation and associated benefits.

4) Inquiries: UST Student Services Division (ksy@ust.ac.kr)

7. Others

Important Notes for Consideration

1) Application Form Completion

- Applicants are not permitted to apply simultaneously for General Admission, International Admission, or the Industry Cooperation Research Program. Any applicant who submits applications for more than one admission type will have all applications rendered invalid.
- Applicants must provide accurate e-mail addresses, as all important notifications will be sent via e-mail. They bear full responsibility for any consequences arising from errors in entering or checking their e-mail. (If an e-mail address is changed, applicants must notify f_adm@ust.ac.kr without delay.)
- Applicants must consent to the collection and use of their personal information when applying or registering for admission. This information will be used solely for the creation of the official student register for admitted applicants.
- To ensure fairness in the admission process, applicants must disclose the name and affiliation of any family member employed at UST as a professor or staff member.
* Applicants will be held fully responsible for any disadvantages resulting from intentional misrepresentation.

2) Admission Process

- In principle, all application documents must be submitted in either Korean or English. For documents issued in other languages, notarized translations (by public notary or consular office) must be provided.
- Applicants must submit their application documents in easily printable file formats, such as PDF. Documents submitted in image formats will not be accepted due to difficulties in review.
- Details of the admission evaluation, including scores, will not be disclosed under any circumstances.
- Applicants bear full responsibility for any consequences resulting from inaccurate information or failure to submit the required documents.
- Applications and submitted documents cannot be altered after the supplementary submission period. Failure to submit all required documents, or submission of unverifiable documents, will result in disqualification from the screening process.
- Any applicant found to have provided false information or engaged in plagiarism, forgery, falsification, use of proxy during interviews, or any other fraudulent activities will have their admission offer or enrollment immediately revoked.
- Applicants found guilty of fraudulent conduct will be barred from applying to UST for a period of five years.
- Applicants who fail to attend their scheduled interviews will be disqualified from the admission process.
- Admission or degrees may be revoked even after enrollment or graduation if it is determined that admission was obtained through fraudulent means or if the validity of prior degrees cannot be verified.
- Applicants are required to submit a min. of one and a max. of two recommendation letters.
- Applicants whose recommendation letters are to be submitted online must ensure that the submission link has been properly delivered to their recommenders.

7. Others

- Candidates who have passed the document review and in-depth interview will not be notified individually. (Applicants have to check by themselves via [admission system](#))
- Matters other than those specified in these guidelines are subject to the decision of the Graduate Committee.

3) Selection of Applicants

- The University reserves the right not to select any candidates if applicants' academic qualifications are deemed insufficient, even if the number of applicants is below the enrollment quota.

4) Full-time Enrollment

- In principle, all student researchers are required to maintain full-time enrollment, which entails active participation in classes and program-related activities from Monday through Friday.

5) Admission Registration

- All admitted applicants must submit an Apostille or consular-verified certificate of degree conferral and academic transcript.
- Applicants who pass the first screening (document review) are strongly advised to obtain Apostille or consular verification in advance, as the registration period is short. Please note that completing all procedures does not automatically guarantee admission.
- To obtain visa-related documents, applicants must submit hard copies of an Apostille or consular-verified certificate of degree conferral and academic transcript. **Applicants bear sole responsibility for any delays in visa issuance or denial of entry to Korea caused by late submission of essential documents.**
- All admitted applicants must submit an Apostille or consular-verified criminal record certificate for identity verification. **Failure to submit this document, or issues identified during verification, may result in revocation of admission.**

6) Others

- UST reserves the right to revoke admission or rescind degrees already conferred if it is determined that admission was obtained through fraudulent means or if a prior degree is found invalid, either during enrollment or after graduation.
- Matters not specified in these admission guidelines will be subject to the decisions of the Graduate School Committee.
- Admitted students are required to enter into an employment agreement with the University. **Failure to do so may result in revocation of admission.**

8. Inquiry

Contact

1) Admission Inquiries (Process, Documents, etc.)

– UST admissions division: f_adm@ust.ac.kr / +82-42-865-2426

2) Chief Major Professor

No.	Major	Email address
1	Convergence Manufacturing System Engineering	shshin@kitech.re.kr
2	Robotics	yanggh@kitech.re.kr

3) School Academic Coordinator

No.	School & Abbreviations	Email address
1	Korea Institute of Industrial Technology KITECH	choijy0711@kitech.re.kr

**Empowering
your journey to
a bright future.**